

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY 14th MARCH 2024, 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Naylor
	Cllr. Port	Cllr. Horne	Cllr. Shainberg
	Cllr. Davies	C Thompson (Clerk)	
In Attendance:	Mr T Osborne – PHD	Mrs Peacock - PHD	Cornwall Councillor J Keeling
	Mr T Toms	Mr Leyshon	

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Berryman and Short forwarded their apologies</p> <p>Declaration of Interests Cllr. Horne declared a non-pecuniary interest in minute 148/2324 Cllr. Naylor declared a non-pecuniary interest in minute 140/2324 planning application PA24/01026</p>	
138/2324	<p>To receive and approve minutes of the Town Council meeting held on 8th February Proposed from the Chair and AGREED as a true and accurate record</p>	
139/2324	<p>Matters arising from the minutes of the Town Council meeting held on 8th February None</p>	
140/2324	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> Mr Toms addressed the Council, regarding application PA23/10049, to note concerns over lack of ecologist’s report and updated flood risk assessment</p> <p><u>Category 1 applications:</u></p> <p>PA24/00700 4 Praze Road – Proposed Single Storey Extension with Balcony and internal Alterations Applicant: Mr & Mrs Mike & Vicki Bleakley Discussed Proposed from the Chair and AGREED to support this application</p> <p>PA23/10321 Land Off Tolponds Road – Construction of an industrial building, including cafe (Use Class B2 and Use Class E) Applicant: Whitefriars City Estate Limited Discussed at length. Noted that the proposal would create the opportunities for further full-time employment locally, in the region of 80 additional jobs. However, consultees have raised some concerns that needs to be considered</p>	Clerk

<p>Proposed from the Chair, and AGREED, to defer commenting on this application while the applicant has time to produce satisfactory:</p> <ul style="list-style-type: none"> • Land Contamination Report as recommended by the Environment Agency • Odour impact assessment on health and quality of life as recommended by Public Protection Noise and Odour Planning Consultations <p>Request that Cornwall Council re-consult upon submission of the above reports</p> <p><i>Cllr. Naylor left the room for the discussion / vote on the following application</i></p>	Clerk
<p>PA24/01026 16 Claremont Terrace, Beacon Road, Breageside – Extension and alterations to existing dwelling Applicant: Ms Ingrid Thomas Discussed</p>	Clerk
<p>Proposed by Cllr. Horne, seconded by Cllr. Munday, and AGREED to support this application</p> <p>PA24/01379 The Studio, Thomas Terrace – Repair and rebuilding of existing building to create a holiday unit Applicant: Mr & Mrs Christian Gordon Discussed</p>	Clerk
<p>Proposed by Cllr. Shainberg, seconded by Cllr. Port, and AGREED to support this applicaiton</p> <p>PA24/01356 Torre Veau Manor, Thomas Terrace – Works to trees in a conservation area, works include T1. Macrocarpa - overmature with declining canopy vitality and diminished amenity value Applicant: Mrs D Crawford</p>	Clerk
<p>Proposed from the Chair and AGREED to support this application</p> <p><u>Category 2 applications:</u> PA23/10049 Breageside, Quay Mount Pleasant Road – Construction of a new residential development of apartments and ground floor commercial premises (Class E) on an open area of previously developed land between the Old Fish Warehouse and the Lime Kiln. Applicant: Mr Robert Moore Thames Exchange Ltd Lead: Porthleven Town Council Discussed at length</p>	Clerk
<p>Proposed from the Chair and AGREED to object to this application for the following reasons:</p> <ul style="list-style-type: none"> • Inadequate Flood Risk Assessment, as highlighted by the Environment Agency, which does not suitably assess the relevant tidal flood risks associated with the site and therefore does not confirm with paragraph 165 of the NPPF • Failure to adequately minimise the impact upon the setting, character and significance of Porthleven Conservation Area, therefore not in accordance with the relevant sections of the NPPF, Cornwall Development Plan and Porthleven Neighbourhood Plan. 	Clerk

