

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING, HELD**  
**AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY 11<sup>th</sup> APRIL 2024, 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Short	Cllr. Berryman
	Cllr. Port	Cllr. Horne	C Thompson (Clerk)
<b>In Attendance:</b>	Mr Jones	Mr Flemming	Mr Prickett – Vertical Blue
	Mrs Crookes	Mr Mearns	

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b>  Cllrs. Shainberg, Naylor, Munday and Davies forwarded their apologies</p> <p><b>Declaration of Interests</b>  Cllr. Port declared a non-pecuniary interest in minute 156/2324, application PA24/02349</p>	
154/2324	<p><b>To receive and approve minutes of the Town Council meeting held on 14<sup>th</sup> March</b>  Proposed from the Chair and AGREED as a true and accurate record</p>	
155/2324	<p><b>Matters arising from the minutes of the Town Council meeting held on 14<sup>th</sup> March</b>  None</p>	
156/2324	<p><b>Planning – to receive and comment</b>  <u><b>Planning Public Participation</b></u>  Mr Jones and Mr Flemming addressed the Town Council to object to planning application PA24/00893 for the following reasons:  Overlooking from proposed balcony  Reduced privacy  Out of Character</p> <p>Mrs Crookes addressed the Town Council regarding a future planning application, currently in the system, for Northend, Methleigh Bottoms to demolish current building and replace with a residential property. Mrs Crookes noted that she had been advised that it was financially unrealistic to renovate the current building due to its construction and closeness to the bank which would allow damp penetration.</p> <p><u><b>Category 1 applications:</b></u>  <b>PA24/01814</b>  Tredhek, 13 Wellington Road – Proposed single storey front extension forming entrance porch and utility  Applicant: Mrs Nichola Curran#  Discussed  Proposed by Cllr. Berryman, seconded by Cllr. Horne, and AGREED to support</p> <p><b>PA24/00893</b></p>	Clerk

	<p>9 Sunnybank – Alterations and extensions to dwelling to include loft conversion and extension  Applicant: Mr &amp; Mrs P Hanks  Discussed  Proposed from the Chair and AGREED to object for the following reasons:</p> <ul style="list-style-type: none"> <li>• Proposed plans do not conserve or enhance the natural beauty of the ANOB</li> <li>• The proposed scale of the development would adversely dominate the skyline in an ANOB and adjacent to SSSI</li> <li>• Concerns regarding overlooking</li> </ul>	Clerk
	<p><b>PA24/01935</b>  Porthleven Harbour, Commercial Road – Siting of 20 ft shipping container on Fisherman's Quay for the sale of locally caught seafood and associated food and drinks  Applicant: Mrs Joanna Sharp, Porthleven Harbour &amp; Dock Company  Discussed, concerns raised over misleading details within the application  Proposed from the Chair and AGREED to object for the following reasons:</p> <ul style="list-style-type: none"> <li>• Failure to adequately minimise the impact upon the setting, character and significance of Grade II listed harbour and Porthleven Conservation Area, therefore not in accordance with the relevant sections of the NPPF, Cornwall Development Plan and Porthleven Neighbourhood Plan.</li> <li>• Proposed does not meet requirements of policy 23 of the local plan with regard to conserving and enhancing the natural beauty of the AONB.</li> <li>• Loss of parking / restriction to highway</li> <li>• Concern that proposal impedes upon the Fishermen's Quay thereby restricting access, work space, maintenance etc for local Fishermen which would not be in accordance with the Harbour Act 1894</li> <li>• No reference to portaloo installed nearby, which the Town Council believe should be included within the application</li> <li>• No details regarding disposal of waste from container sink</li> </ul>	Clerk
	<p><b>PA24/01936 (listed building consent)</b>  Porthleven Harbour, Commercial Road – Siting of 20 ft shipping container on Fisherman's Quay for the sale of locally caught seafood and associated food and drinks  Applicant: Mrs Joanna Sharp, Porthleven Harbour &amp; Dock Company  Discussed  Proposed by Cllr. Berryman, seconded by Cllr. Short, and AGREED to object for the following reasons:</p> <ul style="list-style-type: none"> <li>• Failure to adequately minimise the impact upon the setting, character and significance of Grade II listed harbour and Porthleven Conservation Area, therefore not in accordance with the relevant sections of the NPPF, Cornwall Development Plan and Porthleven Neighbourhood Plan.</li> <li>• Proposed does not meet requirements of policy 23 of the local plan with regard to conserving and enhancing the natural beauty of the AONB.</li> </ul>	Clerk

