

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT THE METHODIST CHURCH, FORE STREET
ON THURSDAY, 9th SEPTEMBER 2021 @ 7pm

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| Present: | Cllr. Toy (in the Chair) | Cllr. Plunkett | Cllr. Munday |
| | Cllr. Shainberg | Cllr. Short | Cllr. Berryman |
| | C Thompson (Clerk) | | |
| In Attendance: | Cllr. Keeling – Cornwall Council | | |
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| Minute | AGENDA ITEMS | Action |
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| | <p>Apologies for Absence Cllrs. Munday, Port and Osmond forwarded their apologies</p> <p>Declaration of Interests None</p> | |
| 066/2122 | <p>To receive and approve minutes of the:</p> <ul style="list-style-type: none"> • Town Council meeting held on 8th July Proposed from the Chair and AGREED as a true and accurate record • Staffing Committee meeting held on 17th July Proposed from the Chair and AGREED as a true and accurate record • Special Town Council meeting held on 22nd July Proposed from the Chair and AGREED as a true and accurate record • Special Town Council meeting held on 12th August Proposed from the Chair and AGREED as a true and accurate record | |
| 067/2122 | <p>Matters arising from the minutes of the:</p> <ul style="list-style-type: none"> • Town Council meeting held on 8th July None • Staffing Committee meeting held on 17th July None • Special Town Council meeting held on 22nd July None • Special Town Council meeting held on 12th August None | |
| 068/2122 | <p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u></p> <p>PA21/06873 (re-presented) 63 Gibson Way – construction of a vehicular access and hardstanding Applicant: Lesley Searle</p> | |

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| | <p>Cllr. Toy gave a brief overview of the application Discussed Proposed by Cllr. Plunkett, seconded by Cllr. Shainberg, and AGREED to support this application</p> <p>PA21/05997 Land Rear of Mount Pleasant House, Mount Pleasant Road – Demolition of outbuilding and construction of proposed one bed dwelling in the rear garden Applicant: Saracen House</p> <p>Cllr. Toy gave a brief summary of the application Discussed Proposed by Cllr. Berryman, seconded by Cllr. Davies, and AGREED to support this application</p> <p>PA21/07576 36 St Peters Way – Single storey kitchen extension to frontage and side extension with wrap around balcony to the rear Applicant: Mr Tony Woodhams</p> <p>Cllr. Toy gave an overview of the application Discussed Proposed from the Chair and AGREED to support this application</p> <p>PA21/07773 20 The Crescent – Proposed raising of roof, Extension and alterations to include a balcony Applicant: Mrs Holmes</p> <p>Cllr. Toy gave a summary of the application Discussed Proposed from the Chair and AGREED to support this application</p> <p><u>Category 2 applications:</u> None</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |
| 069/2122 | <p>Public participation (non-planning matters) None</p> | |
| 070/2122 | <p>Observations upon matters raised during Public Participation None</p> | |
| 071/2122 | <p>Mayor's Report The Mayor thanked everyone who attended the Porthleven Torchlight Procession and in particular Cllr. Munday who was the Parade Marshall, Four Crows for selling torches in advance, all the volunteers who assisted with traffic management and the Porthleven Town Band for leading the Procession</p> | |
| 072/2122 | <p>Deputy Mayor's Report Not in attendance</p> | |
| 073/2122 | <p>Town Clerk's Report Town Clerk reported the following: Code of Conduct Training Clerk reminded Members to watch the Code of Conduct Training video by Cornwall Council and confirm that they have watched.</p> | <p>Councillors</p> |

