

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY, 8th JUNE 2023 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Short	Cllr. Shainberg
	Cllr. Berryman	Cllr. Naylor	C Thompson (Clerk)
In Attendance:	Cllr. Keeling – Cornwall Council		

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllr. Davies, Port and Munday forwarded their apologies</p> <p>Declaration of Interests None</p>	
016/2324	<p>To receive and approve minutes of the Annual Meeting and Town Council meeting held on 11th May Proposed from the Chair and AGREED as a true and accurate record</p>	
017/2324	<p>Matters arising from the minutes of the Annual Meeting and Town Council meeting held on 11th May None</p>	
018/2324	<p>Planning – to receive and comment <u>Planning Public Participation</u> None <u>Category 1 applications:</u> PA23/03550 Marroy, Salt Cellar Hill – Non-material amendment to decision PA21/0146 dated 19.07.20211 for alterations to fenestration and external materials. Applicant: Mr and Mrs Berriman Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Short, and AGREED to support this application PA23/03885 25 St Pirans Parc – Proposed single storey rear extension, front porch, internal alterations with widening of existing access and associated works Applicant: Mr and Mrs J And A Green and Austin Discussed Proposed from the Chair and AGREED to support <u>Category 2 applications:</u> None</p>	<p>Clerk</p> <p>Clerk</p>

019/2324	Public participation (non-planning matters) None	
020/2324	Observations upon matters raised during Public Participation None	
021/2324	Mayor's Report The Mayor reported: Attending a meeting with representatives interested in obtaining affordable plots to self-build Attended Mayor Making Services in Bodmin, Hayle and Falmouth. Presented Mr Steve Searle with a Town Plaque on behalf of the Town Council and residents of Porthleven for his years of volunteering litter picking of Porthleven Beach Reported that he had been elected as the Vice Chair of the South Kerrier Community Area Partnership	
022/2324	Deputy Mayor's Report Reported attending a meeting with representatives interested in obtaining affordable plots to self-build. Attended the Porthleven Lights AGM, noted new Chair and that she had stepped down as Secretary	
023/2324	Town Clerk's Report Town Clerk reported the following: Casual Vacancies Vacancy via election – three candidates are standing, they are: Brian Arrowsmith Chris Bowen Cath Horne Election will take place on Thursday 15 th June. Moor Recreation Ground Unfortunately, the Environment Agency have delayed progress, on the track and hedgerow adjacent to the stream, until May next year. This is due to a lack of resource to complete the design and deliver the construction of the project. However, they are hoping that this extra time will allow them to be able to present a full design to both the Town Council and community for feedback. Upon completion of the drawings the Town Council will be invited to attend a site visit to discuss. Confirmation has been received that until the full works are completed the Environment Agency will keep on top of the vegetation maintenance. Audit Currently liaising with our Internal Auditor and will be calling a special meeting at the end of the month to approve the final Annual Governance and Accountability Return for 2022 / 23	Clerk
024/2324	Cornwall Councillor Report Cllr. Keeling reported on a number of items including: Stopgate junction – reported that he had been liaising with Mr Bew and the new highway manager to try and find a solution.	

	Congratulations to the Mayor for being elected Vice-Chair of the newly formed "South Kerrier" Community Area Partnerships (Cllr. Keeling was elected as Chair)	
025/2324	Accounts a) Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED b) Year End Accounts 2022 - 23 Clerk provided a copy of the year end accounts Discussed Proposed from the Chair and AGREED	Clerk Clerk
026/2324	Requests for Financial Support None	
027/2324	Reports on Meetings Attended as a representative of Porthleven Town Council Cllr. Naylor: None Cllr. Shainberg: None Cllr. Port: Not in attendance Cllr. Munday: Not in attendance Cllr. Berryman: None Cllr. Davies: Not in attendance	
028/2324	Penrose National Trust Apologies from Ms Lees, representative of Penrose National Trust, who was unable to attend	
029/2324	Stopgate Junction Further to concerns raised over the visibility of oncoming traffic, a meeting has been arranged with Cornwall Council Highways, Mayor, Clerk, Mr Bew and Cllr. Keeling to discuss onsite	

There being no further business, the meeting closed at 8.00pm

Signature: Cllr. Toy, Mayor

Date: 13th July 2023

JUNE 2023 - EXPENDITURE EXCEEDING £100

OPUS ENERGY: Institute Cottage	£ 117.83
CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 104.00

	£
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	204.00
	£
OPUS ENERGY: Institute Cottage	104.96
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 3,743.80
	£
SOUTH WEST PLUMBING & HEATING: Public toilets	299.79
	£
CORNWALL ENVIRONMENTAL CONSULTANTS: BSI bat report	528.00
	£
SOURCE FOR BUSINESS: Water services Shute Lane toilets	898.42
	£
CORNWALL COUNCIL: Election charges 25th May 23	278.28
C THOMPSON: Expenses, including Fasthosts website hosting, mobile credit, SSL certificate renewal, postage and stanless steal toilet roll holders for Shute Lane toilets	£ 187.88
	£
INDEPENDENT RURAL SERVICES: Ground Maintenance	776.00
	£
IAN GREGORY: Public toilets maintenance	134.90
	£
ALARM GUARD: Annual test and inspection (intruder alarm)	228.00