

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY, 9th FEBRUARY 2023 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Shainberg	Cllr. Port
	Cllr. Berryman	Cllr. Munday	Corrie Thompson (Clerk)
In Attendance:	Cornwall Cllr. Keeling	Ms Jo Harley – Coastline Housing	Ms Sally Henthorn – CC Affordable Housing Team

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Davies, Osmond and Short forwarded their apologies</p> <p>Declaration of Interests None</p>	
128/2223	<p>Minutes of the Town Council meeting held on 12th January 2023 Proposed from the Chair and AGREED as a true and accurate record</p>	
1292223	<p>Matters arising from the minutes of the Town Council meeting held on 12th January 2023 None</p>	
130/2223	<p>Planning – to receive and comment <u>Planning Public Participation</u> Members of the public may address the Council regarding any planning applications due to be discussed</p> <p><u>Category 1 applications:</u> PA23/00227 The Foundry Methleigh Bottoms – Installation of three car parking spaces and three rapid electric vehicle charging stations off Treysa Place Road Applicant: Miss Rachael Kendrew, InstaVolt Discussed Proposed from the Chair and AGREED to support</p> <p>PA23/00579 11 Thomas Street – Demolish existing lean-to rear extension and construct a two storey rear extension Applicant: Mrs Asamoah Discussed Proposed by Cllr. Munday, seconded by Cllr. Shainberg, and AGREED to support</p> <p>PA23/00582 5 The Crescent – Proposed side extension Applicant: Mr & Mrs Smith Discussed</p>	<p>Clerk</p> <p>Clerk</p>

	Proposed by Cllr. Port, seconded by Cllr. Shainberg, and AGREED to support <u>Category 2 applications:</u> None	Clerk
131/2223	Public participation (non-planning matters) None	
132/2223	Observations upon matters raised during Public Participation None	
133/2223	Mayor's Report The Mayor reported representing the Town Council at the Marazion Civic Service and attending a meeting with Chris Strike, RA Design, to discuss listed building consent application for the Bickford Smith Institute	
134/2223	Deputy Mayor's Report No report submitted	
135/2223	Town Clerk's Report Town Clerk reported the following: Road Closures The proposed works to trees, by the National Trust, on the B3304 has now been re-arranged for 27 th February to 10 th March with the road closure being in place between 9am – 3pm daily. This is subject to the works on Methleigh Bottoms being completed in advance Casual Vacancy Following the resignation of Cllr. Plunkett, the formal notification providing residents the opportunity to call for an election to fill the vacancy has been published. Deadline for submissions is 17 th February. Land to North of Wellington Road, Porthleven - Pre-application reference PA23/00071/preapp Please note that the developers will be attending the March meeting to present their proposals and receive feedback. Environment Agency – Porthleven Stream / The Moors Recreation Ground I have received an update on their proposed works: Phase 1 – starting February 20 th Cut down remove as much of the overgrown vegetation as possible, will be cutting it down to ground level but not starting any earthworks or excavation. The works are likely to take 3-4 days. It is likely that they will return in the interim period to keep the vegetation levels low. Phase 2 – starting in June/July (Dates will be confirmed) This will be the main project to install the access track and new drainage. These works will involve excavation and increased plant movements so will be better suited to the drier months. Youth Work	

	Cllr. Osmond is currently working with the Youth Workers to establish an indoor meeting place and is talking with the Porthleven Football Club / School to investigate options.	
136/2223	<p>Cornwall Councillor Report</p> <p>Cllr. Keeling provided the following report on a number of items including: Proposed Devolution Deal and the question of an elected mayor for Cornwall. The consultation is due to finish this month. The Scrutiny Committee passed recommendations and questions to Cabinet for their consideration. The governance arrangements around an elected Mayor will be the subject of a Constitution and Governance Committee meeting shortly. In terms of timelines the cabinet will make a recommendation to Full Council for a decision to go forward in July, however there will be an opportunity for full council to consider a referendum at the April Full Council meeting.</p> <p>Cornwall Council won the competition bidding process for the Armed Forces Day National Event 2023. There are a number of events to support this, but the main event will be held in Falmouth 23-25 June 2023. More detail will be available on the website in due course.</p> <p>Fencing by Methleigh Bottoms, met with the Highway Manager about the work required to make good the fencing, which included making good the supports required. There is a lamppost in the middle of the pavement which needs to be resolved. More details to follow</p>	
137/2223	<p>Accounts</p> <p>Accounts for payment</p> <p>Clerk provided detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
138/2223	<p>Requests for Financial Support</p> <p>Porthleven Harbour Hedgies</p> <p>Clerk presented request for funding to assist with costs to erect a purpose made rescue shed</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to make a donation of £500</p>	Clerk
139/2223	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Berryman reported that preparations for this years Porthleven Food Festival are underway and include:</p> <ul style="list-style-type: none"> • Local stage by Nauti but Nice • Bridge across the harbour • Bookings – more space allocated for local traders • Noted that more volunteers required <p>Clear movement being made towards making the event more food orientated</p>	
140/2223	<p>Porthleven Memorial for Queen Elizabeth II</p> <p>Discussed submitting application for funding from the Cornwall Councillor Community Grant working in partnership with Mr Naylor</p> <p>Discussed</p>	

