

Porthleven Town Council
NOTICE AND AGENDA OF THE
ANNUAL MEETING OF THE COUNCIL
ON THURSDAY, 11th MAY 2023 @ 7pm
FOLLOWED BY THE
ORDINARY COUNCIL MEETING
TO BE HELD AT INSTITUTE COTTAGE, CLIFF ROAD

Members of the public and press are invited to attend this meeting of the Council. To ensure that social distancing measures can be put in place please can you register your interest in attending with the Clerk by emailing townclerk@porthleventc.org.uk

	AGENDA ITEMS	Action
	ANNUAL MEETING OF THE COUNCIL	
1.	Apologies for Absence & Declaration of Interests	
2.	Mayor's Report on the Years Activities	
3.	Elections and Appointments as follows: - Mayor Deputy Mayor Planning Committee Traffic and Transport Committee Amenities Committee Staffing Committee Bickford Smith Institute Working Party Young People Link Officer Town Council Official – Facebook Page Administrators Public Hall Management Committee Community Area Partnership (previously Community Network Panel) Porthleven Football Club Liaison Porthleven Business Forum Porthleven Food Festival Committee Member & Liaison	
	ORDINARY COUNCIL MEETING	
1.	To receive and approve minutes of the Town Council meeting held on 13th April	
2.	Matters arising from the minutes of the Town Council meeting held on 13th April	
3.	Planning Applications – to receive and comment <u>Planning Public Participation</u> Members of the public may address the Council regarding any planning applications due to be discussed	

	<p><u>Category 1 applications:</u></p> <p>PA23/02650 Catch Porthleven, Fore Street – Alterations to existing Fish and Chip Shop frontage to create separate access to 1st floor living accommodation and create a 1hr fire resistant compartment between takeaway operation and flat Applicant: Mr M White</p> <p>PA23/02731 Public Open Space, Reeves Close – Outline Planning Permission for Construction of Dwelling with all matters reserved (Resubmission of PA22/10939) Applicant: Mr & Mrs Johns</p> <p>PA23/02429 Land Between 17 And 19 Wellington Road – Proposed two new dwellings. Applicant: Mr Chris Strike, R A Design</p> <p>PA23/03210 7 Penponds Road – Construction of single storey bedroom extension Applicant: Mr Ben Kaack</p> <p>PA23/02865 The Bickford Smith Institute, Cliff Road – Proposed replacement roof covering and new windows Applicant: Miss Thompson, Porthleven Town Council</p> <p><u>Category 2 applications:</u></p> <p>None</p>	
4.	<p>Public participation (non-planning matters) Members of the public may address the Council</p>	
5.	<p>Observations upon matters raised during Public Participation</p>	
6.	<p>Town Clerk’s Report</p>	
7.	<p>Cornwall Councillor’s Report</p>	
8.	<p>Accounts To approve accounts for payment</p>	
9.	<p>Requests for Financial Support</p>	
10.	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p>	
11.	<p>Porthleven Food Festival To discuss Porthleven Food Festival 2023</p>	
12.	<p>Porthleven Memorial To receive update</p>	
	<p>In accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p>	
12.	<p>Public Conveniences To receive quotes for cleaning the public conveniences</p>	

Signature: (Miss Corrie Thompson)
Town Clerk

Date: 4th May 2023