

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT THE ST BARTHOLOMEW'S CHURCH, CHURCH ROW
ON THURSDAY, 14th OCTOBER 2021 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Plunkett	Cllr. Berryman
	Cllr. Osmond	Cllr. Davies	C Thompson (Clerk)
In Attendance:	Cllr. Keeling – Cornwall Council	Alan Jorgensen – Porthleven Neighbourhood Plan	Ms Amanda Maker – Konnect Communities

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Munday, Shainberg, Port and Short forwarded their apologies</p> <p>Declaration of Interests None</p>	
083/2122	<p>To receive and approve minutes of the Town Council meeting held on 9th September Proposed from the Chair and AGREED as a true and accurate record</p>	
084/2122	<p>Matters arising from the minutes of the Town Council meeting held on 9th September None</p>	
085/2122	<p>Planning – to receive and comment <u>Planning Public Participation</u> None <u>Category 1 applications:</u> PA21/08365 4 Treza Road – Removal of garage and formation of extension Applicant: Mr and Mrs Jorgensen Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Plunkett, seconded by Cllr. Davies, and AGREED to support PA21/08276 Bar Lodge Penrose Estate, Penrose – Listed building consent for the replacement of roof slates and guttering Applicant: Mr Tim Swain National Trust Cllr. Toy gave an overview of the application Discussed Proposed from the Chair and AGREED to support PA21/08844 3 And 4 Prospect Flats, Prospect Place – Loft conversion Applicant: Mrs K. Richards Karen Richards Cllr. Toy gave a brief summary of the application Discussed</p>	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

	<p>Proposed by Cllr. Osmond, seconded by Cllr. Berryman, and AGREED to support</p> <p>PA21/09658 41 The Shrubberies – Non-material amendment (NMA1) for changing the proposed roof covering from glass and UPVC to natural slate to PA21/04663 dated 23/06/2021 Applicant: Mr and Mrs Peirce Cllr. Toy gave details of the application Discussed Proposed from the Chair and AGREED to support</p> <p>PA21/09011 Porthleven Bowling Club, Methleigh Parc – Extension to clubroom to create indoor bowling greens Applicant: Corrie Thompson, Porthleven Town Council Cllr. Toy presented the details of the application, noted that Town Council were the official applicant but still eligible to comment Discussed Proposed by Cllr. Davies, seconded by Cllr. Plunkett, and AGREED to support</p> <p>PA21/08706 West Of National Trust Car Park, Penrose Estate – Proposed new bridleway including removal of three sections of hedgerow, creation of new hedgerow/wildlife corridor and new aggregate surfacing and fencing. New access created onto Shrubberies Hill. Applicant: Mr Mike Hardy, National Trust Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Plunkett, seconded by Cllr. Osmond, and AGREED to support</p> <p>PA21/09464 14 Claremont Terrace, Beacon Road, Breageside – Proposed new dormers Applicant: Mr Ellis Cllr. Toy gave a brief summary of the application Discussed Proposed from the Chair and AGREED to support</p> <p>PA21/05997 (amended description) Land Rear of Mount Pleasant House, Mount Pleasant Road – Demolition of outbuilding and construction of proposed one bed holiday letting unit in the rear garden Applicant: Saracen House Cllr. Toy noted no changes to the actual plans just the description Discussed Proposed from the Chair and AGREED to support</p> <p><u>Category 2 applications:</u> None</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
086/2122	<p>Public participation (non-planning matters) None</p>	
087/2122	<p>Observations upon matters raised during Public Participation None</p>	

088/2122	<p>Mayor's Report</p> <p>The Mayor reported that he would be attending the afternoon of Remembrance for Guy Gibson and laying a wreath at the plaque on the Bickford Smith Institute, on behalf of the Town Council and residents of Porthleven on 19th October</p> <p>Noted that he had attended 2 x meetings of the Bickford Smith Institute Working Party noted the intention to move forward with the Crowdfunder launch in the New Year</p>	
089/2122	<p>Deputy Mayor's Report</p> <p>The Deputy Mayor reported that she had attended a Bickford Smith Institute Working Party and had been liaising with the Clerk re: Youth Worker positions</p>	
090/2122	<p>Town Clerk's Report</p> <p>Town Clerk reported the following:</p> <p>The Old China Clay Building</p> <p>PA21/01405 (planning application) & PA21/01406 (listed building consent) construction of covered roof extension over existing terrace and conversion of pergola roof into a terrace and outdoor seating area</p> <p>Clerk noted that these applications had been refused by the Cornwall Council Planning Committee</p> <p>Free parking in Cornwall Council car parks on Saturday 4 December 2021</p> <p>This year in the run up to the festive season, Cornwall Council will be offering free parking in Cornwall Council car parks, and on the Truro Park and Ride, on Small Business Saturday which this year falls on Saturday 4 December 2021.</p> <p>Let's talk Climate Action online event: 8 November, 10am - 2pm</p> <p>Businesses, town and parish councils, and community climate action groups are invited to join the Cornwall and Isles of Scilly COP26 Regional Roadshow on 8 November from 10am-2pm for an opportunity to discuss climate action. The day will include themed talks on Cornwall's biggest emissions areas to help identify the key issues and barriers to tackling climate change, plus discussions about the actions we can all take to adopt low carbon ways of thinking and acting.</p> <p>Anyone interested in attending to contact the Clerk for a registration link</p> <p>The Queen's Platinum Jubilee Beacons</p> <p>Reported that as part of the Queen's Platinum Jubilee Weekend of 2nd – 5th June 2022, communities are being invited to join in with a beacon lighting event as part of the celebrations on 2nd June.</p> <p>Clerk instructed to include on the agenda for November for discussion</p> <p>Remembrance Sunday</p> <p>Noted that the Remembrance Sunday Service and Procession will be held on Sunday 14th November, starting at 2pm, @ the Public Hall.</p> <p>There will also be an Act of Remembrance at the War Memorial on Thursday 11th November @ 11am</p>	<p>Councillors</p> <p>Clerk</p> <p>Councillors</p>
091/2122	<p>Cornwall Councillor Report</p> <p>Cllr. Keeling reported:</p> <p>Cornwall Council has been working on the Climate Emergency Development Plan Document (DPD) for two years and now members of the full council have confirmed its progression to the Government. Some</p>	

