

Porthleven Town Council
MINUTES THE ANNUAL MEETING OF THE COUNCIL
AND THE ORDINARY COUNCIL MEETING, HELD
AT THE METHODIST CHURCH, FORE STREET
ON THURSDAY, 9th MAY 2024 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Davies	Cllr. Munday
	Cllr. Naylor	Cllr. Short	Cllr. Berryman
	Cllr. Horne	C Thompson (Clerk)	
In Attendance:	Cornwall Cllr. J Keeling		

Minute	AGENDA ITEMS	Action
	ANNUAL MEETING OF THE COUNCIL ON THURSDAY, 9th MAY 2024 @ 7pm	
	<p>Apologies for Absence Cllrs. Shainberg and Port forwarded their apologies</p> <p>Declaration of Interests None</p>	
001/2425	<p>Mayor's Report on the Years Activities</p> <p>'It has been an honour and privilege to be the Mayor of Porthleven, for the second year. Having grown up in Porthleven I have always known it has a fantastic community, however as the Mayor I have witnessed how much work goes into the various groups and organisations, thank you to all those who volunteer.</p> <p>I would like to thank all the Councillors for all their hard work and support over the year. And to the Town Warden and Town Clerk who work tirelessly behind the scene, making our role of Councillors so much easier with their hard work, guidance and dedication.</p> <p>As a Town Council we have had the pleasure of being involved in many projects including a memorial to the late HM Queen Elizabeth II, Torchlight Procession, Picnic in Park and more.</p> <p>We now start a new civic year and continue to work together to play our part in helping Porthleven continue to thrive and prosper.'</p>	
002/2425	<p>Elections and Appointments as follows: -</p> <p>Mayor Cllr. Toy was elected as Mayor of Porthleven</p> <p>Deputy Mayor Cllr. Short was elected as Deputy Mayor</p> <p>Planning Committee The following joined the Planning Committee: Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Port, Cllr. Shainberg, Cllr. Davies, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p>	

	<p>Traffic and Transport Committee The following formed the Traffic & Transport Committee: Cllr. Toy (Chair), Cllr. Short, Cllr. Munday, Cllr. Horne and Cllr. Shainberg</p> <p>Amenities Committee The following joined the Amenities Committee: Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Port, Cllr. Shainberg, Cllr. Davies, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p> <p>Bickford Smith Institute Working Party The following joined the Bickford Smith Institute Working Party: Cllr. Toy (Chair), Cllr. Munday, Cllr. Short, Cllr. Port, Cllr. Shainberg, Cllr. Davies, Cllr. Berryman, Cllr. Horne and Cllr. Naylor</p> <p>Porthleven CIC Grant Working Party Cllr. Toy, Cllr. Davies and Cllr. Horne</p> <p>Young People Link Officer Cllr. Horne</p> <p>Town Council Official – Facebook Page The following volunteered to act as Administrators in addition to the Clerk: Cllr. Short, Cllr. Toy (ex-officio) and Cllr. Shainberg</p> <p>Public Hall Management Committee Cllr. Horne volunteered to act as the Town Council liaison</p> <p>Community Network Panel Cllrs. Toy and Short to act as the Town Council representatives</p> <p>Porthleven Football Club Cllrs. Toy, Naylor and Munday to act as the Town Council representatives</p> <p>Porthleven Business Forum Cllr. Shainberg to represent the Town Council</p> <p>Porthleven Food Festival Cllr. Toy (Committee Member) and Cllr. Davies to act as the Town Council representatives</p> <p>Porthleven Arts Festival Cllr. Toy (ex-officio)</p>	
	ORDINARY COUNCIL MEETING	
003/2425	<p>To receive and approve minutes of the Town Council meeting held on 11th April Proposed from the Chair and AGREED as a true and accurate record</p>	
004/2425	<p>Matters arising from the minutes of the Town Council meeting held on 11th April None</p>	
005/2425	<p>Planning – to receive and comment <u>Planning Public Participation</u> None <u>Category 1 applications:</u></p>	

	<p>PA24/01472 StrEATkitchen, Commercial Road – Continued use of land for the siting of a shipping container and provision of outdoor seating area for use as a restaurant and takeaway (Use Class E and Sui generis) Applicant: Mr Jason Bardell Discussed Proposed from the Chair and AGREED to object to the permanent siting of a shipping container within the conservation area. Note the Town Council would be open to receiving an application for a more permanent structure that was in keeping with the conservation area</p> <p>PA24/02916 The Harbour Inn, Commercial Road – Listed building consent for installation of public access defibrillator to west elevation Applicant: Mr Patrick Gribbin, St. Austell Brewery Discussed Proposed from the Chair and AGREED to support</p> <p>PA24/03096 4 Shrubberies Hill – Single storey side bedroom and LAS bungalow extension Applicant: Master Riley Williams c/o Coastline Housing Discussed Proposed from the Chair and AGREED to support</p> <p><u>Category 2 applications:</u> None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
006/2425	<p>Public participation (non-planning matters) None</p>	
007/2425	<p>Observations upon matters raised during Public Participation None</p>	
008/2425	<p>Town Clerk’s Report Town Clerk reported the following: Register of Interest Forms Clerk requested all Members review their Register of Interests forms to ensure that they are up to date. Copies can be found on the website (under Councillors) or via the Clerk</p> <p>Notification of works For information only, this will be decided by Cornwall Council under delegated powers: Application: PA24/03443 Proposal: Notification of works to Tree in a Conservation Area namely T1 - 1 x large canary island palm - dismantle to stump approx. 0.2 - 0.5m Location: 38 Thomas Street Applicant: Joe Rolling</p> <p>The Moors Recreation Ground Work by the Environment Agency to construct an access track alongside Methleigh stream, on the Moors, to enable safe machinery access for vegetation maintenance, is due to commence on Monday 13th May.</p>	

