

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT THE ST BARTHOLOMEW'S CHURCH, CHURCH ROW
ON THURSDAY, 13th JANUARY 2022 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Munday	Cllr. Berryman
	Cllr. Osmond	Cllr. Shainberg	Cllr. Plunkett
	Cllr. Davies	C Thompson (Clerk)	
In Attendance:	Mr M Wallis	Mrs L Wallis	Mrs W Wallis

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Davies, Port and Munday forwarded their apologies</p> <p>Declaration of Interests None</p>	
129/2122	<p>To receive and approve minutes of the Town Council meeting held on 9th December 2021 Proposed from the Chair and AGREED as a true and accurate record</p>	
130/2122	<p>Matters arising from the minutes of the Town Council meeting held on 9th December 2021 None</p>	
131/2122	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> PA21/12305: Mr Wallis addressed the Town Council to give a supporting statement for his application, noted that public access to the footpath would not be changed</p> <p><u>Category 1 applications:</u></p> <p>PA21/11363 Salvay, Prospect Place – Certificate of Lawfulness for Existing use: Independent dwellinghouse Applicant: Mrs Tamie Downes Discussed Proposed from the Chair and AGREED to support this application</p> <p>PA21/11906 Praze Farm, Green Lane – Demolition of store room, creation of a balcony to the south and proposed refurbishment including creation of two dormer windows and additional skylights Applicant: Dr J Slade Discussed Proposed by Cllr. Plunkett, seconded by Cllr. Osmond, and AGREED to support</p>	<p>Clerk</p> <p>Clerk</p>

	<p>PA21/11110 Breageside Quay, Mount Pleasant Road – The conversion of the Old Fish Warehouse, development of the infill site between the Old Fish Warehouse and Limekiln, construction of a new linear gallery and circulation space to the rear of the Old Fish Warehouse and infill site to create the Porthleven Arts Hotel with public space/cafe/bar/restaurant, gallery, 15 ensuite bedrooms and ancillary accommodation and reconstruction of the former store to the Limekiln to form a gallery space with variation of conditions 2 and 10 (decision PA18/10201) with variation of condition 2 of decision PA20/04280 dated 10/08/2020 Applicant: Mr Robert Moore, Saracen House Estates Limited Discussed Proposed from the Chair and AGREED to support</p> <p>PA21/12408 Roscarrock, Loe Bar Road – Proposed garage and landscaping alterations to include the reconfiguration of existing access steps. Applicant: Mr Barry Stamp Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Plunkett, and AGREED to support subject to cliff erosion report findings</p> <p>PA21/12305 Treza Campsite, Torleven Road – Use of land as a campsite Applicant: Mr and Mrs H Wallis Discussed Proposed from the Chair and AGREED to support this application</p> <p><u>Category 2 applications:</u></p> <p>PA21/11589 The Ship Inn, Mount Pleasant Road – listed building consent for relocation of the kitchen to the Smithy and new chimney extract. Demolition and replacement existing toilet block. Removal of canvas roof linking The Ship and the The Smithy and replacement glass roof, walls and doors to form weather protected enclosed link Applicant: ETL Ltd. WAITE ETL Ltd Lead: Porthleven Town Council Discussed Proposed from the Chair and AGREED to support</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
132/2122	<p>Public participation (non-planning matters) None</p>	
133/2122	<p>Observations upon matters raised during Public Participation None</p>	
134/2122	<p>Mayor’s Report The Mayor reported attending a meeting with Ms Schofield and Mr Lake regarding Porthleven Stream, details to be discussed under minute 142/2122, and Time Assured who are quoting for refurbishment of the Bickford Smith Institute clock</p>	
135/2122	<p>Deputy Mayor’s Report The Deputy Mayor reported attending Helston Town Council meeting regarding Youth Provision, noted that they had allocated funding for the next financial year.</p>	

136/2122

Town Clerk's Report

Town Clerk reported the following:

Locally Led Learning Project Cornwall Adult Education

Cornwall Council are offering free training to anyone, over 19 and not in employment, in the Porthleven, Helston and Penwith areas. Wide range of courses on offer including math and English, updating IT skills and employability support. Full details have been published on Town Council website.

