

Porthleven Town Council
MINUTES THE ANNUAL MEETING OF THE COUNCIL
AND THE ORDINARY COUNCIL MEETING, HELD
AT THE INSTITUTE COTTAGE
ON THURSDAY, 15th MAY 2025 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Shainberg	Cllr. Munday
	Cllr. Naylor	Cllr. Short	Cllr. Berryman
	Cllr. Horne	C Thompson (Clerk)	
In Attendance:	Cornwall Cllr. J Hodgetts	Mr Simon Thomas	

Minute	AGENDA ITEMS	Action
	ANNUAL MEETING OF THE COUNCIL ON THURSDAY, 15th MAY 2025 @ 7pm	
	Apologies for Absence None Declaration of Interests Cllrs. Horne and Shainberg declared an interest regarding minute 016/2526 Clerk noted that all Members had accepted / signed their statement of assurance and declaration of acceptance of office	
001/2526	Mayor's Report on the Years Activities 'It has been an honour and privilege to be the Mayor of Porthleven, for the third year running. As the Mayor I have witnessed how much work goes into the various groups and organisations around the town, thank you to all those who volunteer their time and effort. I would like to thank all the Councillors for all their hard work and support over past year. Also, I would like to thank the Town Warden and Town Clerk who work tirelessly behind the scenes, making our role of Councillors so much easier with their hard work, guidance and dedication. This year has also seen a reinvigoration of the Bickford Smith renovation project, with work to submit a Heritage Lottery Fund bid being undertaken alongside advice from the Conservation Officer. We now start a new civic year and continue to work together to play our part in helping Porthleven continue to thrive and prosper.'	
002/2526	Elections and Appointments as follows: - Mayor Cllr. Toy was elected as Mayor of Porthleven and formally signed his acceptance of office. Deputy Mayor	

	<p>Cllr. Munday was elected as Deputy Mayor and formally signed his acceptance of office.</p> <p>Planning Committee</p> <p>The following joined the Planning Committee:</p> <p>Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Shainberg, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p> <p>Traffic and Transport Committee</p> <p>The following formed the Traffic & Transport Committee:</p> <p>Cllr. Toy (Chair), Cllr. Short, Cllr. Munday, Cllr. Horne and Cllr. Shainberg</p> <p>Amenities Committee</p> <p>The following joined the Amenities Committee:</p> <p>Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Shainberg, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p> <p>Bickford Smith Institute Working Party</p> <p>The following joined the Bickford Smith Institute Working Party:</p> <p>Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Shainberg, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p> <p>Porthleven CIC Grant Working Party</p> <p>Cllr. Toy, Cllr. Berryman and Cllr. Shainberg</p> <p>Town Council Official – Facebook Page</p> <p>The following volunteered to act as Administrators in addition to the Clerk:</p> <p>Cllr. Short, Cllr. Toy (ex-officio) and Cllr. Shainberg</p> <p>Public Hall Management Committee</p> <p>Cllr. Horne volunteered to act as the Town Council liaison</p> <p>Community Network Panel</p> <p>Cllrs. Toy and Munday to act as the Town Council representatives</p> <p>Porthleven Football Club</p> <p>Cllrs. Toy and Naylor to act as the Town Council representatives</p> <p>Porthleven Business Forum</p> <p>Cllr. Shainberg to represent the Town Council</p> <p>Porthleven Food Festival</p> <p>Cllr. Toy (Committee Member) and Cllr. Naylor to act as the Town Council representatives</p>	
	ORDINARY COUNCIL MEETING	
003/2526	<p>To receive and approve minutes of the Town Council meeting held on 10th April</p> <p>Proposed from the Chair and AGREED as a true and accurate record</p>	
004/2526	<p>Matters arising from the minutes of the Town Council meeting held on 10th April</p> <p>None</p>	
005/2526	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u></p> <p>None</p> <p><u>Category 1 applications:</u></p>	

