

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT THE INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY, 10th MARCH 2022 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Berryman
	Cllr. Osmond	Cllr. Shainberg	Cllr. Port
	C Thompson (Clerk)		
In Attendance:	Mr Wells	Cornwall Councillor John Keeling	

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Short, Plunkett and Davies forwarded their apologies</p> <p>Declaration of Interests Cllr. Osmond declared a 5b non-registerable interest regarding planning application PA22/01271</p>	
164/2122	<p>To receive and approve minutes of the Town Council meeting held on 10th February 2022 Proposed from the Chair and AGREED as a true and accurate record</p>	
165/2122	<p>Matters arising from the minutes of the Town Council meeting held on 10th February 2022 None</p>	
166/2122	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u></p> <p>PA22/01271 Lower Methleigh, Methleigh Bottoms – Caravan as annex for dependant parents Applicant: Mrs Carol Jewell Discussed Proposed from the Chair and AGREED to support this application</p> <p>PA22/01399 15 West View – First floor extension over existing garage Applicant: Mr & Mrs McInnes Discussed Proposed by Cllr. Osmond, seconded by Cllr. Munday, and AGREED to support this application</p> <p>PA22/01272 Methleigh Farm, Methleigh – Certificate of lawfulness for the existing placement and residential use of a caravan that has been on the site since 2007</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Applicant: Mr & Mrs Dawson</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to support this application</p> <p><u>Category 2 applications:</u></p> <p>None</p>	Clerk
167/2122	<p>Public participation (non-planning matters)</p> <p>Mr Wells addressed the Town Council to highlight the need for a self-build option as an alternative affordable housing possibility. Requested the Town Council consider requesting potential future developments to include an element of 'local needs self-build plots'</p>	
168/2122	<p>Observations upon matters raised during Public Participation</p> <p>Local affordable self-build plots discussed. Clerk instructed to write to local developer of the plot highlighted within the Porthleven Neighbourhood Plan to request consideration be given to include an element of self-build plots to meet local needs criteria when drawing up plans for submission to Cornwall Council</p>	Clerk
169/2122	<p>Mayor's Report</p> <p>The Mayor reported meeting with the Environment Agency and Clerk, on the Moors Recreation Ground, to discuss their plans to remove overgrowth to allow better access to the stream for ongoing maintenance. Noted that full details will be presented to the Town Council prior to works. Also discussed the Town Council planting Willow trees on site, by the stream.</p> <p>Village Show. The Mayor reported that this year's show was to take place on the Porthleven Football Club ground over Bank Holiday August weekend.</p>	
170/2122	<p>Deputy Mayor's Report</p> <p>The Deputy Mayor reported meeting held with the Clerk, representatives of Helston Town Council and Young People Cornwall to discuss youth provision in Porthleven and Helston. Positive suggestions and a possible way forward to provide youth provision within Porthleven. Young People Cornwall to submit a proposal for consideration / discussion at the April meeting.</p> <p>Also gave the following update from the Porthleven Food Festival Committee meeting held on 7th March, reported that the Committee had approved the draft letter to ILOW, had adopted their constitution (committee to consist of 10 members including Cllr. Osmond as the official Town Council representative on the committee – Cllr. Port to continue to attend meetings as a representative of the Town Council)</p>	
171/2122	<p>Town Clerk's Report</p> <p>Town Clerk reported the following:</p> <p>Tripolitania Site</p> <p>In accordance with guidance for naming a new road, Peter McGrath, Fast Reindeer Properties – developer of the Tripolitania site, asking for the Town Councils input / consultation / suggestions for names of the site. This will be a private cul-de-sac, not to be adopted by Cornwall Council.</p> <p>Full guidance regarding the protocol over naming a new road has been sent out via email, to be discussed at the April meeting</p>	

