

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY 8th FEBRUARY 2024, 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Short
	Cllr. Berryman	Cllr. Horne	Cllr. Shainberg
	C Thompson (Clerk)		
In Attendance:	Mr M Wallis	Mr B Carrington – Mission Code	

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Davies, Naylor and Port forwarded their apologies</p> <p>Declaration of Interests Cllr. Horne declared a non-pecuniary interest in minute 133/2324, as she holds the position of Secretary of the Porthleven Food Festival</p>	
121/2324	<p>To receive and approve minutes of the Town Council meeting held on 11th January 2024 Proposed from the Chair and AGREED as a true and accurate record</p>	
122/2324	<p>Matters arising from the minutes of the Town Council meeting held on 11th January 2024 None</p>	
123/2324	<p>Planning – to receive and comment <u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u> PA23/09437 Seapinks, Loe Bar Road – Retrospective application original application number PA21/01530. Internal changes to the original scheme and a new timber placed at the front of the property with bin store. Applicant: Elizabeth Fogg Proposed from the Chair and AGREED to make no objections</p> <p>PA23/10380 Porthleven Bowling Club, Methleigh Parc – Extension to clubroom to create indoor bowling greens Applicant: Corrie Thompson, Porthleven Town Council Proposed by Cllr. Shainberg, seconded by Cllr. Short, and AGREED to support</p> <p>PA23/10119 11 Forth Scol – Works to Tree within a Conservation Area (TCA) - Ash - Pollard to 5-6 m in height above the upper righthand hand branch on right side, removal of all branches to allow an even crown Applicant: Adam Beverley-Jones</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Proposed from the Chair and AGREED to support PA24/00562 9 Thomas Terrace – Replacement of single storey lean to kitchen with new flat roof extension Applicant: Ms Caroline Appleton</p> <p>Proposed from the Chair and AGREED to support PA24/00502 29 St Pirans Parc – Proposed loft conversion and alterations. Applicant: Mr Pollard</p> <p>Proposed by Cllr. Berryman, seconded by Cllr. Shainberg, and AGREED to make no objection</p> <p><u>Category 2 applications:</u> None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
124/2324	<p>Public participation (non-planning matters) None</p>	
125/2324	<p>Observations upon matters raised during Public Participation None</p>	
126/2324	<p>Mayor’s Report The Mayor reported attending Porthleven Food Festival meeting, briefing for Chairs / Vice Chairs of Community Area Partnerships (CAP), RNLI Lifeboat Day meeting, St Ives Feast celebrations, re-opening of Kota Kai, onsite meetings on the Moors, CAP meeting and CAP Finance meeting.</p>	
127/2324	<p>Deputy Mayor’s Report Attended the re-opening of Kota Kai</p>	
128/2324	<p>Town Clerk’s Report Town Clerk reported on various items including the following: Bickford Smith Institute Following report last month that Mr Osborne had requested the Town Council consider a proposal, from Porthleven Arts Community for the Bickford Smith Institute, during the February meeting. At Mr Osborne’s request this will now be presented in March</p> <p>Works to Trees – Notification Application: PA24/00074 Proposal: Works to a Tree within a conservation area namely reduce and thin (T1) Bay tree to allow more light. Location: Deva 11 Wellington Road Porthleven Helston Cornwall Applicant: Joyce Picot</p> <p>As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.</p> <p>Bickford Smith Institute building defibrillator Upon inspection of the defibrillator, it was discovered that the battery and pads have been purposefully removed and are nowhere to be found. Thankfully we have not received reports of anyone needing the defibrillator as this could have had very serious life-threatening consequences.</p>	
129/2324	<p>Cornwall Councillor Report</p>	

	<p>Reported that he and the Customer Services Scrutiny Committee had been busy providing the general oversight of the Council's emerging business plan.</p> <p>This coming month will see the Council setting a balanced budget, which is required by law. It is anticipated that a Council Tax based on an overall 4.99% in 2024/25, being 2.99% core increase plus 2% Adult Social Care precept. This represents a Band D charge of 1,892.75 – and increase of £89.96 or £1.73 per week.</p>	
130/2324	<p>Accounts</p> <p>a) Accounts for payment</p> <p>Clerk provided a detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
131/2324	<p>Requests for Financial Support</p> <p>None</p>	
132/2324	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Berryman: Porthleven Food Festival and re-opening of Kota Kai</p> <p>Cllr. Shainberg: Re-opening of Kota Kai</p> <p>Cllr. Munday: Re-opening of Kota Kai</p>	
133/2324	<p>Porthleven Food Festival</p> <p><i>The Mayor suspended standing orders to allow Mr Carrington to address the Town Council. Cllr. Horne left the room for this agenda item</i></p> <p>Mr Carrington addressed the Town Council to offer a counteroffer for the use of the Moors. Requested the Town Council consider a one off £1,000 donation, with additional fundraising, for use of the Moors for this year and future years.</p> <p>Discussed</p> <p>Concerns raised regarding the approval of the counteroffer by the Porthleven Food Festival Committee as not minuted. Mr Carrington noted that this agreement was reached via email not at a meeting.</p> <p>Concerns raised over the continued wear and tear with high volumes of foot passage and vehicles.</p> <p>Proposed by Cllr. Shainberg, seconded by Cllr. Toy, and AGREED to request £1,000 donation for the use of the Moors Recreation Ground, for this year's festival, with additional voluntary fundraising for the Moors Recreation Ground to be organised by the Porthleven Food Festival Committee / Mission Code.</p> <p>Porthleven Food Festival / Mission Code to open discussions with Porthleven Town Council as early as possible regarding next year's festival.</p>	Clerk
134/2324	<p>The Moors Recreation Ground</p> <p>The Mayor reported that a donation of £5,000 had been received from Equin Ltd to be ringfenced for works to the Moors Recreation Ground. Quotes in the process of being obtained for:</p> <ul style="list-style-type: none"> • Flood alleviation / land drains • Removal / control of bamboo area 	

	<ul style="list-style-type: none"> • Waiting on details from Environment Agency regarding their proposals 	
135/2324	<p>Budget Review April to December 2023</p> <p>Clerk presented the budget review, noting various items including: Over spend on defibrillators, budget line, due to replacement defibrillator being required Cost of election, unbudgeted election costs equating to over £5,000</p>	
136/2324	<p>Budget 2024 - 25</p> <p>The Clerk presented the draft budget for 2024 – 25, discussed at length. Clerk noted various items including: Increased budget line for Open Spaces to finance flood alleviation and various other works on the Moors Recreation Ground Increased budget line for defibrillators to cover cost of replacement case / batteries Discussed at length</p> <p>Final Budget proposal: Proposed from the Chair and AGREED to set the budget at £143,875.00 expenditure, £4,626.60 income</p>	
137/2324	<p>Precept 2024 - 25</p> <p>Clerk presented the precept figure for 2024 – 25 as £139,248.40 Proposed from the Chair and AGREED to set the precept at £139,248.40</p>	

There being no further business, the meeting closed at 8.30pm

Signature: Cllr. Toy, Mayor

Date: 14th March 2024

FEBRUARY 2024 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 104.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 204.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 3,906.46
CORSEV FACILITIES LTD: Public toilet cleaning / hygiene services	£ 674.37
INDEPENDENT RURAL SERVICES: Hedge trimming	£ 1,190.00
SOURCE FOR BUSINESS: Water services Shute Lane toilets	£ 1,860.20