

**Porthleven Town Council**  
**MINUTES OF THE STAFFING COMMITTEE**  
**HELD ON THURSDAY 28<sup>th</sup> OCTOBER @ 6.30pm**  
**AT THE INSTITUTE COTTAGE, CLIFF ROAD, PORTHLEVEN**

<b>Present:</b>	Cllr. Toy (in the Chair)	Cllr. Plunkett	Cllr. Short
	Cllr. Osmond	Corrie Thompson (Town Clerk)	
<b>In Attendance:</b>			

<b>Minute</b>	<b>AGENDA ITEMS</b>	<b>Action</b>
	<p><b>Apologies for Absence</b> None</p> <p><b>Declaration of Interests</b> None</p>	
	<i>The Chair proposed and it was AGREED to hold the following items in closed session, in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2</i>	
S03/2122	<p><b>Youth Worker Provision</b></p> <ul style="list-style-type: none"> <li>• Applications</li> </ul> <p>Clerk presented the completed applications</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to interview ██████████, who had applied for both Lead Youth Worker and Youth Support Worker positions.</p> <p>Clerk to contact other applicant and inform them that insufficient information provided within application to proceed to next stage.</p> <p>Clerk to re-advertise posts with closing date of 30<sup>th</sup> November</p> <ul style="list-style-type: none"> <li>• Future Youth Provision</li> </ul> <p>Possible ways forward with Youth Provision discussed</p> <p>Agreed that the following were the preferred options:</p> <ol style="list-style-type: none"> <li>1. Re-advertise and employ a Lead Youth Worker and a Support Youth Worker, to work alongside possible volunteers to provide a dedicated Youth Provision within Porthleven (fixed term funding, at present as agreed, until 31<sup>st</sup> March 2023).</li> <li>2. Approach Helston Town Council to consider employing jointly a Lead Youth Worker and a Support Youth Worker, thereby possibly increasing the chances of securing more applicants with increased hours being offered (fixed term funding, at present as agreed, until 31<sup>st</sup> March 2023).</li> </ol>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Noted that they were cross boundary issues and youth so this option could be beneficial for both towns.</p> <p>3. Subcontract Youth Provision with clear guidance as per requirements wanted (fixed term funding, at present as agreed, until 31<sup>st</sup> March 2023).</p>	
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There being no further business, the meeting closed at 7.15pm

Signature: ..... Cllr. Toy, Mayor

Date: 11<sup>th</sup> November 2021