

Porthleven Town Council
NOTICE AND AGENDA OF
SPECIAL TOWN COUNCIL MEETING
TO BE HELD ON WEDNESDAY 28th JUNE 2023, 7pm
AT INSTITUTE COTTAGE, CLIFF ROAD

Members of the public and press are invited to attend this meeting of the Council. To ensure that social distancing measures can be put in place please can you register your interest in attending with the Clerk by emailing townclerk@porthleventc.org.uk

	AGENDA ITEMS	Action
1.	Apologies for Absence & Declaration of Interests	
2.	Conflict of Interest with BDO LLP To confirm no interest or declare an interest with BDO LLP, external auditors	
3.	Internal Auditors Report 2022 / 23 To receive Internal Auditors Report	
4.	Annual Governance and Accountability Return 2022 / 23 – Section 1 Annual Governance Statement To receive and approve	
5.	Annual Governance and Accountability Return 2022 / 23 – Section 2 Accounting Statements To receive and approve	

Signature:(Miss Corrie Thompson)
Town Clerk

Date: 22nd June 2023