

Porthleven Town Council
NOTICE AND AGENDA OF
SPECIAL TOWN COUNCIL MEETING
TO BE HELD ON THURSDAY 26th JUNE 2025, 6.30pm
AT INSTITUTE COTTAGE, CLIFF ROAD

Members of the public and press are invited to attend this meeting of the Council. Please can you register your interest in attending with the Clerk by emailing townclerk@porthleventc.org.uk

	AGENDA ITEMS	Action
1.	Apologies for Absence & Declaration of Interests	
2.	Internal Auditor To ratify appointment of JT Audit and Accountancy as independent Internal Auditor	
3.	Debtors 2023 - 24 To receive and approve	
4.	Conflict of Interest with BDO LLP To confirm no interest or declare an interest with BDO LLP, external auditors	
5.	Internal Auditors Report 2024 - 25 To receive Internal Auditors Report	
6.	Annual Governance and Accountability Return 2024 - 25 – Section 1 Annual Governance Statement To receive and approve	
7.	Annual Governance and Accountability Return 2024 - 25 – Section 2 Accounting Statements To receive and approve	

Signature:(Miss Corrie Thompson)
Town Clerk

Date: 20th June 2025