	<ul style="list-style-type: none"> Proposed does not meet requirements of policy 23 of the local plan with regard to conserving and enhancing the natural beauty of the AONB 	
141/2324	Public participation (non-planning matters) None	
142/2324	Observations upon matters raised during Public Participation None	
143/2324	Mayor's Report The Mayor reported attending Porthleven Food Festival meeting, informal onsite planning meeting and meeting on the Moors re flood defence works	
144/2324	Deputy Mayor's Report Not in attendance	
145/2324	Town Clerk's Report Town Clerk reported on various items including the following: Youth Workers Report (October – December) Number of young people attending over this quarter 18 6 signposted and now attending drop-ins / other groups 4 supported into accessing mental health / wellbeing support, other support and safeguarding Started using the Family Hub for the first hour of each session to provide a dry and warm space for young people. Continue to receive positive feedback from young people, parents and businesses New Food Waste, Recycling & Rubbish Collections in Area 3 - West Cornwall Cornwall Council have started the process of introducing the new weekly food waste and fortnightly rubbish collections in Porthleven from Monday 4 March with the delivery of 'Get Ready' information leaflets that will be landing on doormats for the next couple of weeks. The new system will be introduced to Porthleven in July, for further information please visit https://www.cornwall.gov.uk/wastechanges	
146/2324	Cornwall Councillor Report Cllr. Keeling reported the following: At the full council meeting last month, the council approved budget proposals for 2024-2028. Consequently, the Council Tax requirement for the Council's own purposes be set at £393.699m and be confirmed that the Cornwall Council element of the Council Tax be increased by 2.99% plus a levy of 2% to be spent solely on Adult Social Care, for the financial year 2024/25 (an overall increase of 4.99% equivalent to a Band D charge of £1892.75). Though it is disappointing, and certainly difficult for a large proportion of the population, that Council Tax increases year on year, it should be noted that Councils across the country will be raising their council tax by the maximum 5 per cent, with some councils, such as Birmingham, raising it even further after seeking government permission. The Local Government Association (LGA) said: "The money [councils] receives	

	<p>from government over the last 10 years or so has been decreasing, meanwhile we continue to see an increase in the need for those services, particularly for children and adults and therefore something has to give". It was further stressed that we need to recognise the financial challenges of how we fund those services. It is vital that we find a solution to our financial problems particularly through the promised fairer funding model in due course. A lot of councils are issuing S114 notices which mean they can't deliver a balanced budget</p>	
147/2324	<p>Accounts a) Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED</p>	Clerk
148/2324	<p>Requests for Financial Support Porthleven Food Festival Committee Discussed Proposed from the Chair and AGREED to offer grant assistance to design and print double-sided postcards containing a healthy recipe for the children of the school to take home and try cooking with their families and to design and print a trophy treasure trail around Porthleven. Total grant donation £255</p>	Clerk
149/2324	<p>Reports on Meetings Attended as a representative of Porthleven Town Council Cllr. Munday: Informal onsite planning meeting Cllr. Horne: Informal onsite planning meeting Cllr. Naylor: Informal onsite planning meeting Cllr. Davies: Informal onsite planning meeting</p>	
150/2324	<p>Procedural Administration Tasks Clerk presented the following items, in accordance with Annual Governance Accounting Return requirements: a) General Data Protection Regulations <ul style="list-style-type: none"> • Data Protection Policy Proposed from the Chair and AGREED • Privacy Policy Proposed from the Chair and AGREED • Data Protection Asset Register Proposed from the Chair and AGREED b) Standing Orders Proposed from the Chair and AGREED c) Financial Regulations Proposed from the Chair and AGREED d) Risk Assessments Proposed from the Chair and AGREED e) Asset Register Proposed from the Chair and AGREED</p>	Clerk

151/2324	<p>Bickford Smith Institute</p> <p>Proposal from Mr Osborne to form a collaboration between Porthleven Town Council, Porthleven Arts Community (PAC) and Porthleven Harbour & Dock Company to work together to renovate the Bickford Smith Institute with a 125-year lease to Porthleven Arts Community.</p> <p><i>The Mayor suspended standing orders to allow Members to address questions / points of clarification to Mr Osborne.</i></p> <p>Mr Osborne agreed to providing comprehensive responses to various items including 5-year business plan for the PAC, additional details regarding proposed board set up / voting rights, accounts for PAC and details of proposed dual use with the Town Council.</p>	
	<p>Proposed from the Chair and AGREED, in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p>	
152/2324	<p>The Moors Recreation Ground</p> <p>Clerk presented quote for drainage solutions on the Moors Recreation Ground and noted that a number of companies were unable to provide quotes for the works</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to land drain solution with Laity Plant & Groundworks Ltd, subject to approval from Environment Agency for stream outlet pipes</p>	Clerk
153/2324	<p>Public Conveniences</p> <p>Clerk presented quotes for cleaning services, noted that a number of companies were unable to quote.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to offer the contract for public conveniences cleaning to Corserv Facilities Ltd</p>	Clerk

There being no further business, the meeting closed at 9pm

Signature: Cllr. Toy, Mayor

Date: 11th April 2024

MARCH 2024 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£	114.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£	225.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£	3,906.66
SW Plumbing & Heating: Repairs Shute Lane toilets	£	168.00
I GREGORY: Repairs Shute Lane toilets / Moors play boat	£	130.00
CORSEV FACILITIES LTD: Public toilet cleaning Feb	£	605.51
ALARM GUARD: BSI Alarm	£	214.80