

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING, HELD**  
**AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY, 12<sup>th</sup> JANUARY 2023 @ 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Shainberg	Cllr. Davies
	Cllr. Berryman	Corrie Thompson (Clerk)	
<b>In Attendance:</b>	Cornwall Cllr. Keeling	PCSO Berry	Mr Naylor

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b>  Cllrs. Plunkett, Port, Osmond, Short and Munday forwarded their apologies</p> <p><b>Declaration of Interests</b>  None</p>	
113/2223	<p><b>Minutes of the Town Council meeting held on 8<sup>th</sup> December 2022</b>  Proposed from the Chair and AGREED as a true and accurate record</p>	
114/2223	<p><b>Matters arising from the minutes of the Town Council meeting held on 8<sup>th</sup> December 2022</b>  None</p>	
115/2223	<p><b>Planning – to receive and comment</b>  <u><b>Planning Public Participation</b></u>  Members of the public may address the Council regarding any planning applications due to be discussed</p> <p><u><b>Category 1 applications:</b></u>  <b>PA22/10555</b>  Barns At Venton Vedna Farm – Proposed barn conversions and extensions to form 3 No. dwellings  Applicant: Dr John Slade  Discussed  Proposed from the Chair and AGREED to object as overdevelopment of the site and not in accordance with the Porthleven Neighbourhood Plan</p> <p><b>PA22/09642</b>  North End, Methleigh Bottoms – Proposal Demolition of former cottage and erection of two dwellings  Applicant: Mrs Crooks  Discussed  Proposed from the Chair and AGREED in principle to developing the site subject to Historic Environment Planning comments being addressed in relation to the design and specifications.</p>	<p>Clerk</p> <p>Clerk</p>

	<p><b>PA22/10939</b> Land South Of 2 Reeves Close – Outline Planning Permission with all matters reserved for the construction of a dwelling Applicant: Mr and Mrs Johns Proposed from the Chair and AGREED to note Town Councils preference that this area be retained as a green space</p> <p><b>PA22/10974</b> 6 Praze Road Close – Reserved Matters application for access, appearance, landscaping, layout and scale following outline consent PA19/11223 dated 20.02.20 Applicant: Mr Hendy, Ceder Homes Proposed from the Chair and AGREED to offer no objections</p> <p><b><u>Category 2 applications:</u></b> None</p>	<p>Clerk</p> <p>Clerk</p>
116/2223	<p><b>Public participation (non-planning matters)</b> PCSO Berry addressed the Town Council to highlight a number of initiatives available, including: Devon and Cornwall Alert – This service helps the Police keep you up-to-date by letting you know what is happening in your area as well as providing crime prevention advice, information about appeals and community events. Alerts.dc.police.uk Key Holder – this enables a responsible person to be called out if an incident occurs at your property if you are unavailable <a href="http://www.devon-cornwall.police.uk/keyholder">www.devon-cornwall.police.uk/keyholder</a> Herbert Protocol – If you care for someone who has dementia and are concerned that they may leave their home and go missing. Check out <a href="http://www.dc.polic.uk/missingherbert">www.dc.polic.uk/missingherbert</a> Tri Service Officer – This Officer is available to give fire home safety checks for vulnerable people. Email <a href="mailto:helston@devonandCornwall.pnn.police.uk">helston@devonandCornwall.pnn.police.uk</a></p>	
117/2223	<p><b>Observations upon matters raised during Public Participation</b> None</p>	
118/2223	<p><b>Mayor's Report</b> The Mayor met with One Blue Eye, who assisted him in collecting plastic waste washed up on the beach, who presented the Council with some coasters and a key ring made from collected plastic waste. Attended the St Bartholomew's Church Christmas Service and Methodist Church Christmas Tree display</p>	
119/2223	<p><b>Deputy Mayor's Report</b> No report submitted</p>	
120/2223	<p><b>Town Clerk's Report</b> Town Clerk reported the following: <b>Road Closures</b> Following the emergency road closure on Methleigh Bottoms, due a burst pipe to the sewage treatment works, which is taking longer than expected to repair the works to trees / road closure for Penrose Hill and B3304 between Porthleven Road and Penrose Hill has now been rescheduled for 27th February 2023 to 10th March 2023 (09:30 to 16:00 hours)</p>	