Climate Focus Event – MP Derek Thomas

The next session of the Climate Focus Event is scheduled for Wednesday 19th January at 5pm via Zoom

Councillors interested in attending can obtain the join link via the Clerk

Pitch a Project

CRCC have a pot of £40,000 National Lottery funding to support local community groups with small grants in the Helston and Lizard Areas.

To apply, groups will be asked to complete an application form and prepare a simple two-minute video of their idea.

On Saturday 19th March, a Pitch a Project event will be held in Helston where groups will present their ideas to the local community who will vote for their favourites. Those groups with the most votes will then be awarded with a share of the £40,000 in National Lottery funding.

Clerk has forwarded details to some local community groups and included on the website, however if any Councillor is aware of a local group who could benefit, please let her know

PA21/10903 - discharge of S106 agreement dated 08.11.2006 for 10 Guisseny Place in Porthleven

The Officer at Cornwall Council is in support of discharging the s.106, a detailed response to queries raised by the Town Council has not yet been received. Points raised include:

- An explanation as to why it is believed that the s.106 'no longer serves a useful purpose' when there is an evident need for affordable housing for local people within Porthleven and County wide.
- Confirmation that LiveWest have been officially approached regarding extending the lease.
- Copies of planning policies supporting the use of personal reasons as material planning matters
- Copy of the planning protocol which exempts this application following the Cornwall Council planning protocol with Town Councils.

Pottery Yard – pre-application

Reported an email from Trevor Osborne regarding plans he has for a project on the Pottery Yard requesting a pre-application meeting with the Town Council.

Waiting on confirmation from him that the following points from the Town Councils pre-application protocol which necessitates any developer meeting the following criteria have been met, in order to maintain any Town Council business with openness and transparency:

1. Full public consultation is either already scheduled or firmly

	<p>planned.</p> <p>2. The meeting is open to the public to attend and has been reasonably advertised.</p> <p>3. The developer meets all reasonable costs for the hosting of the public meeting including the provision of large-scale paper plans for display purposes.</p>	
137/2122	<p>Cornwall Councillor Report</p> <p>Cllr. Keeling sent his apologies and forwarded the following update: Customers Services Overview and Scrutiny Committee discussed the matter of Leisure Centre closures. Recommendations made that will help to ensure leisure facilities continue to be recognised as the important resource that they represent for both the health and well-being of the people of Cornwall. The Cornwall Council's Budget for 2022/23 and beyond has been the main focus of work over the month and pressures on services will necessitate measures to absorb the large spending pressures. It was already acknowledged that savings requirements would increase in 2022/23 and the Medium-Term Financial period to 2026 with some £55m needed to help balance the budget for 2022/23. The advised Council Tax increase is 2.99% which includes a 1% adult social care precept.</p> <p>Concerns about the loss of an affordable property by the Town Council have been taken up and he is in communication with the Portfolio Holder for Housing regarding possible retention of this property by Cornwall Council. The housing team are exploring the potential for the council to acquire the home, and sell on again as shared ownership.</p> <p>Highway matters were raised regarding traffic safety near Holman Place.</p> <p>Covid infection Rate are very high presently with this division showing rates of 654.6 per 100,000 and 19 new cases. Compared to Helston of 1,112.2 per 100,000 and 65 new cases.</p>	
138/2122	<p>Accounts</p> <p>Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED</p>	Clerk
139/2122	<p>Requests for Financial Support</p> <p>None</p>	
140/2122	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Plunkett: None Cllr. Shainberg: None Cllr. Port: Not in attendance Cllr. Munday: Not in attendance Cllr. Short: None Cllr. Berryman: None Cllr. Davies: Not in attendance</p>	
141/2122	<p>Memorial Tree</p> <p>Clerk presented a request to plant an Oak Tree in memory of Jaxon at</p>	

