

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING,**  
**HELD AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY, 13<sup>th</sup> APRIL 2023 @ 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Berryman
	Corrie Thompson (Clerk)		
<b>In Attendance:</b>	Cornwall Cllr. Keeling	Mr D Pascoe	Mr C Pascoe
	Mr Best	Mr Stapleton	

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b> Cllrs. Shainberg, Short, Port and Davies</p> <p><b>Declaration of Interests</b> Cllr. Munday declared an interest regarding minute 174/2223</p>	
162/2223	<p><b>Minutes of the Town Council meeting held on 9<sup>th</sup> March 2023</b> Proposed from the Chair and AGREED as a true and accurate record</p>	
163/2223	<p><b>Matters arising from the minutes of the Town Council meeting held on 9<sup>th</sup> March 2023</b> None</p>	
164/2223	<p><b>Planning – to receive and comment</b>  <u><b>Planning Public Participation</b></u>            Mr Pascoe addressed the Town Council to object to planning application PA22/10974 due to the impact this would have on 2 The Crescent including overlooking and loss of privacy            Mr Stapleton addressed to the Town Council in support of application PA23/02182, noting that the one bed cottage had been erected over 20 years ago and it was his intention as the new owner to rent it out on a long-term rental basis  <u><b>Category 1 applications:</b></u>  <b>PA23/01817</b>            Penrose Hill, Penrose Hill – Listed Building Consent for replacement Delabole slate cladding to main roof and rear dormer            Applicant: Mr Rob George, National Trust            Proposed by the Chair and AGREED to support this application  <b>PA23/01486</b>            The Harbour Inn, Commercial Road – Advertisement Consent for: Sign 1 - externally illuminated traditional hanging sign; Sign 2 - externally illuminated insert panel above accommodation door; Sign 3: Small aluminium tray directional sign; Sign 4: Set of individual 'Harbour</p>	Clerk

	<p>Inn' lettering fixed with locator pins to raise off masonry; Sign 5: Internally illuminated menu case; Sign 6: Externally illuminated elevated sign on main elevation with 'Harbour Inn' lettering &amp; logo fixed to aluminium tray; Sign 7: Traditional sign written logo directly to wall - 'Harbour Inn' lettering and logo.</p> <p>Applicant: St Austell Brewery</p> <p>Proposed by Cllr. Munday, seconded by Cllr. Berryman, and AGREED to support this application</p> <p><b>PA23/01373</b></p> <p>North End, Methleigh Bottoms – Conversion and extension of building to form two new dwellings.</p> <p>Applicant: Mrs Crooks</p> <p>Proposed from the Chair and AGREED to object to the design and specifications of the proposed works as they are not appropriate to meet the requirements of NPPF Sections 194, 199 and 200 (2021), and Policy 24 of Cornwall Structure Plan Strategic Policies 2010-2030.</p> <p><b>PA23/01844</b></p> <p>Land North East of Tripolitania House, Loe Bar Road – Erection of 3 dwellings and associated works without compliance with condition 2 of decision notice PA18/08801 dated 18/12/2018</p> <p>Applicant: Mr P McGrath Fat Reindeer Properties Ltd</p> <p>Proposed from the Chair and AGREED to object to this application for the following reasons:</p> <ul style="list-style-type: none"> <li>• Design out of keeping</li> <li>• AONB</li> <li>• Adjacent to SSSI</li> </ul> <p><b>PA23/01734</b></p> <p>Treleigh House, Shrubberies Hill – Reinstatement of Original Dwelling from Two Apartments, Construction of Detached Garage with Incidental Room and Associated Works.</p> <p>Applicant: Mr Beddow and Ms Holmes</p> <p>Proposed from the Chair and AGREED to offer no objections to this application</p> <p><b>PA22/10974</b></p> <p>6 Praze Road – Reserved Matters application for access, appearance, landscaping, layout and scale following outline consent PA19/11223 dated 20.02.20.</p> <p>Applicant: Mr Hendy</p> <p>Proposed from the Chair and AGREED to object for the following reasons:</p> <ul style="list-style-type: none"> <li>• Overlooking in contrary to Cornwall Local Plan Strategic Policies 2010 - 2030 12-2</li> <li>• Loss of privacy in contrary to Cornwall Local Plan Strategic Policies 2010 - 2030 12-2</li> <li>• No details of proposed screening to conform with neighbourliness</li> </ul> <p>Also noted that the submitted plans do not include a site plan with the proposed development demonstrating its relationship / position with neighbouring properties</p> <p><b>PA23/02042</b></p> <p>Seadrift, Fore Street – Proposed Alterations to former Seadrift Restaurant and First Floor Flat</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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165/2223	<p><b>Public participation (non-planning matters)</b></p> <p>None</p>	
166/2223	<p><b>Observations upon matters raised during Public Participation</b></p> <p>None</p>	
167/2223	<p><b>Mayor's Report</b></p> <p>The Mayor reported attending licensing and inauguration of The Revd Heidi Huntley as the new Rural Dean</p> <p>Fence adjacent to the Cricket Club – the Mayor addressed Cornwall Cllr. Keeling to request that repairs be expediated or alternatively could the broken fence be removed in the interim. Cllr. Keeling confirmed that he would speak with Cornwall Council Highways Team</p> <p>Casual Vacancy – noted his disappointment that following the request of 10 residents to fill this position via election no one had applied</p>	<p>Cllr. Keeling</p>