	Proposed by Cllr. Shainberg, seconded by Cllr. Port, and AGREED to apply for the additional funding required	Clerk
141/2223	<p>Cornwall Council / Coastline Housing – Affordable Housing</p> <p><i>The Mayor suspended standing orders to allow Ms Harley, Coastline Housing, and Ms Henthorn, Cornwall Council Affordable Housing Team, to address the Council</i></p> <p>Ms Henthorn provided up to date figures for the Homechoice register for Porthleven which now stands at 138.</p> <p>Ms Harley reported that Coastline’s aim is to provide good quality homes and unfortunately it is harder, and more costly, to maintain older homes to a high standard hence why some are sold. The sale profits can then be used to provide new high-quality housing in Cornwall. Noted that properties not economical to maintain would only be sold upon the end of a tenancy.</p> <p>Clerk to invite Cornwall Council Affordable Housing Team to the March meeting when the pre-application for 70 houses, including an element of affordable housing, was to be presented to the Town Council</p>	Clerk
142/2223	<p>Budget Review April to December 2022</p> <p>Clerk presented budget review April to December 2022</p> <p>Discussed</p> <p>Clerk noted that when setting the budget for 2022 - 23 the Town Council earmarked £20,000 to go towards to the BSI refurbishment project which had not been spent</p> <p>Proposed from the Chair and AGREED that the £20,000 be earmarked for the BSI Working Party / Project</p> <p>Budget review April to December 2021 proposed from the Chair and AGREED</p>	Clerk Clerk
143/2223	<p>Budget 2023 - 24</p> <p>Clerk presented the draft budget noting various items including:</p> <p>Defibrillators</p> <p>New budget line</p> <p>Sundries</p> <p>Includes £1,000 for possibility to purchase Coronation mugs for the school to celebrate the Coronation of King Charles</p> <p>Proposed from the Chair and AGREED</p> <p>Bickford Smith Institute Working Party / Project</p> <p>Clerk reported that during the setting of the budget for 2022 - 23 it was agreed that the Town Council needed to ensure that the Bickford Smith Institute was secured for future generations and it was agreed to set the budget at £20,000 to be earmarked for the Bickford Smith Institute project.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to set the budget line at £20,000 to be earmarked for the Bickford Smith Institute working party / refurbishment project.</p> <p>Final Budget proposal:</p> <p>Clerk presented the final draft budget</p>	

	Proposed from the Chair and AGREED to set the budget at £141,231.00 expenditure, £4,601.60 income	Clerk
144/2223	Precept 2023 - 24 Clerk presented the precept figure for 2023 – 24 as £136,629.40 Proposed from the Chair and AGREED to set the precept at £136,629.40	Clerk

There being no further business, the meeting closed at 8.10pm

Signature: Cllr. Toy, Mayor

Date: 9th February 2023

FEBRUARY 2023 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 114.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 225.00
OPUS ENERGY: Institute Cottage	£ 155.55
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 7,551.09
PORTHLEVEN MEMORIAL: Section 137 donation (Jan Meeting)	£ 200.00
CORSEV FACILITIES LTD: Public toilet cleaning Jan - Mar	£ 1,423.06
ALARM GUARD: Annual maintenance / monitoring (fire alarm)	£ 106.80
BRITISH GAS: Shute Lane toilets (3 months)	£ 138.04
RANDLE THOMAS: Bowling Club lease	£ 787.20
SOURCE FOR BUSINESS: Water services Shute Lane toilets	£ 1,325.03