## Porthleven Town Council MINUTES THE SPECIAL TOWN COUNCIL MEETING, HELD ON WEDNESDAY, 29th JUNE 2022, 6.30pm AT INSTITUTE COTTAGE, CLIFF ROAD

Present:	Cllr. Toy (in the chair)	Cllr. Munday	Cllr. Short
	Cllr. Osmond	Cllr. Port	Cllr. Davies
	C Thompson (Clerk)		
In Attendance:			

Minute	AGENDA ITEMS	Action	
	Apologies for Absence Clirs. Berryman, Plunkett and Shainberg forwarded their apologies Declaration of Interests None		
032/2223	Internal Auditors Report 2021 / 22		
002/2220	Clerk presented the Internal Auditors Report 2021 / 22 Clerk instructed to investigate implementing an investment policy	Clerk	
	Discussed Proposed from the Chair and AGREED		
033/2223	Annual Governance and Accountability Return 2021 / 22 – Section 1 Annual Governance Statement		
	Clerk presented the completed Annual Governance Statement 2021 / 22 – Section 1 of the Annual Governance and Accountability Return 2021 / 22 Part 3		
	Discussed		
	Proposed by Cllr. Plunkett, seconded by Cllr. Toy, and AGREED Section 1 to be signed by Cllr. Toy (Mayor) and Corrie Thompson (Town Clerk / Responsible Finance Officer)	Clerk / Mayor	
034/2223	Annual Governance and Accountability Return 2021 / 22 – Section 2 Accounting Statements 2021 / 22		
	Clerk presented the completed Accounting Statements 2021 / 22 – Section 2 of the Annual Governance and Accountability Return 2021 / 22 Part 3.		
	Discussed		
	Proposed from the Chair and AGREED		
	Section 2 to be signed by Cllr. Toy (Mayor) and Corrie Thompson (Town Clerk / Responsible Finance Officer)	Clerk / Mayor	

035/2223	Planning Applications		
	Planning Public Participation		
	Members of the public may address the Council regarding any planning applications due to be discussed		
	Category 1 applications:		
	PA22/04739		
	29 Penponds Road Terrace – Proposed extensions Applicant: Mr & Mrs Clues		
	Discussed		
	Proposed by Cllr. Osmond, seconded by Cllr. Munday, and AGREED to support this application	Clerk	
	PA22/05068		
	Verbena Cliff Road – Replacement windows Applicant: Mr and Mrs White		
	Discussed	<b>.</b> .	
	Proposed from the Chair and AGREED to support this application	Clerk	
	Category 2 applications:		
	None		

There being no further business, the meeting closed at 7pm

Signature: ..... Cllr. Mike Toy, Mayor

Date: 14th July 2022