

Porthleven Town Council
MINUTES THE ANNUAL MEETING OF THE COUNCIL
AND THE ORDINARY COUNCIL MEETING, HELD
AT THE METHODIST CHURCH, FORE STREET
ON THURSDAY, 12th MAY 2022 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Plunkett	Cllr. Osmond
	Cllr. Port	Cllr. Short	Cllr. Berryman
	Cllr. Munday	C Thompson (Clerk)	
In Attendance:	Mr & Mrs Peck	Mr A Jorgensen	

Minute	AGENDA ITEMS	Action
	ANNUAL MEETING OF THE COUNCIL ON THURSDAY, 12th MAY 2022 @ 7pm	
	<p>Apologies for Absence Cllrs. Shainberg and Davies forwarded their apologies</p> <p>Declaration of Interests Cllr. Munday declared a 5b non registerable interest regarding 6 Balfield Road pre-application, minute 006/2223</p>	
001/2223	<p>Mayor's Report on the Years Activities 'It has been an honour and privilege to be the Mayor of my home town. Porthleven has a fantastic community spirit with so many wonderful organisations and groups who help make Porthleven the special place it is. As the Mayor I have witnessed first-hand the amazing work these organisations and groups do, thank you to all those who volunteer. Thank you to all the Councillors who have stood to sit on the Town Council to help our community thrive and prosper. And to the Town Warden and Town Clerk who work tirelessly behind the scene, making our role of Councillors so much easier with their hard work, guidance and dedication. As a Council we have had our frustrations but equally our successes, and one I had the pleasure of working on was the Porthleven Neighbourhood Plan. Over the course of 8 years, hard work, we finally went to referendum last year and the plan is now a in full force helping shape future development of Porthleven. I look forward to working with you all over the coming year to keep Porthleven a thriving community '</p>	
002/2223	<p>Deputy Mayor's Report on Years Activities 'Thank you to the Councillors for the opportunity and all their hard work and dedication making the Council a great team and working together to take a pro-active approach. Following 2 years of lockdown it is wonderful see the town embrace events again such as the Torchlight Procession and Porthleven Food Festival. I would like this opportunity to acknowledge Frank Parsons our</p>	

	<p>thoughts go out to his family.</p> <p>Proud to work with Helston Councillor, Melissa Benyon, and Helston Town Council to secure a detached Youth Provision via Young People Cornwall.</p> <p>Thank you to all the community groups within Porthleven'</p>	
003/2223	<p>Elections and Appointments as follows: -</p> <p>Mayor Cllr. Toy was elected as Mayor of Porthleven</p> <p>Deputy Mayor Cllr. Osmond was elected as Deputy Mayor</p> <p>Planning Committee The following joined the Planning Committee: Cllr. Toy (Chair), Cllr. Osmond, Cllr. Munday, Cllr. Short, Cllr. Port, Cllr. Shainberg, Cllr. Davies, Cllr. Berryman and Cllr. Plunkett</p> <p>Traffic and Transport Committee The following formed the Traffic & Transport Committee: Cllr. Toy (Chair), Cllr. Osmond, Cllr. Munday, Cllr. Shainberg and Cllr. Plunkett</p> <p>Amenities Committee The following joined the Amenities Committee: Cllr. Toy (Chair), Cllr. Shainberg, Cllr. Osmond, Cllr. Munday, Cllr. Short and Cllr. Port</p> <p>Bickford Smith Institute Working Party The following joined the Bickford Smith Institute Working Party: Cllr. Toy (Chair), Cllr. Osmond, Cllr. Munday, Cllr. Short, Cllr. Port, Cllr. Shainberg, Cllr. Davies, Cllr. Berryman and Cllr. Plunkett</p> <p>Staffing Committee Noted, as per CALC recommendations this was a limited Membership Committee to made up of 4 Members with the Mayor and Deputy Mayor holding ex-officio positions. Cllr. Toy (Chair), Cllr. Osmond, Cllr. Short and Cllr. Plunkett</p> <p>Young People Link Officer Cllr. Osmond</p> <p>Climate Action Porthleven The following volunteered to be the Town Council liaisons: Cllr. Port and Cllr. Osmond</p> <p>Town Council Official – Facebook Page The following volunteered to act as Administrators in addition to the Clerk: Cllr. Osmond, Cllr. Short, Cllr. Toy and Cllr. Shainberg</p> <p>Public Hall Management Committee Cllr. Short volunteered to act as the Town Council liaison</p> <p>Community Network Panel Cllrs. Toy and Osmond to act as the Town Council representatives</p> <p>Porthleven Football Club</p>	

