

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT METHODIST CHURCH, FORE STREET, PORTHLEVEN
ON THURSDAY 14th SEPTEMBER 2023, 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Short	Cllr. Shainberg
	Cllr. Berryman	Cllr. Horne	C Thompson (Clerk)
In Attendance:	Cornwall Cllr. J Keeling	Mr S Issitt – Chairman, Porthleven Fishermen and Boat Owners’ Association (PFBOA)	Mrs W Mitchell - PFBOA
Mr A Wallis - PFBOA	Miss K Sjöholm	Mr Best – Porthleven Gig Club (PCG)	Mrs Best - PCG
Mr A Thorpe	Mr T Osborne – Porthleven Harbour & Dock Company (PHDC)	Mrs J Sharp – PHDC	

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Munday, Naylor, Port and Davies forwarded their apologies</p> <p>Declaration of Interests None</p>	
053/2324	<p>To receive and approve minutes of the:</p> <ul style="list-style-type: none"> • Town Council meeting held on 13th July Proposed from the Chair and AGREED as a true and accurate record • Special Town Council meeting held on 10th August Proposed from the Chair and AGREED as a true and accurate record 	
054/2324	<p>Matters arising from the minutes of the:</p> <ul style="list-style-type: none"> • Town Council meeting held on 13th July None • Special Town Council meeting held on 10th August None 	
055/2324	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u></p> <p>Mr Osborne (PHDC) addressed the Town Council in support of his application to create a restaurant on the Gig Club Shelter site on the Harbour Head, PA23/06895</p> <p>Mr Wallis (PFBOA) addressed the Town Council to note that the PFBOA had lodged their objection to the Gig Club Shelter application, PA23/06895, on the Cornwall Council planning portal</p> <p><u>Category 1 applications:</u></p> <p>PA23/06578 Kota Restaurant, Harbour Head – Proposed terrace to form access.</p>	

	<p>Applicant: Mr Kereama Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Berryman, and AGREED to support this application</p> <p>PA23/05715 Mill Lane Caravan Park Mill Lane – Construction of single storey structure for toilet and washing facilities for existing caravan site. Applicant: Mr Simon Stone Discussed Proposed from the Chair and AGREED to support this application</p> <p><u>Category 2 applications:</u></p> <p>PA23/06895 Former Gig Club, Harbour Head – Proposed New Restaurant Applicant: Osborne, Porthleven Harbour & Dock Company Lead: Porthleven Town Council Discussed at length, concerns raised Proposed from the Chair and AGREED to object for the following reasons: Loss of green space, as listed within the Porthleven Neighbourhood Plan Concerns over odour Loss / restricted access to slipway to working harbour Loss of a community asset</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
056/2324	<p>Public participation (non-planning matters) None</p>	
057/2324	<p>Observations upon matters raised during Public Participation None</p>	
058/2324	<p>Mayor's Report The Mayor reported attending the following events representing the Town Council: Porthleven Torchlight Procession, Porthleven Gig Day, Porthleven Methodist Church Flower Festival, Porthleven Fishermen and Boat Owners' Association auction, Queen Elizabeth II Memorial unveiling and St Bartholomew's coffee morning</p>	
059/2324	<p>Deputy Mayor's Report Attended the Porthleven Torchlight Procession and Queen Elizabeth II Memorial unveiling</p>	
060/2324	<p>Town Clerk's Report Town Clerk reported the following: Torchlight Procession Thank you, on behalf of the Town Council, to all the volunteers who assisted with the Torchlight Procession Defibrillators The replacement defibrillator, located adjacent to Boots Chemist, has now been replaced. Noted that the new defibrillator also included young people pads etc. The Moors Play Equipment Replacement swing seats / chains have now been installed Cornwall Council Budget Update Briefing</p>	