	<p>Porthleven Food Festival – Culture Recovery Fund</p> <p>Minute 159/2122, the redacted application submitted by ILOW to the Arts Council has been reviewed and it was agreed that a more advantageous way forward would be to write to ILOW direct. The draft correspondence has been ratified by the Porthleven Food Festival Committee and sent to Mr Bater, ILOW, on Tuesday 8th March.</p> <p>No Mow May</p> <p>I have been in discussion with CAP (Climate Action Porthleven) and our groundskeeper who will be presenting their comments for consideration at the April meeting.</p> <p>Storm Damage</p> <p>As reported, during the storms a tree on Methleigh Meadow was blown over. Arrangements have been made for this to be moved, so that it is parallel to the stream, to become a natural nature habitat.</p> <p>Methleigh Meadow</p> <p>A replacement life buoy / housing for Methleigh Meadow has been ordered and a quote for repair to the fence / gate has been requested.</p> <p>David Taylor – Memorial Picnic Bench</p> <p>David Taylor, who was the groundskeeper for the Town Council for a number of years, recently passed away. His family are requesting erecting a picnic bench on Methleigh Meadow, which will be maintained by them, in his memory.</p> <p>Members minded to approve subject to ratification at the April meeting</p>	
172/2122	<p>Cornwall Councillor Report</p> <p>Cllr. Keeling provided the following update:</p> <p>Cornwall Council Budget</p> <p>Cornwall Council have a council tax increase of 2.99% (including a 1% Adult Social Care) for 2022/23. This gives a requirement for the Council's own purposes of £348.701m. Central Government set a core Council Tax referendum principle of up to 2%, so no referendum triggered. This is equivalent to a band D charge of £1717.11</p> <p>Devon and Cornwall Police and Crime Commissioner set a precept of £153,186,325.07 (increase of 4.23%). This gives a requirement for a band D charge of £245.56.</p> <p>Town and Parish Councils precepts for 2022/23, total £29,490,274.45 an overall increase of 5.13% giving an average band D tax figure of £145.22. The question of a referendum does not apply, excluded from determination of referendum principles for 2022/23.</p> <p>Local increases/decreases</p> <p>Breage precept £90K with a Band D council tax of £69.34, increase of 2.53% on 2021/22.</p> <p>Porthleven precept £134.8K with a Band D council tax of £114.10 decrease of 2.69% on 2021/22</p> <p>Germoe precept of £10.1K with a Band council tax of £43.4, decrease of 0.34% on 2021/22</p> <p>All together this gives a Cornwall Council, Parish Council and Police annual council tax on a valuation band D property for 2022/23 of:</p> <p>Breage £2033.01 Porthleven £2077.77 Germoe £2007.07</p>	

	<p>Other items on the agenda included the Tamar Bridge and the increase of toll charges by 30% which was not greeted with much enthusiasm by most councillors. Nevertheless, the final decision will be taken by the joint Tamar Bridge Committee with Plymouth City Councillors and Cornwall Councillors.</p> <p>The public consultation event, concerning the budget, raised concerns over increasing council tax at a time when the overall cost of living is rising fast already, with some respondents indicating they would struggle to pay the increase. Other respondents indicate they are willing to pay (more) if it benefits frontline services, with some asking Cornwall Council to put more effort in ensuring money is well spent and demonstrating value for money. There were many calls to introduce measures to discourage houses being turned into second homes or holiday lets and to make sure second homes and holiday lets are taxed appropriately.</p> <p>Local Matters</p> <p>Locally, busy with social care matters, homelessness, planning and enforcement issues and found the councillor assist facility very useful along with the traditional face-to-face and Teams meetings</p> <p>Invited, by Porthleven Environment Group and Porthleven Companions, to scatter some donated red, white and blue seeds on a raised bed on Wellington Road for the Queen's Platinum Jubilee celebrations. This was followed by "Cakey Tea" in the Public Hall, the Porthleven Companions did us proud with excellent cakes and savouries.</p> <p>Noted that he had been invited, along with his wife Eileen, to the Queens Annual Garden Party Event at Buckingham Palace in May</p>	
173/2122	<p>Accounts</p> <p>Accounts for payment</p> <p>Clerk provided a detail of accounts for approval</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED</p>	Clerk
174/2122	<p>Requests for Financial Support</p> <p>None</p>	
175/2122	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Plunkett: Not in attendance</p> <p>Cllr. Shainberg: None</p> <p>Cllr. Port: Climate Action Porthleven meeting and Porthleven Food Festival meeting</p> <p>Cllr. Munday: Reported that he had received an update from Porthleven Environment Group regarding concerns over sewage in the harbour</p> <p>Cllr. Short: Not in attendance</p> <p>Cllr. Berryman: None</p> <p>Cllr. Davies: None</p>	
176/2122	<p>Porthleven Food Festival</p> <p>Clerk presented request, from the Porthleven Food Festival Committee, to use room adjacent to the main hall of the Bickford Smith Institute as a quiet space in accordance with this year's theme 'Food for Thought'</p>	

