

**Porthleven Town Council**  
**MINUTES OF THE TOWN COUNCIL MEETING, HELD**  
**AT INSTITUTE COTTAGE, CLIFF ROAD**  
**ON THURSDAY, 10<sup>th</sup> NOVEMBER 2022 @ 7pm**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Berryman	Cllr. Short
	Cllr. Munday	Cllr. Shainberg	Cllr. Osmond
	Cllr. Port	Corrie Thompson (Clerk)	
<b>In Attendance:</b>	Cornwall Cllr. Keeling	Mr M Kite – Porthleven Surf Club	Mrs Kite – Salty Sisters
	Mr A Short – Porthleven Food Festival	Mr B Carrington – Porthleven Food Festival	Mr D Folds - SWW
	Mr I McFarlane – SWW	Mr C Ford - SWW	Mr Grant – Porthleven Surf Club

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b> Cllrs. Plunkett and Davies forwarded their apologies</p> <p><b>Declaration of Interests</b> Cllr. Shainberg declared an interest in minute 092/2223 request for financial assistance made by Porthleven Methodist Church</p>	
082/2223	<p><b>Minutes of the Town Council meeting held on 13<sup>th</sup> October</b> Proposed from the Chair and AGREED as a true and accurate record</p>	
083/2223	<p><b>Matters arising from the minutes of the Town Council meeting held on 13<sup>th</sup> October</b> None</p>	
084/2223	<p><b>Planning – to receive and comment</b>  <u><b>Planning Public Participation</b></u>  None</p> <p><u><b>Category 1 applications:</b></u></p> <p><b>PA22/09590</b> Land adjacent to Methodist Church, Peverell Road – Non-material amendment in relation to decision notice PA21/10676 dated 19/04/2022 to alter the orientation of the house by 3 degrees to bring it parallel to the rear retaining wall Applicant: Mr M Gillow Proposed from the Chair and AGREED to support</p> <p><b>PA22/08897</b> 6 Lynwood Bungalows – Erection of a dwelling Applicant: K and J Beesley and Humphris Proposed by Cllr. Osmond, seconded by Cllr. Shainberg, and AGREED to support</p> <p><b>PA22/09282</b> The Harbour Inn, Commercial Road – Listed Building Consent for proposed refurbishment works to Grade II listed building including</p>	<p>Clerk</p> <p>Clerk</p>

	<p>change of use of hotel attic store room to loft hotel suite and internal and external enhancement works.  Applicant: Mr Pay St Austell Brewery  Proposed from the Chair and AGREED to support  <b>PA22/09281</b>  The Harbour Inn, Commercial Road – Proposed refurbishment works to Grade II listed building including change of use of hotel attic store room to loft hotel suite and internal and external enhancement works.  Applicant: Mr Pay St Austell Brewery  Proposed from the Chair and AGREED to support  <b>PA22/09144</b>  Nor Tone, 27 Thomas Street – Single-storey side extension, internal alterations and associated works  Applicant: Mr Howarth  Proposed by Cllr. Munday, seconded by Cllr. Port, and AGREED to support  <b>PA22/09768</b>  Lanner Vean – Listed Building Consent for: Conversion and extension of redundant farm buildings to provide residential accommodation  Applicant: Mr &amp; Mrs H Dawson  Proposed from the Chair and AGREED to support  <u><b>Category 2 applications:</b></u>  None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
085/2223	<p><b>Public participation (non-planning matters)</b>  None</p>	
086/2223	<p><b>Observations upon matters raised during Public Participation</b>  None</p>	
087/2223	<p><b>Mayor's Report</b>  The Mayor reported meeting with the groundskeeper during works to trees on the Moors Recreation Ground and liaising with the Clerk</p>	
088/2223	<p><b>Deputy Mayor's Report</b>  No report submitted</p>	
089/2223	<p><b>Town Clerk's Report</b>  Town Clerk reported the following:  <b>Reach Out Project</b>  In the process of organising a joint meeting with the Reach Out Project, PTC, Porthleven Companions, Porthleven Methodist Church and St Bartholomew's Church to talk about the project and investigate the possibility of extending into Porthleven  <b>HM Queen Elizabeth II - Donations</b>  Donations from the Civic Service raised £137.50 will go to the Royal British Legion as agreed  <b>Remembrance Sunday</b>  The Remembrance Sunday Service and Procession will be held on Sunday 13<sup>th</sup> November, starting at 2pn, @ the Public Hall.</p>	

