

Porthleven Town Council
NOTICE AND AGENDA OF THE
TOWN COUNCIL MEETING
TO BE HELD ON THURSDAY 12th MARCH 2026, 7pm
AT INSTITUTE COTTAGE, CLIFF ROAD

Members of the public and press are invited to attend this meeting of the Council. Please can you register your interest in attending with the Clerk by emailing townclerk@porthleventc.org.uk

	AGENDA ITEMS	Action
1.	Apologies for Absence & Declaration of Interests	
2.	To receive and approve minutes of the Town Council meeting held on 12th February 2026	
3.	Matters arising from the minutes of the Town Council meeting held on 12th February 2026	
4.	<p>Planning – to receive and comment <u>Planning Public Participation</u> Members of the public may address the Council regarding any planning applications due to be discussed</p> <p><u>Category 1 applications:</u> PA26/00911 Surf Cottage, Loe Bar Road – Proposed alterations including balcony & associated works. Applicant: Mr Rolf Bohmer</p> <p>PA26/00339 12 Chapel Terrace – Listed Building Consent for replacement of corrugated iron roof with a steel standing seam roof, replacement of timber garage doors with similar timber doors and repainting existing red paintwork with green, to match the main house and store. Applicant: Mr & Mrs John and Ann Hatton</p> <p><u>Category 2 applications:</u> None</p>	
5.	<p>Public participation Members of the public may address the Council (non-planning matters)</p>	
6.	Observations upon matters raised during Public Participation	
7.	Mayor’s Report	
8.	Deputy Mayor’s Report	
9.	Town Clerk’s Report	
10.	Cornwall Councillor Report	
11.	Accounts	
12.	Requests for Financial Support	

13.	Reports on Meetings Attended as a representative of Porthleven Town Council	
14.	Website Domain and Emails To discuss and approve transition to gov.uk domain and email addresses	
15.	Procedural Administration Tasks To receive and approve the following procedures in accordance with Annual Governance Accounting Return requirements: a) General Data Protection Regulations <ul style="list-style-type: none"> • Data Protection Policy • Privacy Policy • Data Protection Asset Register b) Standing Orders c) Financial Regulations d) Investment Strategy Policy e) Risk Assessments f) Asset Register g) Information Technology Policy	
16.	Porthleven CIC Grants To receive and approve	
17.	Porthleven Food Festival To receive request to utilise the Moors Recreation Ground	

Signature: (Miss Corrie Thompson)

Town Clerk

Date: 6th March 2026