	Discussed Proposed from the Chair and AGREED	Clerk
177/2122	<p>Housing Manifesto</p> <p>Members debated supporting the lobbying of Government to make policy changes at Government level and for Cornwall Council, as the Housing Authority, to take action.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to:</p> <p>Write to Derek Thomas MP to consider the following actions:</p> <ul style="list-style-type: none"> • End right to buy; • Link affordability to local incomes; • Allow local authorities to set the level of affordability in accordance with local incomes and establish levels of housing need; • Insist on 'change of use' planning applications where permanent residency changes to occasional (holiday home) or 'short term let' use; • Encourage 'Future Homes Standards' (net-zero levels) for all new builds; • Support the upgrade of existing properties to EPC band C status. <p>Write to Cllr. Monk, Portfolio holder for Housing and Planning at Cornwall Council to consider the following actions:</p> <ul style="list-style-type: none"> • Stop selling Council housing stock; • Improve security of tenure for rented accommodation; • Set up a register of private landlords and enforce improvements to property where necessary; • Require LTT (local transfer tax) rates to increase for purchase of holiday homes and set council tax at 200%; • Put a cap of 25% on the number of homes used for other than permanent residence for all communities (development areas) greater than 1000 persons; • Require properties paying non-domestic rates to observe 'Welsh' conditions, i.e., prove a minimum time for commercial letting (Ref. Section 5.2 of Rating Manual section 6 part 3: valuation of all property classes); • New development sites should consider mid- and long-term flood risks (coastal and fluvial). 	Clerk
178/2122	<p>Procedural Administration Tasks</p> <p>Clerk presented the following items, in accordance with Annual Governance Accounting Return requirements:</p> <p>a) General Data Protection Regulations</p> <ul style="list-style-type: none"> • Data Protection Policy <p>Proposed from the Chair and AGREED</p> <ul style="list-style-type: none"> • Privacy Policy <p>Proposed from the Chair and AGREED</p> <ul style="list-style-type: none"> • Data Protection Asset Register <p>Proposed from the Chair and AGREED</p> <p>b) Standing Orders</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Proposed from the Chair and AGREED</p> <p>c) Financial Regulations Proposed from the Chair and AGREED</p> <p>d) Asset Register Proposed from the Chair_and AGREED</p> <p>e) Risk Assessments Proposed from the Chair_and AGREED</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
179/2122	<p>Statement of Support to the Ukrainian People</p> <p>Members discussed LGA statement of support and solidarity to the Ukrainian people</p> <p>Full statement: LGA stands in support and solidarity with Ukraine Local Government Association (pas.gov.uk)</p> <p>Proposed by Cllr. Shainberg, seconded by Cllr. Osmond, and AGREED to sign as Porthleven Town Council</p>	<p>Clerk</p>
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following item will be discussed by the Council in closed session.</p>	
180/2122	<p>Shrubberies Park</p> <p>Members received details / costs supplied Cornwall Council for the continued waste collection etc at Shrubberies Park for 2023 / 24. Noted that Cornwall Council had agreed to continue the service for 2022/ 23 free of charge.</p> <p>Clerk to investigate costs for continued service post this financial year</p>	<p>Clerk</p>

There being no further business, the meeting closed at 8.15pm

Signature: Cllr. Toy, Mayor

Date: 14th April 2022

MARCH 2022 - EXPENDITURE EXCEEDING £100

		£
DD	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	114.00
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	225.00
		£
DD	OPUS ENERGY: Institute Cottage	298.20
		£
	STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	3,802.74
56		£
99	INDEPENDENT RURAL SERVICES: Ground Maintenance	362.00
57		£
00	BRITISH GAS: Shute Lane toilets	141.86
		£
	C THOMPSON: Expenses including website hosting, mobile credit, internet security, adobe export and replacement life buoy / housing for Methleigh Meadow	363.98
57		£
01		