	<p>Cllrs. Toy and Munday to act as the Town Council representatives</p> <p>Porthleven Business Forum</p> <p>Cllrs. Plunkett and Shainberg to represent the Town Council</p> <p>Porthleven Food Festival</p> <p>Cllr. Berryman (Committee Member), Cllr. Munday and Cllr. Short to act as the Town Council representatives</p> <p>Porthleven Arts Festival</p> <p>Cllr. Toy (ex-officio)</p>	
	ORDINARY COUNCIL MEETING	
004/2223	<p>To receive and approve minutes of the Town Council meeting held on 14th April</p> <p>Proposed from the Chair and AGREED as a true and accurate record</p>	
005/2223	<p>Matters arising from the minutes of the Town Council meeting held on 14th April</p> <p>Youth Provision, minute 198/2122, Clerk confirmed that Helston Town Council had agreed to work in partnership with Porthleven Town Council to secure the services of Young People Cornwall to provide detached youth provision in both towns.</p>	
006/2223	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u></p> <p>Mr Peck addressed the Council to note that he had taken into account the comments made, to his original application, and referred to the Porthleven Neighbourhood Plan, before submitting to full application he would appreciate feedback on the revised plans</p> <p><u>Category 1 applications:</u></p> <p>PA22/03057 Antron Lodge, Antron – Swimming pool and self-contained annexe Applicant: Mr J Mallett Discussed Proposed by Cllr. Munday, seconded by Cllr. Berryman, and AGREED to support</p> <p>PA22/03223 10 Bay View Terrace – Replacement roof coverings, Replacement windows and doors, new lantern light in flat roof, replacement flat roof covering, enlargement of internal door opening, associated repairs and improvements Applicant: Mr and Mrs James Clark Discussed Proposed by Cllr. Short, seconded by Cllr. Port, and AGREED to support</p> <p>PA22/03224 10 Bay View Terrace – Listed Building Consent for replacement roof coverings, Replacement windows and doors, new lantern light in flat roof, replacement flat roof covering, enlargement of internal door opening, associated repairs and improvements Applicant: Mr and Mrs James Clark Discussed Proposed by Cllr. Short, seconded by Cllr. Port, and AGREED to support</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>PA22/02648 4 Treza Road – Proposed Extension Applicant: Mr and Mrs Jorgensen Discussed Proposed by Cllr. Osmond, seconded by Cllr. Munday, and AGREED to support</p> <p>PA22/03623 East Ridge, Shrubberies Hill – Replacement dwelling Applicant: Mr Williams Discussed Proposed from the Chair and AGREED to support</p> <p>PA22/03662 Praze Farm, Green Lane – Proposed barn conversion to form a single dwelling Applicant: Mr John Slade Discussed Proposed by Cllr. Munday, seconded by Cllr. Port, and AGREED to support</p> <p><u>Category 2 applications:</u> None</p> <p><u>Pre-Applications:</u> <i>Cllr. Munday left the room for the discussion of the following item</i> To receive and provide feedback: Trelowen, 6 Balfield Road – Removal of existing rear extension and roof and replacement with new rear extension and first floor with a mono pitch roof. Revised plans Applicant: Mr Jono Peck Discussed, noted that the revised plans with pitched roof more in keeping with surrounding properties and in accordance with recommendations of the Porthleven Neighbourhood Plan. Noted that horizontal cladding would be preferred.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
007/2223	<p>Public participation (non-planning matters) None</p>	
008/2223	<p>Observations upon matters raised during Public Participation None</p>	
009/2223	<p>Town Clerk's Report Town Clerk reported the following:</p> <p>Net Zero Assessment Reported, an assessment of the BSI has been organized for Saturday 21st May at 10am, as part of a Master's project for two students of Falmouth University.</p> <p>Boslan Bus Shelter Anti-graffiti covering and replacement 40ltr litter bin for Boslan bus shelter, have been purchased, following the recent spate of graffiti on the bus shelter</p> <p>Willow Trees Willow tree sapling planting phase 1 has started on the bank of Porthleven Stream, with the permission of the Environment Agency. It is</p>	