	<p><b>Affordable Housing</b></p> <p>Noted that Cornwall Council Affordable Housing Team and Coastline Housing will be attending the February meeting. This is a welcome opportunity for Coastline Housing to provide the Members with a better understanding on how they operate and how the Town Council can work in partnership for future affordable housing within Porthleven.</p> <p><b>Resignation</b></p> <p>Announced that Cllr. Bev Plunkett has forwarded her resignation from the Town Council. Cllr. Plunkett has been on the Council for 8 years, during which time she has held the role of Deputy Mayor and Mayor, her experience and professionalism will be greatly missed.</p> <p><b>Sonia Sjöholm</b></p> <p>Following the passing of Sonia Sjöholm, local artist, her family have kindly chosen the Bickford Smith Institute for donations at the funeral.</p> <p><b>Basketball Hoop</b></p> <p>Confirmed that the basketball hoop has been installed on the area adjacent to the skatepark</p>	
121/2223	<p><b>Cornwall Councillor Report</b></p> <p>Cllr. Keeling provided the following report on a number of items including:  Chaired a scrutiny committee that recommended a premium on council tax paid by second home owners and also on properties that have been empty for a period of between 1 and 5 years. This is through the Government's "The Levelling Up and Regeneration Bill" and if the bill receives Royal assent, these options it will become available to billing authorities from 1<sup>st</sup> April 2024. The cabinet accepted the recommendation and in cash terms both recommendations could produce additional revenue of some £25m per year.</p> <p>Later this month he will be Chairing the scrutiny committee to have a "deep dive" in the proposed Devolution Deal and an Elected Mayor. The matter has become very emotive with calls for a referendum and the impact of the deal on Cornwall Council's Business Plan. The deal opens up many opportunities and it is important that the public do get involved in the consultation currently being carried out. One of my aims is to seek an overview of the reach of the consultation process and also the accountability of additional funding through the deal, if it goes through.</p>	
122/2223	<p><b>Accounts</b></p> <p>Accounts for payment  Clerk provided detail of accounts for approval  Discussed  Proposed from the Chair and AGREED</p>	Clerk
123/2223	<p><b>Requests for Financial Support</b></p> <p>Mr Naylor presented a request for funding to erect a granite memorial to honour the late HM Queen Elizabeth II.  Discussed  Proposed from the Chair and AGREED to make a donation of £200</p>	Clerk
124/2223	<p><b>Reports on Meetings Attended as a representative of Porthleven Town Council</b></p> <p>No reports</p>	

125/2223	<p><b>Shed on the Moors Recreation Ground</b></p> <p>Shed on the Moors discussed with the possibility of applying for funding to renovate to be utilised by the Youth Workers and the Town Warden</p> <p>Proposed from the Chair and AGREED to investigate costs and search / apply for funding</p>	Clerk
126/2223	<p><b>Traffic &amp; Transport</b></p> <p>Discussed two possible schemes to submit expressions of interests for funding via the Community Network Highways Scheme</p> <p>Proposed from the Chair and AGREED to submit an expression of interest to extend the yellow lines on the junction adjacent to the supermarket to improve pedestrian safety crossing the junction</p> <p>Cllr. Keeling agreed to submit an additional expression of interest to install a speed visor on Methleigh Bottoms</p>	Clerk Cllr. Keeling
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p>	
127/2223	<p><b>Staffing Salaries</b></p> <p>Rate of pay for Town Warden discussed. Noted that the Town Warden has an exceptional standard of work and often works over her scheduled hours, without remuneration.</p> <p>Proposed from the Chair and AGREED to the hourly rate being increased to reflect her standard of work, from March 2023</p>	Clerk

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There being no further business, the meeting closed at 8.10pm

Signature: ..... Cllr. Toy, Mayor

Date: 9<sup>th</sup> February 2023

**JANUARY 2023 - EXPENDITURE EXCEEDING £100**

	£
CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	114.00
	£
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	225.00
	£
RICOH: Photocopier Dec - Feb / photocopies Sep - Nov	279.40
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc and youth provision services for the financial year	£ 3,628.33
	£
CORSEV FACILITIES LTD: Public toilet cleaning Dec	474.35
	£
INDEPENDENT RURAL SERVICES: Ground Maintenance	388.00
	£
IAN GREGORY: General maintenance	335.00
	£
RANDLE THOMAS: Land transfer of Methleigh Amenity Area	951.20

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SOUTH WEST PLAY: Basketball Hoop	£ 2,030.40
EDF: Insitute Light (quarterly)	£ 222.80