

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING, HELD**  
**AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY, 12<sup>th</sup> FEBRUARY 2026 @ 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Shainberg	Cllr. Naylor
	C Thompson (Clerk)		
<b>In Attendance:</b>	Cornwall Cllr. Hodgetts	Mr Mitchell – Planning Agent	PCSO Berry
	PCSO Cole		

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b> Cllr. Short, Berryman, Horne and Munday forwarded their apologies</p> <p><b>Declaration of Interests</b> None</p>	
116/2526	<p><b>To receive and approve minutes of the:</b></p> <ul style="list-style-type: none"> <li>• <b>Town Council meeting held on 11<sup>th</sup> December 2025</b> Proposed from the Chair and AGREED as a true and accurate record</li> <li>• <b>Special Town Council meeting held on 29<sup>th</sup> January 2026</b> Proposed from the Chair and AGREED as a true and accurate record</li> </ul> <p>Note: Meeting scheduled for 8<sup>th</sup> January cancelled due to red weather warning for Storm Goretti</p>	
117/2526	<p><b>Matters arising from the minutes of the:</b></p> <ul style="list-style-type: none"> <li>• <b>Town Council meeting held on 11<sup>th</sup> December 2025</b> None</li> <li>• <b>Special Town Council meeting held on 29<sup>th</sup> January 2026</b> None</li> </ul>	
118/2526	<p><b>Planning – to receive and comment</b></p> <p><b><u>Planning Public Participation</u></b> Mr Mitchell, planning agent for PA25/09649, addressed the Council to support this application.</p> <p><b><u>Category 1 applications:</u></b></p> <p><b>PA25/09524</b> 11 Thomas Street – Demolish existing lean-to rear extension and construct a two-storey rear extension with variation of condition 2 of decision notice PA23/00579 dated 07.03.2023. Applicant: Mrs Asamoah Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Naylor, and AGREED to support this application</p>	Clerk

	<p><b>PA25/09655</b>  The Hideaway, Little Antron – Certificate of Lawfulness of Existing Use or Development in respect of the subdivision and conversion of part of the existing dwelling at Little Antron to form a self-contained residential unit known as "The Hideaway" together with its use as an independent dwellinghouse (Use Class C3).  Applicant: Mr. &amp; Mrs. Pascoe  Discussed  Proposed by Cllr. Naylor, seconded by Cllr. Shainberg, and AGREED to support this application</p> <p><b>Category 2 applications:</b>  <b>PA25/09649</b>  North End, Methleigh Bottoms – Construction of 3 apartments in lieu of 2 dwellings approved under reference PA24/02544  Applicant: Mr Julian Williams  Lead: Porthleven Town Council  Discussed at length, concerns raised over size and design  Proposed from the Chair and AGREED to object to this application for the following reasons:</p> <ul style="list-style-type: none"> <li>• Not in keeping</li> <li>• Over development of site</li> <li>• Scale too large</li> </ul> <p>The Town Council supports the objections made by Historic Environment Planning:  It is recommended that the design, massing and scale of the proposed works are not appropriate to meet the requirements of NPPF Section (2024; 210 part c, 219), Policy 24 of Cornwall Structure Plan Strategic Policies 2010-2030, and Section 72(2) Planning (Listed Buildings and Conservation Areas) Act 1990: Development must preserve or enhance the character or appearance of conservation areas.</p>	<p>Clerk</p> <p>Clerk</p>
119/2526	<p><b>Public participation (non-planning matters)</b>  Cllr. Naylor addressed Members to raise his concerns over the unlit island and damaged bollards on the Stopgate junction.</p>	
120/2526	<p><b>Observations upon matters raised during Public Participation</b>  Clerk to report to Cornwall Council Highways</p>	Clerk
121/2526	<p><b>Mayor's Report</b>  The Mayor reported site visits at the Bickford Smith Institute with builder and structural engineer regarding repairs to lintel in mezzanine office.</p>	
122/2526	<p><b>Deputy Mayor's Report</b>  Not in attendance</p>	
123/2526	<p><b>Town Clerk's Report</b>  Town Clerk reported various items including the following:  <b>PA25/06277</b>  Land at Reeves Close – Outline Planning Application with all matters reserved for the proposed erection of a self-build dwelling  Applicant: Mr. and Mrs. Johns  Notification has been received that the applicant has appealed the refusal decision made by Cornwall Council in October 2025.</p>	