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| | <p>Meeting with Derek Thomas MP Meeting with Derek Thomas MP and Town Council including Cornwall Councillor Keeling to discuss: Parking, congestion Road safety and access for emergency services Lack of permanent post office branch Proposed date for meeting is Thursday 23rd September, 7pm (to be confirmed)</p> <p>Life Choices Clerk presented details from Konnect Communities who are currently running a Life Choices course in Helston and would like to consider Porthleven as an additional area. The course is free for participants (17+) and is run over a 6-week period, 2 days per week between 10.30am – 2.30pm with lunch provided. The course addresses wellbeing, mental health and overcoming barriers for the unemployed. Clerk requested to invite Konnect Communities to the next Town Council meeting to discuss ways of supporting a Life Choices course in Porthleven</p> <p>The Old China Clay Building PA21/01405 (planning application) & PA21/01406 (listed building consent) construction of covered roof extension over existing terrace and conversion of pergola roof into a terrace and outdoor seating area Noted that these applications are scheduled to go before the West Cornwall Council Planning Committee for final decision on 20th September, Cllr. Toy will present the Town Councils objections</p> | <p>Clerk</p> <p>Clerk</p> <p>Cllr. Toy</p> |
| 074/2122 | <p>Cornwall Councillor Report Cllr. Keeling reported that Cornwall Council would be discussing ‘20’s Plenty for Cornwall’ on 20th September along with details of highways funding schemes for the financial year</p> | |
| 075/2122 | <p>Accounts Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED</p> | Clerk |
| 076/2122 | <p>Requests for Financial Support None</p> | |
| 077/2122 | <p>Reports on Meetings Attended as a representative of Porthleven Town Council Cllr. Plunkett: Porthleven Torchlight Procession and Special meeting of the Town Council x 2 Cllr. Shainberg: Porthleven Torchlight Procession and Special meeting of the Town Council x 2 Cllr. Port: Not in attendance Cllr. Munday: Not in attendance Cllr. Short: Porthleven Torchlight Procession and Special meeting of the Town Council x 2</p> | |

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| | <p>Cllr. Berryman: Special meeting of the Town Council x 2</p> <p>Cllr. Davies: Special meeting of the Town Council</p> | |
| 078/2122 | <p>Campaign to ban the sale of environmentally-damaging body boards</p> <p>Clerk presented request from Cornwall Council Cabinet Member Martyn Alvey to support encouraging Cornwall's retailers to consider stocking more durable, climate-friendly body boards.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED in accordance with the climate pledges made by the Town Council to support this initiative</p> | Clerk |
| 079/2122 | <p>Website</p> <p>Clerk reported that the preferred provider of assisting the Town Council with their website had produced a number of suggestions for improving / drafting a new website</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to form a small working party to liaise with the Clerk on improving the website. Cllrs. Shainberg and Short volunteered (along with Cllr. Osmond)</p> | Clerk |
| 080/2122 | <p>Code of Conduct 2021</p> <p>Clerk presented the revised Code of Conduct, produced by Cornwall Council in collaboration with CALC, in accordance with recommendations by the House of Lords Committee in Standards of Public Life review.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to adopt the revised Code of Conduct</p> | Clerk |
| 081/2122 | <p>Public Toilets</p> <p>Clerk reported that the Town Council had increased the number of cleans the public toilets received from 2 to 3 a day until the end of September (minute 058/2122 refers).</p> <p>Discussed</p> <p>Proposed by Cllr. Shainberg, seconded by Cllr. Short, and AGREED to extend additional cleans until the end of October.</p> <p>To be reviewed March 2022</p> | Clerk |
| | <p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.</p> | |
| 082/2122 | <p>Bickford Smith Institute</p> <p>Clerk presented two emails from the consultants noting their concerns with holding off authorising the work on the Stage 1 NHLF bid, including time required to write bid and NHLF deadlines.</p> <p>Cllr. Short provided a presentation of the funding stream options including benefits and negatives of the project</p> <p>Discussed</p> <p>Concerns raised over the revenue sources, volume of money involved, possible holes in funding / business case (no confirmation from Cornwall Council regarding loan, inheritance possibility not confirmed, revenue generated not sufficient to cover running costs etc), risk involved in</p> | |

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| | <p>paying consultants without any guarantee of being successful</p> <p>Noted that NHLF did have smaller grants (under £250,000) that could be applied for internally along side the proposed Crowdfunder (currently being worked on)</p> <p>Proposed by Cllr. Shainberg, seconded by Cllr. Toy, and AGREED to withdraw the current expression of interest with the NHLF until the project has been re-evaluated, to ensure sustainability</p> | Clerk |
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There being no further business, the meeting closed at 8.15pm

Signature: Cllr. Toy, Mayor

Date: 14th October 2021

SEPTEMBER 2021 - EXPENDITURE EXCEEDING £100

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| DD | CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park | £ 114.00 |
| DD | CORNWALL COUNCIL: Non Domestic Rates Institute Cottage | £ 225.00 |
| | STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc | £ 3,424.30 |
| 56 | | £ |
| 25 | INDEPENDENT RURAL SERVICES: Ground Maintenance | £ 724.00 |
| 56 | | £ |
| 26 | SOUTHWEST PLUMBING & HEATING: Repairs to public toilets | £ 190.59 |
| 56 | | £ |
| 28 | HUDSON ACCOUNTING: Internal Year End Audit 2020/21 | £ 350.00 |