	<p>There will also be an Act of Remembrance at the War Memorial on Friday 11<sup>th</sup> November @ 11am</p> <p><b>Penrose – National Trust</b></p> <p>Higher Penrose - Surfacing Works 14<sup>th</sup> -21<sup>st</sup> Nov</p> <p>Surfacing works taking place from Monday 14<sup>th</sup> of November, hoping to complete this work within 1 working week, the access will remain open to the public with a diversion in place.</p> <p>Penrose - Porthleven Road Closure 12<sup>th</sup> - 23<sup>rd</sup> Dec</p> <p>Works to remove some dangerous trees along Porthleven Road, and removal of some trees infected with Ash Dieback. Due to the scale of this work, the road will be closed from the 12<sup>th</sup> of December through until the 23<sup>rd</sup> of December, between 7.30am – 6.00pm weekdays.</p> <p><b>Cornwall Council Car Parks</b></p> <p>Support your local small businesses – Free parking in Cornwall Council car parks on 3 December</p>	
090/2223	<p><b>Cornwall Councillor Report</b></p> <p>Cllr. Keeling provided the following report on a number of items including:</p> <p>The draft budget for 2023/24 is based upon a Council Tax increase of 1.99% plus a further 1% Adult Social Care (ASC) Precept, which remains as per the approved MTFP in February 2022. An overall increase of 2.99% would result in a Band D charge of £1,768.45 for the Cornwall Council element of the charge. is an increase of £51.34 (99p per week) compared to 2022/23.</p> <p>However, as referenced above, the Government is yet to advise local authorities of the Council Tax referendum limits for 2023/24, or if the ASC precept can be applied, so these Council Tax assumptions may yet change.</p>	
091/2223	<p><b>Accounts</b></p> <p>Accounts for payment</p> <p>Clerk provided detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
092/2223	<p><b>Requests for Financial Support</b></p> <p><i>Cllr. Shainberg left the meeting for item a) Porthleven Methodist Church</i></p> <p>a) Porthleven Methodist Church</p> <p>Clerk presented request for financial assistance in setting up a soup kitchen at the Porthleven Methodist Church</p> <p>Proposed from the Chair and AGREED to make a donation of £300</p> <p>b) Royal British Legion</p> <p>Proposed from the Chair and AGREED to make a donation of £100</p>	Clerk Clerk
093/2223	<p><b>Reports on Meetings Attended as a representative of Porthleven Town Council</b></p> <p>No reports</p>	

094/2223	<p><b>Water Pollution</b></p> <p><i>The Mayor suspended Standing Orders to allow representatives of South West Water (SWW) to address the Town Council.</i></p> <p>SWW reported a number of items including plans to replace pipework to the sewage treatment works, update on misconnections and an explanation on how the system in Porthleven works. Additional information / questions, posed by the Town Council, Porthleven Surf Club and Salty Sisters attached.</p>	
095/2223	<p><b>Porthleven Food Festival</b></p> <p><i>The Mayor suspended Standing Orders to allow representatives of Porthleven Food Festival to address the Town Council.</i></p> <p>Alec Short presented request on behalf of the Porthleven Food Festival to utilise the Moors Recreation Ground for the Food festival including the evening entertainment, to make it easier to control crowds / drinking.</p> <p>Discussed at length</p> <p>Proposed from the Chair and AGREED to grant permission to use the Moors Recreation Ground subject to confirmation that any damages would be made good and a donation of £1,000, subject to the festival making a profit, be made to assist with the general upkeep / maintenance of the Moors Recreation Ground</p>	Clerk
096/2223	<p><b>Community Area Partnership</b></p> <p>Clerk presented options for the proposed Community Area Partnership review.</p> <p>Discussed</p> <p>Proposed from Chair and AGREED to option 2 (Helston &amp; South Kerrier CAP)</p>	Clerk
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p>	
097/2223	<p><b>Bickford Smith Institute Outside Lighting</b></p> <p>The Mayor presented details / quotes to replace outside lighting to the Bickford Smith Institute.</p> <p>Proposed from the Chair and AGREED to purchase 2 x 40w Wiska type lights via Electric Jon.</p> <p>Possible third light to be investigated</p>	Clerk
098/2223	<p><b>Basket Ball Hoop – the Moors Recreation Ground</b></p> <p>Clerk presented quotes for placing a basketball hoop to the area adjacent to the skate park</p> <p>Proposed from the Chair and AGREED to purchase via South West Play</p>	Clerk

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There being no further business, the meeting closed at 8.50pm

Signature: ..... Cllr. Toy, Mayor

Date: 8<sup>th</sup> December 2022

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**NOVEMBER 2022 - EXPENDITURE EXCEEDING £100**

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£ 114.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£ 225.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£ 4,335.77
ELECTRIC JON: Supply / installation of handrier public toilets	£ 258.00
SOURCE FOR BUSINESS: Water services Insitute toilets	£ 839.88
INDEPENDENT RURAL SERVICES: Ground Maintenance	£ 1,326.00