	<p>Cornwall Council Officers led by Tracie Langley, Chief Operating Officer will give a Cornwall Council Budget Update for Town and Parish Councils.</p> <p>Opportunity to consider the Cornwall Council draft budget for 2024/25 - 2028 and raise issues with the Finance Team.</p> <p>Thursday 12th October, 10am, via Teams. Limited to two places per Council. Cllr. Toy to attend</p> <p>Guy Gibson Memorial</p> <p>To mark the anniversary of the death of Guy Gibson, the Porthleven Old Cornwall Society will be holding a small act of remembrance on Tuesday 19th September, 2.30pm, at the Bickford Smith Institute. Representatives from the RAF will be laying wreaths along with the Deputy Mayor, Cllr. Emma Short, representing the Town Council</p> <p>Queen Elizabeth II Memorial</p> <p>Saturday 9th September saw the official unveiling of the Queen Elizabeth II memorial, attended by members of the Town Council and local residents.</p> <p>The Town Council thank Adrian 'Nipper' Naylor and 'Smiler' Grinney for bringing their idea of remembrance to reality</p>	
061/2324	<p>Cornwall Councillor Report</p> <p>Reported that the autumn cut of the shrubbery adjacent to Stop Gate junction had now been cut back, thereby improving the visibility of oncoming traffic</p> <p>Methleigh Bottoms Fencing – funding has now been sourced and work to draw up plans for a permanent replacement are now being investigated</p>	
062/2324	<p>Accounts</p> <p>a) Accounts for payment</p> <p>Clerk provided a detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
0632324	<p>Requests for Financial Support</p> <p>None</p>	
064/2324	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Shainberg: Porthleven Torchlight Procession</p> <p>Cllr. Berryman: Porthleven Torchlight Procession</p> <p>Cllr. Horne: Porthleven Torchlight Procession and Queen Elizabeth II Memorial unveiling</p>	
065/2324	<p>Picnic Garden</p> <p><i>The Mayor suspended standing orders to allow Mr Osborne (PHDC) and Mr Wallis (PFBOA) to address the Council</i></p> <p>Mr Osborne addressed the Town Council to receive his proposal to form a picnic garden on the Moors Recreation Ground on the area belonging to PHDC and the Town Council, to be under the umbrella of the Porthleven Arts Community (PAC). Plans include bridges connecting shipyard to the Moors, commercial option for food catering for all</p>	

	<p>economic groups, community picnic area. Noted that the net drying posts would be retained to mark boundary and / or display art work.</p> <p>Mr Wallis addressed the Town Council to note that the PFBOA had legal rights under the Harbour Act and within the covenants of the land acquisition protecting this area for boat owners. Concerned that the proposed changes would be contrary these rights.</p> <p><i>The Mayor resumed standing orders</i></p> <p>Discussed, concerns raised regarding covenants on the land prohibiting commercial ventures, alcohol / anti-social behaviour, noise pollution, Town Council trustees of the land which has been registered as a charity and is therefore not within the gift of the Council to give to PAC. Noted that the Town Council are currently working with the Environment Agency on clearing the overgrown area adjacent to the stream and investigating funding streams for updating play equipment etc.</p> <p>Proposed from the Chair and AGREED to hold a public consultation with detailed plans of the proposal from Mr Osborne</p>	Clerk
066/2324	<p>Annual Governance and Accountability Return 2022/23</p> <p>Clerk presented final audited Annual Governance and Accountability Return 2022 / 23, including section 3 completed by the external auditors</p> <p>Proposed from the Chair and AGREED</p>	Clerk

There being no further business, the meeting closed at 8.10pm

Signature: Cllr. Short, Deputy Mayor

Date: 12th October 2023

SEPTEMBER 2023 - EXPENDITURE EXCEEDING £100

	£
CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	104.00
	£
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	204.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 3,743.60
	£
PORTHLEVEN ARTS FESTIVAL: Section 137 donation	275.00
	£
SOUTH WEST PLAY LTD: Replacement swings seats / chains	2,829.60
	£
BDO LLP: External auditor	504.00
	£
INDEPENDENT RURAL SERVICES: Ground Maintenance	776.00
	£
CORSEV FACILITIES LTD: Public toilet cleaning August	1,140.19
	£
CORNWALL COUNCIL: Waste management	627.59
	£
SOUTH WEST PLUMBING & HEATING: Public toilets	104.38