	<p>of the key actions in Cornwall's Climate Change Action Plan, it covers policies to support green energy, enhance the environment, provide more efficient housing, greener travel and resilience to issues such as coastal change and flooding. The Climate Emergency DPD will sit alongside the Cornwall Local Plan and other policies and will be used as part of making decisions on all development proposals.</p> <p>Noted that he was forwarding a motion to give more weight to emerging Neighbourhood Development Plans that have gone out to examination and as such advancing through the examination stage. The main reason is that there is no weight given to enable the imposition of a Primary Residence Restriction on new market housing – thus favouring the second home market. On hold this at the moment to examine where such a restriction could be applied and justified, similar to St Ives, Fowey, Mevagissey.</p>	
092/2122	<p>Accounts Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED</p>	Clerk
093/2122	<p>Requests for Financial Support None</p>	
094/2122	<p>Reports on Meetings Attended as a representative of Porthleven Town Council Cllr. Plunkett: Bickford Smith Working Party x 2 and the Porthleven Bowling Club coffee morning Cllr. Shainberg: Not in attendance Cllr. Port: Not in attendance Cllr. Munday: Not in attendance Cllr. Short: Not in attendance Cllr. Berryman: Bickford Smith Working Party x 2 Cllr. Davies: Bickford Smith Working Party</p>	
095/2122	<p>Life Choices <i>The Mayor suspended standing orders to allow Amanda Maker, Konnect Communities, to address the Town Council</i> Amanda Maker presented details from Konnect Communities who are currently running a Life Choices course in Helston and would like to consider Porthleven as an additional area. The course is free for participants (17+) and is run over a 6-week period, 2 days per week between 10.30am – 2.30pm with lunch provided. The course addresses wellbeing, mental health and overcoming barriers for the unemployed. Proposed from the Chair and AGREED to support a Life Choices course in Porthleven Clerk to liaise with Konnect Communities to assist facilitating a Life Choices course in Porthleven Cllr. Plunkett volunteered to act as a Mentor</p>	Clerk Cllr. Plunkett
096/2122	<p>Porthleven Neighbourhood Plan <i>The Mayor suspended standing orders to allow Alan Jorgensen, Chairman of the Porthleven Neighbourhood Plan Team, to address the Town Council</i></p>	

	<p>Mr Jorgensen reported that the Porthleven Neighbourhood Plan was scheduled to go to referendum on Thursday 18th November.</p> <p>Noted that if adopted a handover of the Porthleven Neighbourhood Plan would be offered by the Porthleven Neighbourhood Plan Team</p>	
097/2122	<p>Email Addresses</p> <p>The Town Council discussed investigating setting up dedicated official Town Councillor email addresses. Noted that there could be a cost implication, best practice to ensure that collective approved responses were optimum and if adopted a full comprehensive policy would need to be implemented.</p> <p>Proposed from the Chair and AGREED to not to implement at this time and review, with potential costings, in a years' time.</p>	Clerk
098/2122	<p>Defibrillators</p> <p>The Chair presented a request from the Mike Edwards Fund to take responsibility of the 8 defibrillators in Porthleven including ongoing funding.</p> <p>Discussed, noted that this would be a large financial commitment on the precept</p> <p>Proposed by Cllr. Berryman, seconded by Cllr. Plunkett, and AGREED, that prior to full consideration of taking over the financial liability of all the defibrillators, to ask the Mike Edwards Fund to formally approach all the organisations / clubs where the defibrillators are placed to take over individual responsibility of each defibrillator.</p>	Clerk
099/2122	<p>Annual Governance and Accountability Return 2020 / 21</p> <p>Clerk presented final audited Annual Governance and Accountability Return 2020 / 21, including section 3 completed by the external auditors</p> <p>Proposed from the Chair and AGREED</p>	

There being no further business, the meeting closed at 8.25pm

Signature: Cllr. Toy, Mayor

Date: 11th November 2021

OCTOBER 2021 - EXPENDITURE EXCEEDING £100

D		£
D	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	114.00
D		£
D	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	225.00
		£
DD	OPUS ENERGY: Institute Cottage	115.39
	STAFFING COSTS: All staff related costs including pension, NI,	£
DD	Tax, HM Revenue Payments etc	6,487.71
56		£
33	INDEPENDENT RURAL SERVICES: Ground Maintenance	724.00
56		£
35	ALARM GUARD: Fire Alarm test and inspection	106.80
56		£
36	CORMAC: Public toilet cleaning April - September (6 months)	4,298.82
56		£
38	EDF: Insitute Light (quarterly)	145.08
56		£
41	CORNWALL COUNCIL: CIL repayment (sent in error)	178.50
56		£
43	PORTHLEVEN TOWN BAND: Torchlight	200.00
56		£
44	PKF LITTLEJOHN LLP: External Auditor	480.00