168/2223	<p><b>Deputy Mayor's Report</b> None</p>	
169/2223	<p><b>Town Clerk's Report</b> Town Clerk reported on a number of items including:</p> <p><b>Casual Vacancies</b> Vacancy via election – unfortunately the first advertisement for this role did not receive any applications, total cost for this round £280.63. Vacancy via co-option – Volunteer required to join the Staffing Committee to conduct the co-option interviews. Cllr. Berryman volunteered</p> <p><b>Sonia Sjöholm</b> Following the passing of Sonia Sjöholm, local artist, her family kindly chose the Bickford Smith Institute for donations at the funeral. A total of £81.17 was received via MuchLoved and an additional cheque for £390.40. Clerk to thank the family</p> <p><b>Bickford Smith Institute – EOI</b> The Town Council Expression of Interest has been approved by Cornwall Council Good Growth Team and work will now commence on completing the formal application for funding from the Culture/Heritage-led Regeneration and Skills funding pot</p> <p><b>Coronation Big Lunch</b> Sunday 7<sup>th</sup> May, 11am to 2pm, on the Moors Recreation Ground. Similar to last years' Jubilee Big Lunch. The event will aim to get families, friends and neighbours together to relax and socialize on this momentous day. Activities for the day will include: Sack races Egg and spoon races Wheelbarrow races Quoits Table tennis (no duck race due to the work on the stream banks)</p>	<p>Clerk</p> <p>Clerk</p>
170/2223	<p><b>Cornwall Councillor Report</b> Cllr. Keeling reported on a number of items including: Numerous meetings this month with the onus on the new Community Area Partnerships which will be replacing the Community Network Areas in May this year. The final Helston and South Kerrier CNA focused discussions on the highway schemes to be taken forward. It remains now for the 5 Cornwall Councillors, Community Link Officer and the Highways Manager to decide which EOIs to take forward. The roll-out of 20s Plenty is expected to happen in 2025 for the Helston and Kerrier area and there is a timetable of when this will happen throughout Cornwall. The Devolution Deal proposals and whether or not we should have an elected mayor, has been voted against and the option for a Mayor is now off the table.</p>	
171/2223	<p><b>Accounts</b> Accounts for payment Clerk provided detail of accounts for approval Discussed</p>	

	Proposed from the Chair and AGREED	Clerk
172/2223	<b>Requests for Financial Support</b> None	
173/2223	<b>Reports on Meetings Attended as a representative of Porthleven Town Council</b> Cllr. Berryman reported the Porthleven Food Festival were seeking volunteers to assist over the weekend, noted that volunteers would receive free entry to the music venues in the evening, a meal voucher and a drinks voucher	
174/2223	<b>Bickford Smith Institute</b> <i>Cllr. Munday declared an interest and left the room</i> Request received, from Coral Munday and Ceri Shaw, to use room adjacent to the main hall, of the Bickford Smith Institute, to hold a small art exhibition as part of their Bath University degree courses Discussed Proposed from the Chair and AGREED to allow the use of the room adjacent to the main hall to hold their art exhibition	Clerk
175/2223	<b>Porthleven Food Festival</b> The Mayor presented a request from the Porthleven Food Festival to waive donation for use of the Moors Recreation Ground Discussed Proposed from the Chair and AGREED to maintain current conditions, for the use of the Moors Recreation Ground, including the donation of £1,000, to go towards the upkeep of the Moors Recreation Ground, subject to the festival making a profit	Clerk
176/2223	<b>Cornwall Council Consultation on Public Space Protection Order (Alcohol Consumption)</b> The Clerk presented request to review current PSPO for Porthleven Discussed Proposed from the Chair and AGREED to current Public Space Protection Order (Alcohol Consumption)	Clerk
177/2223	<b>Disposal of Affordable Housing Stock</b> Concerns regarding the number of affordable housing being disposed of in Porthleven discussed Proposed from the Chair and AGREED to write to portfolio holder at Cornwall Council raising concerns	Clerk
178/2223	<b>Porthleven Gig Club</b> Clerk presented request to ratify in principle decision (031/2223) to grant lease for area of the Amenity Area, Methleigh Bottoms to construct a permanent structure to store gigs and provide a club area Discussed Proposed from the Chair and AGREED to instruct the Town Council's solicitors to start work on lease and submit planning application on behalf of the Porthleven Gig Club for a permanent structure to store the gigs	Clerk
179/2223	<b>No Mow May</b>	

	<p>Discussed adopting a 'No Mow May' policy for 2022 for all open spaces under the remit of Porthleven Town Council</p> <p>Proposed from the Chair and AGREED to adopt 'No Mow May' for the outer strips, approximately 2-3m, of Town Council green spaces to allow bees and other pollinators to flourish and leave areas for local residents / visitors to enjoy.</p>	Clerk
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There being no further business, the meeting closed at 8.40pm

Signature: ..... Cllr. Toy, Mayor

Date: 11<sup>th</sup> May 2023

**APRIL 2023 - EXPENDITURE EXCEEDING £100**

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£	103.50
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£	201.00
RICOH: Photocopier Mar - May	£	117.83
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£	6,900.82
INDEPENDENT RURAL SERVICES: Cancelled cheque	-£	388.00
INDEPENDENT RURAL SERVICES: Replacement cheque	£	388.00
INSIGNIA LTD: Coronation Mugs	£	1,296.00
ELECTRIC JON: Supply / fit floodlights (097/2223)	£	1,440.00
SOUT WEST PLAY LTD: Replacement swings	£	2,658.00
INDEPENDENT RURAL SERVICES: Ground Maintenance	£	776.00
CALC: Annual membership	£	1,086.87
ALARM GUARD: Replacement fire alarm panel	£	480.00
EDF: Insitute Light (quarterly)	£	192.04