

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY, 8th DECEMBER 2022 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Davies
	Cllr. Berryman	Corrie Thompson (Clerk)	
In Attendance:	Cornwall Cllr. Keeling		

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Plunkett, Shainberg, Osmond, Port, Berryman and Short forwarded their apologies</p> <p>Declaration of Interests None</p>	
099/2223	<p>Minutes of the Town Council meeting held on 10th November 2022 Proposed from the Chair and AGREED as a true and accurate record</p>	
100/2223	<p>Matters arising from the minutes of the Town Council meeting held on 10th November 2022 None</p>	
101/2223	<p>Planning – to receive and comment <u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u></p> <p>PA22/09753 2 Forth Scol – Proposed lean-to conservatory with dwarf wall on front and right sides and full height frames to left side. Glass on left and right sides will be obscure glass for privacy when above the fence line. Applicant: Mr & Mrs Loach Proposed from the Chair and AGREED to support this application</p> <p>PA22/10329 Arrowvean Cottage, Thomas Terrace – Replacement of existing outbuilding Applicant: Mrs Jane Pollard Proposed by Cllr. Munday, seconded by Cllr. Davies, and AGREED to support this application</p> <p>PA22/09581 15 Thomas Street Terrace – 3 storey flat roof rear domestic extension. Applicant: Mr & Mrs Martin and Dawn Johnson Proposed by Cllr. Davies, seconded by Cllr. Munday, and AGREED to support this application</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>PA22/10605 Chy An Mor, Loe Bar Road – Replacement first floor patio doors to South elevation with enlarged sliding patio doors Applicant: Mrs Sue Toft-Hunt Proposed from the Chair and AGREED to support this application <u>Category 2 applications:</u> None</p>	Clerk
102/2223	<p>Public participation (non-planning matters) None</p>	
103/2223	<p>Observations upon matters raised during Public Participation None</p>	
104/2223	<p>Mayor’s Report The Mayor reported attending both the Remembrance Sunday Service / parade & the Act of Remembrance on the 11th November, conducted the switch on for Porthleven Christmas Lights and attended County Hall to lobby for a referendum regarding a ‘Mayor for Cornwall’. Presented Joyce Edwards who formed the Mike Edwards Defibrillator Fund a Town Plaque, noted that Mrs Edwards had now formally passed all responsibility for the defibrillators to the Town Council</p>	
105/2223	<p>Deputy Mayor’s Report No report submitted</p>	
106/2223	<p>Town Clerk’s Report Town Clerk reported the following: Remembrance Sunday Thanked everyone who attended and assisted with marshalling for the Remembrance Sunday Service and Procession held on Sunday 13th November. Also thanked the Methodist Church for hosting the Service, Rev. Danny Reed & Rev. Christine Schmaus for conducting the service, Porthleven Town Band for leading the parade, Ltd Cdr K Adams for being Parade Marshal, Mr. Bell for reading the Roll of Honour and Mrs Balme who read the prayer for the Act of Remembrance Road Closures Following the emergency road closure on Methleigh Bottoms, due a burst pipe to the sewage treatment works, Clerk confirmed that if works progress beyond the 12th December then works / road closure on the Porthleven Road will be postponed. Affordable Housing Clerk reported that representatives from both the Affordable Housing Team and Coastline Housing will be joining the Town Council meeting in February. This is a welcome opportunity for Coastline Housing to provide the Members with a better understanding on how they operate and how we can work in partnership for future affordable housing within Porthleven. Basketball Hoop Basketball hoop scheduled to be delivered on 20th December</p>	
107/2223	<p>Cornwall Councillor Report Cllr. Keeling provided the following report on a number of items including:</p>	

	A short report this month on activities including the question of a democratically elected mayor or Cornwall, or not. The consultation details will come out this Friday and communities are encouraged to engage with this process. I have put together a framework for my scrutiny committee, Customers and services, to have a deep dive into the results of the consultation in January to inform further debate on this important matter.	
108/2223	<p>Accounts</p> <p>Accounts for payment</p> <p>Clerk provided detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
109/2223	<p>Requests for Financial Support</p> <p>None</p>	
110/2223	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Munday reported attending the Remembrance Sunday Service and Parade.</p> <p>Cllr. Davies reported attending the official Christmas Lights switch on with the Mayor</p>	
111/2223	<p>Youth Provision</p> <p>a) Clerk presented request from Children and Families Overview and Scrutiny Committee for recommendations on how the Council can contribute and support Youth Provision in Cornwall</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to delegate writing a response on behalf of Porthleven Town Council to Cllr. Osmond (Young People Liaison) and Clerk</p> <p>b) Clerk presented report from Young People Cornwall on youth provision provided to the young people of Porthleven</p> <p>Discussed, encouraging first report</p>	Clerk
	Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.	
112/2223	<p>Porthleven Bowling Club</p> <p>Clerk presented the draft lease for consideration and approval.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to lease at £100 per annum, whereas rental valuation was £350 per annum, as the land leased to the Porthleven Bowling Club is to promote and improve social well-being in Porthleven, in accordance with Section 127 of the Local Government Act 1972.</p> <p>Proposed from the Chair and AGREED approval of the draft lease</p>	Clerk Clerk

There being no further business, the meeting closed at 8.10pm

Signature: Cllr. Toy, Mayor

Date: 12th January 2023

DECEMBER 2022 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 114.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 225.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc and youth provision services for the financial year	£ 9,445.19
ROYAL BRITISH LEGION: S.137 donation	£ 100.00
ROYAL BRITISH LEGION: Civic Service donation	£ 137.50

	£
PORTHLEVEN METHODIST CHURCH: S.137 donation	300.00
	£
CORSEV FACILITIES LTD: Public toilet cleaning November	474.35
	£
INDEPENDENT RURAL SERVICES: Ground Maintenance	2,374.00
	£
IAN GREGORY: General maintenance	695.00
	£
DEFIB STORE: Replacement battery (BSI defib)	124.80
	£
SOURCE FOR BUSINESS: Water services Shute Lane toilets	934.29
	£
RGB BUILDING SUPPLIES: Materials - notice board/maintenance	221.12