	None <u>Category 2 applications:</u> None	
006/2526	Public participation (non-planning matters) None	
007/2526	Observations upon matters raised during Public Participation None	
008/2526	Town Clerk's Report Town Clerk reported the following: Casual Vacancy The Clerk noted that she will be liaising with the Mayor with regards to advertising the 2 casual vacancies. Elections – Cornwall Councillor Following the recent elections, Cllr. Jay Hodgetts, Liberal Democrats, has been elected as the Cornwall Councillor for Porthleven, Breage and Germoe. The Town Council would like to thank Cllr. Keeling for all his hard work over the last four years. PA24/01935 & PA24/01936 (listed building consent) Porthleven Harbour, Commercial Road – Siting of 20 ft shipping container on Fisherman's Quay for the sale of locally caught seafood and associated food and drinks Applicant: Mrs Joanna Sharp, Porthleven Harbour & Dock Company Following the refusal of the above application, by Cornwall Councils Planning Committee, the applicant has lodged an appeal against the decision. Countrywide 20mph Speed Limits – Phase 4 – Helston & South Kerrier In Porthleven most residential roads are proposed to become 20mph, except for a 30mph buffer remaining on Wellington Road and at the north end of Torleven Road. It is also proposed to extend the current 40mph limit south on Methleigh Bottoms and east on Tolponds Road. Finally, West End beyond the last property and the junction area between Torleven Road and Tolponds Road are proposed to be derestricted. 19 respondents supported the scheme overall, with several requesting the proposed 40mph extension on Methleigh Bottoms to be kept at 30mph. Some also suggested the existing 40mph length should change to 30mph due to regular use by walkers. Despite the concerns about the proposed 40mph on Methleigh Bottoms, Cornwall Council note that the strong support for reduced speed limits is clear. However, the road does not comply with national guidance for a 20mph speed limit, and if implemented would likely result in very poor compliance. Therefore, the proposals should go ahead as advertised. Register of Interest Form Requested Members complete their new Register of Interest form as soon as possible (deadline 3 rd June).	
009/2526	Cornwall Councillor's Report	

	The newly elected Cornwall Councillor, Jay Hodgetts, introduced himself to the Members	
010/2526	Accounts Clerk provided a detailed list of accounts for approval Discussed Proposed from the Chair and AGREED	Clerk
011/2526	Requests for Financial Support None	
012/2526	Reports on Meetings Attended as a representative of Porthleven Town Council Cllr. Horne: Porthleven Public Hall and Community Hub Cllr. Short: Porthleven Harbour 200-year Anniversary Working Party – noted plans to use the Moors subject to request to be sent in due course Cllr. Toy: Porthleven Food Festival opening and VE Day Commemoration Cllr. Munday: VE Day Commemoration	
013/2526	Play Equipment – the Moors Recreation Ground Clerk presented request from Naomi Osmond to form a working party to help investigate funding and design of new play equipment for the Moors Recreation Ground Discussed Proposed from the Chair and AGREED to the formation of a play equipment working party. Cllr. Short volunteered to act as the official Town Council representative	Clerk
014/2526	Communications Cllr. Naylor addressed the Members regarding the possibility of investigating producing a leaflet quarterly of what has happened / happening locally, with local clubs providing content as well as the Town Council. Illogan produce something similar, copy provided Discussed, noted would be a good way of updating the older demographic who may not be on social media. Cost if done similar to Illogan would be approximately £5,000 would need to be considered as no budget set for this financial year. Proposed from the Chair and AGREED to form a working party to investigate costs, local club interest etc. Cllrs. Naylor, Shainberg and Horne volunteered to form the working party and come back with an update in 2 months	Working Party
015/2526	Porthleven Cricket Club The Chair presented the draft lease for approval Discussed Proposed from the Chair and AGREED to approve draft lease with the Porthleven Cricket Club subject to their approval	Clerk
	Proposed from the Chair and AGREED, in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.	
016/2526	Porthleven Food Festival	

	<p><i>Cllrs. Horne and Shainberg declared an interest and left the room</i></p> <p>The Mayor reported that he and the Clerk had received numerous complaints, both verbally and via email regarding the festival this year, copies circulated in advance. Noted that there was a meeting of the Porthleven Food Festival and wanted to deliver an agreed upon initial response from the Town Council</p> <p>Discussed at length, concerns raised over large numbers of young people drinking, reports of racial abuse, vandalism, parking, drugs, number of security, public urination in gardens etc, health and safety concerns, litter issues / not enough bins and traffic management.</p> <p>Proposed from the Chair and AGREED to highlight the concerns raised, as above, and to note that the Town Council are of the opinion that there needs to be changes for them to continue to support the Porthleven Food Festival which include consideration of the following, to mitigate against issues experienced at this year's festival:</p> <ul style="list-style-type: none"> • Reducing the days back to a 2-day festival • Shutting down all activities at 8pm • More local venders / produce • Increased security • Improved traffic management including plans to eradicate poorly parked vehicles on residential streets blocking pavements, driveways etc 	Cllr. Toy
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There being no further business, the meeting closed at 8.40pm

Signature: Cllr. Toy, Mayor

Date: 12th June 2025

MAY 2025 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£
	104.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£
	204.00
EDF: BSI Electricity	£
	229.52
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£
	4,117.36
HELSTON DYNAMOS: S.137 donation (minute 165/2425)	£
	250.00
INDEPENDENT RURAL SERVICES: See below	£
	906.00
I GREGORY: Removal of Moors play boat & fit key safe	£
	340.00
SOURCE FOR BUSINESS: Water services public toilets (Jan-Apr)	£
	1,681.29
PLUMB CRAZY: Materials - public toilet repairs	£
	158.64
CLEAR COUNCILS: Annual insurance premium	£
	6,493.91
C THOMPSON: Expenses inc. SSL Certificate, key safes	£
	153.59
CORSEV: Public toilet cleaning	£
	2,485.60