	<p>hoped that these will flourish and help protect the river bank and hopefully break up the ground to assist alleviate the flooding</p> <p>A big thank you to the Mayor, Cllr. Mike Toy, the Town Warden, Carol Jewell, Cllr. Mark Berryman and Martin Toy for all their hard work. Also thank you to Nigel Sjöholm for the Willow Saplings and RGB Building Supplies for the stakes.</p>	
010/2223	<p>Cornwall Councillor's Report</p> <p>In his absence, Cllr. Keeling forwarded the following report: 'Attended a Planning Meeting, Cornwall Council are investigating second and empty homes to face higher council tax rates in a boost for local services and levelling up. For the first time councils in England will be able to double council tax on unused second homes. Empty homes could also face a council tax premium after just one year rather than current two-year requirement. More information on this following the Queen's speech on Tuesday. Though this is a step in the right direction regarding housing the government need to get a grip on planning control for rented and Air B&Bs which is where the real impact is on our housing stock is. Also, the £150 council tax rebate, which provides help in the cost-of-living crisis. The payment is provided to households living in council tax bands A-D from April this year this year and will not need to be paid back.</p> <p>There is ongoing work regarding the Levelling up agenda, County Deal and funding. There are a number of options including a directly elected mayor/leader, but we need to look at the benefits for Cornwall and of course ensure the democratic process is followed.</p> <p>Community chest is now open for business and to date I have delivered grant funding to some groups with others coming from Porthleven PTA and The Porthleven Historical Facebook page.</p> <p>I tried to help out with the bat problem in the harbour area and following a conversation with a planning officer, I can advise that this is a police matter, rather than a planning matter after going through the planning conditions.'</p>	
011/2223	<p>Accounts</p> <p>Clerk provided a detailed list of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
012/2223	<p>Requests for Financial Support</p> <p>None</p>	
013/2223	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Plunkett: None</p> <p>Cllr. Osmond: None</p> <p>Cllr. Toy: None</p> <p>Cllr. Shainberg: Not in attendance</p> <p>Cllr. Port: None</p> <p>Cllr. Munday: None</p> <p>Cllr. Short: Meeting with Clerk / Sutcliffe Play for quote as part of the expression of interest for CIL funding, Public Hall meeting and reported the Porthleven Lights Fashion Show scheduled for Saturday – thank you</p>	

	to the Mayor and Deputy for agreeing to attend Cllr. Berryman: Willow Tree planting Cllr. Davies: Not in attendance	
014/2223	Youth Projects Cllr. Osmond noted that there has been some low level anti-social behaviour including graffiti around town. Currently investigating some pro-active short-term projects that could link in with the new Youth Workers once in place.	
015/2223	Jubilee Celebrations Clerk reported that the final preparations were now underway for the Big Lunch on the Moors, 11am – 2pm on Thursday 2 nd June. Clerk instructed to obtain a quoits and rounders set for the activities and haribo sweets for prizes. Beacon Lighting all set to be lit on Thursday 2 nd June at 9.45pm	
016/2223	Emergency Agenda Item Porthleven Town Council social media Policy Clerk presented request to advertise a Coastline disposal property on the Town Council social media Discussed at length, concerns raised over the disposal of social housing on the open market Proposed from the Chair and AGREED to post on the Town Council social media with a statement noting the Town Council are opposed to the sale of social housing stock on the open market. Clerk instructed to write to Coastline Housing, Ocean Housing and LiveWest to request numbers of social houses in Porthleven and how many of these houses are scheduled to be disposed of within the next 5 years.	Clerk Clerk

There being no further business, the meeting closed at 8.45pm

Signature: Cllr. Toy, Mayor

Date: 9th June 2022

MAY 2022 - EXPENDITURE EXCEEDING £100

CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	£	114.00
CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	£	225.00
STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£	3,430.43
	£	
SOUTH WEST PLUMBING & HEATING: Public toilets		139.23
	£	
CORNWALL COUNCIL: Return of incorrectly allocated CIL		1,706.25
	£	
INDEPENDENT RURAL SERVICES: Ground Maintenance		776.00
SOURCE FOR BUSINESS: Water services Institute toilets	£	883.51
PLUMB CRAZY: Materials for public toilets repairs	£	131.88
	£	
RGB BUILDING SUPPLIES: Materials for repairs		140.42
	£	
ROADWARE: Replacement litter bin (Boslan bus shelter)		179.94
IAN GREGORY: Install new life buoy and associated works	£	210.00
	£	
URBAN HYGIENE: Anti-graffiti paint and graffiti remover		403.56

