

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING, HELD**  
**AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY, 12<sup>th</sup> SEPTEMBER 2024 @ 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Shainberg
	Cllr. Horne	C Thompson (Clerk)	
<b>In Attendance:</b>	Mr Jeffries	Ms Rice	Mr & Mrs Hank

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b>  Cllr. Naylor, Short, Port and Berryman forwarded their apologies  Cllr. Horne noted that she would need to leave early</p> <p><b>Declaration of Interests</b>  Cllr. Munday declared a non-pecuniary interest regarding planning application PA24/06245</p>	
052/2425	<p><b>To receive and approve minutes of the:</b></p> <ul style="list-style-type: none"> <li>• <b>Town Council meeting held on 11<sup>th</sup> July</b>  Proposed from the Chair and AGREED as a true and accurate record</li> <li>• <b>Special Town Council meeting held on 8<sup>th</sup> August</b>  Proposed from the Chair and AGREED as a true and accurate record</li> </ul>	
053/2425	<p><b>Matters arising from the minutes of the:</b></p> <ul style="list-style-type: none"> <li>• <b>Town Council meeting held on 11<sup>th</sup> July</b>  None</li> <li>• <b>Special Town Council meeting held on 8<sup>th</sup> August</b>  None</li> </ul>	
054/2425	<p><b>Planning – to receive and comment</b>  <u><b>Planning Public Participation</b></u>  Mr Jeffries and Ms Rice addressed the Council to object to planning application PA24/06245 for the following reasons:</p> <ul style="list-style-type: none"> <li>• Concern over increased opening hours</li> <li>• Concerns over the level of risk assessments</li> <li>• Concerns regarding the mental health of local residents</li> <li>• Health concerns from emissions</li> <li>• Odour issues</li> </ul> <p>Mr Hank addressed the Town Council to support his planning application PA24/06199. Noted that following the refusal of their first application they had addressed issues raised with the new plans being 50% lower in</p>	



	<ul style="list-style-type: none"> <li>• Not in keeping</li> <li>• Not in accordance with the Porthleven Neighbourhood Plan</li> </ul> <p><b>PA24/06199</b>  9 Sunnybank – Alterations and extensions to dwelling to include loft conversion and extension (revised scheme)  Applicant: Mr &amp; Mrs P Hanks  Lead: Cllr. Short  Discussed  Proposed by Cllr. Shainberg, seconded by Cllr. Munday, and AGREED to support this application  <i>Note, order of discussion altered to allow Cllr. Horne to participate with the following application. Following this discussion / vote Cllr. Horne left the meeting.</i>  <i>Cllr. Munday left the room for the discussion and vote of the following application</i></p> <p><b>PA24/06245</b>  Origin Coffee Roastery Cafe Unit 1 Treysa Place – Change of use of Unit 1 and 2 to use class B2, B8 and E, including installation of extraction flues  Applicant: Tim Salmon, Origin Coffee  Lead: Porthleven Town Council  Discussed at length  Proposed from the Chair and AGREED to support this application with the following mitigation:</p> <ul style="list-style-type: none"> <li>• Are the risk assessments adequate for the factory element of the application?</li> <li>• Can a chemical assessment of fumes from the outlet be analysed?</li> </ul>	<p>Clerk</p> <p>Clerk</p>
055/2425	<p><b>Public participation (non-planning matters)</b>  None</p>	
056/2425	<p><b>Observations upon matters raised during Public Participation</b>  None</p>	
057/2425	<p><b>Mayor’s Report</b>  The Mayor reported attending the Porthleven Food Festival meeting, noting that they had reported lower attendance and profit.  Porthleven Torchlight – noted that discussions would be taking place to review the route and source for the torches as this year’s torches proved to be problematic.</p>	
058/2425	<p><b>Deputy Mayor’s Report</b>  Not in attendance</p>	
059/2425	<p><b>Town Clerk’s Report</b>  Town Clerk reported the following:  <b>Torchlight</b>  Clerk thanked, on behalf of the Town Council, all those who assisted with this year’s Torchlight Procession, especially Cllr. Rob Munday as the Parade Marshall.  <b>Obstruction to South View / Praze Road Footpath</b>Reported that Neighbourhood Police officers from Helston Station attended Porthleven to assist Antisocial Behaviour Officers from Cornwall Council in issuing a</p>	

	Community Protection Warning. Anyone experiencing issues with Antisocial Behaviour in Porthleven should report this direct to Cornwall Council Antisocial Behaviour Team.	
060/2425	<p><b>Cornwall Councillor Report</b></p> <p>Cllr. Keeling provided the following via email:</p> <p>The change of political landscape following the elections on the 4<sup>th</sup> of July and the Deputy Prime Minister's resolve to "kickstart a devolution revolution" has implications for Cornwall. Cornwall's White Paper in the wake of new initiatives coming down from the new government. Cornwall's White Paper is about more decisions, about Cornwall, being taken in Cornwall following the acceptance of the Level 2 Cornwall Devolution Deal last year. This includes Cornwall being recognised as a protected Celtic Nation. Thus, having the means to shape its own destiny by securing greater autonomy to deliver the "Cornwall Plan 2050", which includes the recommendations set out in the Director of Public Health Annual report and the proposed Cornwall Good Growth Plan.</p>	
061/2425	<p><b>Accounts</b></p> <p>a) Accounts for payment Clerk provided details of accounts for approval Discussed Proposed from the Chair and AGREED</p> <p>b) Annual Governance and Accountability Return 2023 / 24 Clerk presented final audited Annual Governance and Accountability Return 2023 / 24, including section 3 completed by the external auditors Proposed from the Chair and AGREED</p>	<p>Clerk</p> <p>Clerk</p>
062/2425	<p><b>Requests for Financial Support</b></p> <p>None</p>	
063/2425	<p><b>Reports on Meetings Attended as a representative of Porthleven Town Council</b></p> <p>Cllr. Munday: Porthleven Torchlight Procession Cllr. Shainberg: Porthleven Torchlight Procession and Bickford Smith Institute Working Party meeting</p>	
	In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session	
064/2425	<p><b>Bickford Smith Institute</b></p> <p>The Chair presented proposal from the Bickford Smith Institute Working Party to work with Steve Horsecroft to complete an expression of interest with Heritage Lottery Fund. Proposal would be to receive detailed invoices quarterly with a cap for review at £5,000 Discussed Proposed from the Chair and AGREED to formally invite Steve Horsecroft to work with the Bickford Smith Institute Working Party to complete an Expression of Interest with the Heritage Lottery Fund.</p>	Clerk

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There being no further business, the meeting closed at 8.25pm

Signature: ..... Cllr. Toy, Mayor

Date: 10<sup>th</sup> October 2024

**SEPTEMBER 2024 - EXPENDITURE EXCEEDING £100**

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£
	104.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£
	204.00
STAFFING COSTS: Incs.all related oncosts	£
	3,955.33
BDO LLP: External auditor	£
	504.00
INDEPENDENT RURAL SERVICES: See below	£
	862.00
CORSEV FACILITIES LTD: Public toilet cleaning August	£
	2,328.71