	<p>Methleigh Meadow Discussed Proposed from the Chair and AGREED</p>	Clerk
142/2122	<p>Porthleven Stream Clerk presented questions provided by Ms Schofield and Mr Lake regarding the Porthleven Stream. Questions: What are the ecological impacts of the fail levels above? What are the long-term threats to aquatic and marine life in the stream, harbour and adjacent coastline? Are there any threats to livestock grazed and watered from boreholes in the catchment area? How is it determined that the fail levels are a result of Abandoned Mine Workings as stated and not naturally occurring? How would it be determined that boreholes are actually contributing to rising contamination levels of metals if these were recorded? Why is it deemed unnecessary to police borehole decommissioning plans by Cornish Tin Ltd. as stated in the MPA report Environment Agency section Page 6? Should people living in the catchment area be concerned by the data published? Discussed Proposed from the Chair and AGREED to send the questions to the Environment Agency to clarify on behalf of Ms Schofield and Mr Lake</p>	Clerk
143/2122	<p>Budget Review April to December 2021 Clerk presented budget review April to December 2021 noting various items including: Staff Costs Reduced costs as Youth Worker positions not filled this year Non-domestic Rates Lower due to Government removing rates on public toilets, includes full rebate for 2020/21 and partial rebate for 2021/22 BSI Working Party Clerk noted that when setting the budget for 2021/22 the Town Council earmarked £20,000 to go towards to the BSI refurbishment project. The remainder £18,750 unspent on the project to be earmarked. Budget review discussed. Proposed by Cllr. Plunkett, seconded by Cllr. Short, and AGREED that the remaining £18,750 budget line for the BSI Working Party be earmarked for the BSI Working Party / Project Proposed from the Chair and AGREED to earmark £5,000 from Open Spaces budget line to go towards new play park equipment on the Moors Recreation Ground Proposed Cllr. Osmond, seconded by Cllr. Short, and AGREED to earmark £10,000 from Cornwall Council, with the transfer of Shrubberies Park, to go towards new play park equipment on the Moors Recreation Ground. Budget review April to December 2021 proposed from the Chair and</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	AGREED	
144/2122	<p>Budget 2022 / 23</p> <p>Clerk presented the draft budget noting various items including:</p> <p>Non-domestic Rates Reduced as no longer including public toilets</p> <p>Open Spaces Includes £1,000 for second flood prevention work and £5,000 for work on the bridge on the Moors Recreation Ground Proposed from the Chair and AGREED</p> <p>Bickford Smith Institute Working Party / Project Clerk reported that during the setting of the budget for 2021 / 22 it was agreed that the Town Council needed to ensure that the Bickford Smith Institute was secured for future generations and it was agreed to set the budget at £20,000 to be earmarked for the Bickford Smith Institute project. Discussed Proposed from the Chair and AGREED to set the budget line at £20,000 to be earmarked for the Bickford Smith Institute working party / refurbishment project.</p> <p>Final Budget proposal: Clerk presented the final draft budget Proposed from the Chair and AGREED to set the budget at £138,442.77 expenditure, £3,651.60 income</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
145/2122	<p>Precept 2022 / 23</p> <p>Clerk presented the precept figure for 2022 / 23 as £134,791.17 Proposed from the Chair and AGREED to set the precept at £134,791.17</p>	<p>Clerk</p>
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following item will be discussed by the Council in closed session.</p>	
146/2122	<p>Porthleven Football Club</p> <p>The Mayor presented a request, from the Porthleven Football Club, for an extended lease term to allow qualification for grant funding from Cornwall Football Association. Discussed Proposed by Cllr. Shainberg, seconded by Cllr. Short, and AGREED to grant a 99-year lease with 25-year review / break clause. Clerk instructed to agenda leases for Porthleven Bowling Club and Porthleven Cricket Club lease length review</p>	

There being no further business, the meeting closed at 8.25pm

Signature: Cllr. Toy, Mayor

Date: 10th February 2022

JANUARY 2022 - EXPENDITURE EXCEEDING £100

		£
DD	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	114.00
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	225.00
		£
DD	OPUS ENERGY: Institute Cottage	333.71
		£
DD	STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	6,737.51
56		£
72	PORTHLEVEN GUIDES / BROWNIES: See below	1,000.00
56		£
76	PORTHLEVEN METALWORKS: Replacement brackets for clock	172.80
56		£
77	INDEPENDENT RURAL SERVICES: Ground Maintenance	362.00
56		£
78	IAN GREGORY: Maintenance for the Moors play area	322.50
56		£
81	C THOMPSON: Expenses including website hosting, mobile credit and replacement ladder for the BSI Clock Tower	141.99
56		£
82	PROLUDIC: Materials play boat	200.05