	<ul style="list-style-type: none"> <li>Concern that proposal impedes upon the Fishermen's Quay thereby restricting access, work space, maintenance etc for local Fishermen which would not be in accordance with the Harbour Act 1894</li> </ul> <p><b>PA24/02349</b> 2 Sunset Gardens – Proposed front extension Applicant: Mr Wherry <i>Cllr. Port left the room for the discussion regarding this application</i> Discussed Proposed by Cllr. Horne, seconded by Cllr. Short, and AGREED to support this application</p> <p><b>PA24/01472</b> StrEATkitchen, Commercial Road – Change of use from A1 to A5 (hot food takeaway) for a proposed takeaway &amp; restaurant. Applicant: Mr Jason Bardell Discussed, concerns raised as planning description was for change of use only rather than retrospective planning for siting of a container plus change of use Clerk instructed to seek an extension and clarification as to the above</p> <p><b>PA24/01820</b> Unit 19, The Shipyard, Harbour Head – Extension to industrial unit to form storage Applicant: Harbour &amp; Dock Company Discussed Proposed from the Chair and AGREED to support this application</p> <p><b><u>Category 2 applications:</u></b> None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
157/2324	<p><b>Public participation (non-planning matters)</b> Mr Mearns addressed the Town Council to raise his concerns over the installation of saunas by the lime kiln.</p>	
158/2324	<p><b>Observations upon matters raised during Public Participation</b> Councillors instructed Clerk to make enquiries regarding the saunas and as to whether licensing is required</p>	Clerk
159/2324	<p><b>Mayor's Report</b> The Mayor reported attending Porthleven Food Festival meeting, meeting with Vertical Blue proprietor, D-Day 80<sup>th</sup> Anniversary meeting and onsite meeting on the Moors</p>	
160/2324	<p><b>Deputy Mayor's Report</b> None</p>	
161/2324	<p><b>Town Clerk's Report</b> Town Clerk reported on various items including the following: <b>Register of Interest Forms</b> Clerk requested that all Members review their Register of Interests forms to ensure that they are up to date. <b>Mayor and Deputy Mayor Nominations</b> In May the Town Council hold their Annual Meeting during which the Town Council is required to appoint the position of Mayor and Deputy Mayor.</p>	Members

	<p>Clerk noted that she will require a nomination and seconder, for anyone wishing to put themselves forward for either role, from two Councillors in writing (email is fine) before Friday 3<sup>rd</sup> May. The Town Council will elect the Mayor and Deputy Mayor via a blind ballot during the meeting. Both roles will include the necessity to attend events / Church services etc to represent Porthleven and the Town Council.</p>	Members
162/2324	<p><b>Cornwall Councillor Report</b>  Cllr. Keeling reported the following:  Noted that the Cornwall Council Dolcoath Office, Camborne is due to be demolished and a 44-bed care home built in its place. The decision to follow this course of action was not taken lightly through the Estate Transformation Programme, but the building would need extensive renovation and presently it is occupied by a skeleton staff. There are plans to house the staff and planning committee in Kresen Kernow and Tolpods with the possibility of Heartlands.  Visit by the Secretary of State for Levelling Up, Housing and Communities to Cornwall to announce new planning requirements for properties let for more than 90 nights a year is required. It was hoped that in conjunction with existing schemes this would help to alleviate the housing crisis, which was a recurring priority in residents surveys, as well as assessments such as the Economic Growth and Development Overview and Scrutiny Committee's Tourism Panel's findings which have been considered by Cabinet. It was also advised that Cornwall Council was short listed for Diversity and Inclusion category in the Local Government Chronicle Awards 2024. This was a reflection of the culture of Cornwall Council, with more work ongoing in this area.</p>	
163/2324	<p><b>Accounts</b>  a) Accounts for payment  Clerk provided a detail of accounts for approval  Discussed  Proposed from the Chair and AGREED</p>	Clerk
164/2324	<p><b>Requests for Financial Support</b>  None</p>	
165/2324	<p><b>Reports on Meetings Attended as a representative of Porthleven Town Council</b>  No reports</p>	
166/2324	<p><b>Porthleven Football Club</b>  Clerk presented a request to grant permission to place a container on site, to replace sheds, and write letter of support for funding grants  Discussed  Proposed from the Chair and AGREED to support proposal and write letter of support</p>	Clerk
167/2324	<p><b>Vertical Blue</b>  <i>The Mayor suspended standing orders to allow Mr Prickett to address the Town Council.</i>  Mr Prickett requested the Town Council consider allowing him to store his vertical climbing wall on the grounds of the Cricket Club, who are supportive. Noted that he would be offering free use to the Cricket Club</p>	

	<p>during their fete and was open to working with the Youth Workers for free sessions.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to support request for initially one year with an agreed minimum 5 free sessions for the Youth Worker team to utilise. To be reviewed post first year</p>	Clerk
168/2324	<p><b>Porthleven Food Festival</b></p> <p>The Mayor reported that following the recent poor weather and the condition of the Moors Recreation Ground as a result, that the Porthleven Food Festival Committee / Mission Code had decided not to utilise the Moors Recreation Ground this year. Noted that the smaller festival would have financial consequences with 40% less venders.</p>	

There being no further business, the meeting closed at 8.30pm

Signature: ..... Cllr. Toy, Mayor

Date: 9<sup>th</sup> May 2024

**APRIL 2024 - EXPENDITURE EXCEEDING £100**

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 103.50
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 201.10
RICOH: Photocopier Mar - May	£ 117.83
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 7,421.04
DEFIB STORE: BATTERY	£ 138.00
PORTHLEVEN FOOD FESTIVAL: Section 137 grant	£ 255.00
CALC: Annual membership	£ 1,119.48
CORSEV FACILITIES LTD: Public toilet cleaning March	£ 605.51
EDF: Insitute Light (quarterly)	£ 360.32
INDEPENDENT RURAL SERVICES: Ground Maintenance	£ 286.00
MISSION CODE: Refund for lease of the Moors	£ 1,000.00