	<p><b>Bickford Smith Institute</b> Reported that Cllr. Shainberg is liaising with a local drone operator to obtain drone images of the clock tower in order to complete the Condition Report</p> <p><b>The Moors Recreation Ground Play Area</b> Confirmed that an expression of interest has been submitted for CIL (Community Infrastructure Levy) funding, for replacement play equipment on the Moors Recreation Ground</p> <p><b>Skate Park – Phase 2</b> The Skate Park Group have re-formed and are investigating possible funding avenues to complete the second phase of the skate park.</p> <p><b>Car Park Levy</b> Initial discussions have been made with Cornwall Council to investigate a levy being added to charges at Kitto’s Field Car Park to assist with financing Shute Lane toilets.</p> <p><b>Shrubberies Car Park</b> Upon further investigation, the option utilise Euro Parking Services for both P&amp;D and enforcement is not viable under current legislation. 3 key pieces of legislation in play here are: Road Traffic Regulation Act 1984 (RTRA) – this gives councils the powers to provide car parks and to set regulations as to their use, these restrictions are then enforced under the TMA Traffic Management Act 2004 (TMA) – essentially the enforcement mechanism – it needs to be noted that the TMA does not give enforcement powers to council below that of a district council, so to manage Shrubberies under RTRA and TMA we’d need to utilise Cornwall Council enforcement officers. The Protection of Freedoms Act 2012 (POFA) – this is the Act that effectively manages private companies. POFA also specifies the ‘relevant land’ as to where private companies can essentially operate, with 3 key exclusions: 1) public highway, 2) parking provided by a traffic authority and 3) land under statutory control. Currently working with Cornwall Council and Euro Parking Services to work out a way forward, with the possibility of Euro Parking Services operating the P&amp;D and sourcing enforcement via Cornwall Council. As a Town Council we may also require an Off-Street Parking Order</p>	
124/2526	<p><b>Cornwall Councillor Report</b> Reported various items including: Attendance on a number of meetings regarding Storm Goretti and forward planning. Highways, work to repair potholes continues with 850 reports received over one weekend period. PA25/06277, Land at Reeves Close - Noted that he had supported the objection of the Planning Officer and Town Council on the appeal Cornwall Council working on a budget, noted that this is difficult especially following a reduction in funding from the government</p>	
125/2526	<p><b>Accounts</b> Clerk provided details of accounts for approval</p>	

	Discussed Proposed from the Chair and AGREED	Clerk
126/2526	<b>Requests for Financial Support</b> None	
127/2526	<b>Reports on Meetings Attended as a representative of Porthleven</b> None	
128/2526	<b>Police</b> PCSO Julia Berry introduced PCSO Nathan Cole as the new PCSO for Porthleven and Helston North, noting that she will now be at the Lizard. Noted that there was a drug problem in Porthleven and any information can be reported direct or via Crime Stoppers to allow the Police to build a case. Porthleven Food Festival - noted that the intention is for there to be 2 PCSOs during the day and 2 Police Officers in the evening. Further details about an additional public meeting by the Porthleven Food Festival to follow.	
129/2526	<b>Porthleven Gig Club</b> The Clerk reported that there was some going back and forth regarding the location map for the lease and potential costs. The Town Council solicitors note that it is not an obligation of the leaser to pay costs for a replacement map. Discussed Agreed that with escalating costs the Town Council would not pay for a replacement map.	Clerk
130/2526	<b>Porthleven CIC Grants</b> The Porthleven CIC Working Party (Cllrs. Toy, Berryman and Shainberg) presented two applications with their recommendations. CIC252603 – Porthleven Judo Club Application for £600 towards replacing judo mats Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Naylor, and AGREED to approve this application for £600 CIC252604 – Porthleven Bowling Club Application for £4,700 towards replacing fencing damaged during Storm Goretti Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Toy, and AGREED not to approve this application as the proposal was outside the parameters for funding from the Porthleven CIC	Clerk  Clerk
	Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session	
131/2526	<b>Public Conveniences</b> Clerk presented quotes for the public conveniences cleaning for 2026 – 27. Discussed	

	Proposed from the Chair and AGREED to award the contract to Passmore Cleaning Company	Clerk
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There being no further business, the meeting closed at 8.30pm

Signature: ..... Cllr. Toy, Mayor

Date: 12<sup>th</sup> March 2026

**FEBRUARY 2026 - EXPENDITURE EXCEEDING £100**

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 104.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 204.00
EDF: BSI Electricity	£ 317.06
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 4,196.22
CORSEV FACILITIES LTD: Public toilet cleaning / consumables	£ 1,258.76
ALARM GUARD: Fire alarm maintenance	£ 252.00
RANDLE THOMAS: Gig Club Lease charges	£ 231.00
COURT DESIGN & CONSERVATION: BSI Condition Report	£ 2,400.00