	<p>Works should be completed within approximately 5 weeks; however, this will be weather dependent. The footbridge to the Moors will be closed during construction hours to ensure public safety, but will be open on evenings and weekends.</p> <p>Assurances have been given that, the Environment Agency will be working with an ecologist throughout the works to minimise impact on any nesting birds, reptiles, amphibians and any other habitats that could be present.</p> <p>Once the track has been constructed, the Town Council will be working with the Environment Agency with replanting a hedgerow, species to be confirmed suggested Hazel, Hawthorn, Blackthorn, Holly, Grey Willow and Guelder Rose, alongside the access track to reintroduce biodiversity.</p> <p>Local Council Planning Training: Short term lets and Community Growing</p> <p>Thursday 13th June 2024, 4.00-5.30 via Teams</p> <p>Part 1: Short term lets and Articles 4s</p> <p>Part 2: Community led projects in planning</p> <p>Clerk to send additional details and joining codes via email</p>	
009/2425	<p>Cornwall Councillor's Report</p> <p>Cornwall Council discussed the problem of children's dentistry across Cornwall and nationally. The admission of children to hospitals for surgery to remove rotten teeth as jumped up by 17% over the last year and there were more than 31,000 hospital operations last year to remove rotten teeth from children and teenagers. We do all we can to reduce tooth decay in children and Government should invest in oral health improvement programmes. Local councils can make a big difference in this matter by increasing awareness of dental hygiene with central government launching a dental recovery plan.</p> <p>Reported that the Members had been invited to a site visit to meet the team responsible for working on the new Methleigh Bottoms fence, due to be completed directly</p>	
010/2425	<p>Accounts</p> <p>Clerk provided a detailed list of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
011/2425	<p>Requests for Financial Support</p> <p>None</p>	
012/2425	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Short: Trevithick Day</p> <p>Cllr. Toy: Attended Porthleven Food Festival with the High Sheriff of Cornwall. Thanked the Festival Angels for all their hard work. Attended Helston Flora Day and D-Day Working Party meeting</p> <p>Cllr. Short: Coronation Big Lunch, Staffing Committee meeting to co-opt Cllr. Naylor and official opening of the Harbour Inn following refurbishment</p> <p>Cllr. Naylor: D-Day Working Party meeting</p> <p>Cllr. Horne: D-Day Working Party meeting</p>	

013/2425	<p>Land at Reeves Close</p> <p>Clerk presented request from the agents, of the land owners, to absolve current obligations on land at Reeves Close and a number of objections to the potential loss of the green space from local residents.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to object to the removal of the s.106 to retain this piece of land as a green space</p>	Clerk
014/2425	<p>Porthleven Football Club</p> <p>Clerk presented request for the Town Council to submit the following planning applications under the Town Council's name:</p> <ul style="list-style-type: none"> a) To site container on car park area of Gala Parc for storage b) Change of use for land behind the school <p>Discussed</p> <p>Proposed from the Chair and AGREED to apply for permission to site container on Gala Parc under the Town Council name as the land owners.</p> <p>As the Town Council are not the land owners of the land behind the school, they did not agree to this application</p>	Clerk
015/2425	<p>D-Day 80th Anniversary</p> <p>The Mayor gave a brief update on the plans for commemorating the 80th Anniversary of D-Day, on the evening of 6th June. Planned large Beacon of Hope, on Methleigh Farm, and handheld Beacons of Hope, with all proceeds from collections going to the Royal British Legion.</p> <p>Cornwall Cllr. Keeling noted that he would fund the Town Band to play during the event</p>	
	<p>Proposed from the Chair and AGREED, in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p>	
016/2425	<p>Bickford Smith Institute</p> <p>Mayor presented proposal from Mr Osborne on behalf of Porthleven Arts Community and Porthleven Harbour & Dock Company regarding the Bickford Smith Institute.</p> <p>Discussed at length</p> <p>Proposed by Cllr. Berryman, seconded by Cllr. Short, and AGREED to thank Mr Osborne for the proposal but the Town Council were unable to support the proposal</p>	Clerk

There being no further business, the meeting closed at 8.45pm

Signature: Cllr. Toy, Mayor

Date: 13th June 2024

MAY 2024 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£
	104.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£
	204.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£
	3,955.33
MISSION CODE: Refund for Moors (replacement cheque)	£
	1,000.00
INDEPENDENT RURAL SERVICES: Ground Maintenance	£
	839.00
SOURCE FOR BUSINESS: Water services public toilets (Jan-Apr)	£
	1,611.09
GLOW COMPANY: Torches for D-Day 80	£
	224.01