

Porthleven Town Council
MINUTES OF THE TOWN COUNCIL MEETING, HELD
AT THE METHODIST CHURCH, FORE STREET
ON THURSDAY, 10th JUNE 2021 @ 7pm

Present:	Cllr. Toy (in the Chair)	Cllr. Plunkett	Cllr. Munday
	Cllr. Port	Cllr. Short	Cllr. Berryman
	C Thompson (Clerk)		
In Attendance:	Cllr. Keeling – Cornwall Council		

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Shainberg and Osmond forwarded their apologies</p> <p>Declaration of Interests Cllr. Short declared an interest regarding planning application PA21/01227</p>	
012/2122	<p>To receive and approve minutes of the Annual Meeting and Town Council meeting held on 13th May Proposed from the Chair and AGREED as a true and accurate record</p>	
013/2122	<p>Matters arising from the minutes of the Annual Meeting and Town Council meeting held on 13th May None</p>	
014/2122	<p>Planning – to receive and comment <u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u> PA21/03969 Studio Rear of Thomas Terrace – repair and rebuilding of existing building to create an annexe to the adjacent property. Applicant: Deborah Charles Cllr. Toy gave a brief overview of the application Discussed Proposed from the Chair and AGREED to support this application <i>Cllr. Short declared an interest and left the room during the discussion and vote of the following application</i></p> <p>PA21/01227 Atlantic Inn Car Park Peverell Terrace – Use of land as beer garden associated with the Atlantic Inn Public House and siting of four timber pods to provide additional seating and a storage shed. Applicant: Mr & Mrs Santi Cllr. Toy gave a summary of the application Discussed</p>	Clerk

	<p>Proposed from the Chair and AGREED to object to this application for the following reasons: No time scale for proposed timber pods Overlooking into the amenity areas and properties below the proposed development The Town Council noted that they would be more inclined to the proposals if the timber pods faced away from the properties below and towards the Atlantic Inn and if a time scale be placed on the proposed pods e.g. 1 year therefore allowing time for all Covid restrictions to have passed</p> <p>PA21/04309 Land North East of Tripolitania House Loe Bar Road – variation of Conditions 2 (approved plans) and 6 of Application No. PA18/08801 dated 18th December 2018 (Erection of 3 dwellings and associated works) Applicant: Peter McGrath Fast Reindeer Properties Cllr. Toy gave an overview of the application Discussed, concerns over access raised as this is a narrow road, with a theoretical 60mph, which is used by a number of vehicles accessing the Sunset Gardens estate and visitors to the coastal path Clerk instructed to request an official report from Cornwall Council Highways on the proposed access.</p>	Clerk
	<p>Proposed from the Chair and AGREED to defer until an official Cornwall Council Highways report has been received.</p> <p>PA21/04920 Land North East of Tripolitania House Loe Bar Road – Erection of 3 dwellings and associated works with variation of condition 2 in respect of decision notice PA18/08801 Applicant: Peter McGrath Fast Reindeer Properties Cllr. Toy provided details of the application including a summary of the section 106 agreement which was on the land Discussed</p>	Clerk
	<p>Proposed from the Chair and AGREED to make no objections on this application</p> <p>PA21/04424 The Old Sunday School Chapel Terrace – listed Building Consent for the removal of existing modern staircase, creation of two internal steps and doors and installation of enhanced heat/smoke detector system Applicant: Porthleven Town Band Cllr. Toy gave a brief summary of the application Discussed</p>	Clerk
	<p>Proposed from the Chair and AGREED to support the application</p> <p>PA21/04663 41 The Shrubberies – new first floor conservatory and balcony Applicant: Mr & Mrs Peirce Cllr. Toy gave an overview of the application Discussed Proposed from the Chair and AGREED to offer no objections</p>	Clerk

	<u>Category 2 applications:</u> None	
015/2122	Public participation (non-planning matters) None	
016/2122	Observations upon matters raised during Public Participation None	
017/2122	Mayor's Report The Mayor noted that he had the pleasure of assisting Porthleven School in planting trees provided by the Woodland Trust and attending the Porthleven Lights Cake Sale which raised £757. Also attended a meetings of Climate Action Porthleven and Porthleven Neighbourhood Plan	
018/2122	Deputy Mayor's Report Not in attendance	
019/2122	Town Clerk's Report Town Clerk reported the following: Casual Vacancy The Clerk reported that one of the vacancies had been filled by Mark Berryman, a new advertisement for the additional vacancy would be published in the near future. Code of Conduct Training Clerk reported that a special meeting of the Council was to be scheduled at the end of the month so that Members, who were unable to attend the online training, could watch the training session. Details to follow. Public Toilets – Shute Lane Clerk reported the cause of the problem has now been identified as a broken drain; quotes for the repair to follow. In the interim, alongside the disabled toilet, the Gents as the urinals are still operating however the cubicles in the gents and the ladies' toilets are currently out of order until work on the drains can be completed. Register of Interests Clerk reminded Councillors that the register of interests' forms should have been completed and returned. Requested any outstanding forms be emailed directly Clerk also noted that the deadline for submitting expenses forms, included in the application packs from Cornwall Council, should've been submitted to Cornwall Council and urged any outstanding forms to be sent direct as a matter of urgency	Clerk Clerk Clerk Councillors Councillors
020/2122	Cornwall Councillor Report Cllr. Keeling reported on a number of items including: His appointment to the following committees at Cornwall Council- Customers and Support Overview Scrutiny Committee (Chairman), West-Sub Planning Committee and Constituent & Governance Committee. Currently in discussion with the Case Officer regarding the Old China Clay Building application – updates to follow Liaising with Clerk, Cornwall Council and Coastline regarding anti-social behaviour reports in Ocean Crescent. Council to be appraised of	

	<p>progress.</p> <p>Traffic Safety Officer inspecting Peverell Terrace following an accident. Highways have looked at Fore St however what can be done is at the moment inconclusive.</p> <p>The gate placed across the footpath at Southview has been brought to the attention of the Highway Manager and confirmed that it would be removed in due course</p>	
021/2122	<p>Accounts</p> <p>a) Accounts for payment Clerk provided a detail of accounts for approval Discussed Proposed from the Chair and AGREED</p> <p>b) Year End Accounts 2020 – 21 Clerk provided a copy of the year end accounts Discussed Proposed from the Chair and AGREED</p>	<p>Clerk</p> <p>Clerk</p>
022/2122	<p>Requests for Financial Support</p> <p>None</p>	
023/2122	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Plunkett: None Cllr. Shainberg: Not in attendance Cllr. Port: Porthleven School tree planting Cllr. Munday: None Cllr. Short: Climate Action Porthleven – reported working on a draft online survey that could be implemented as part of the consultation process Cllr. Berryman: None</p>	
024/2122	<p>20s Plenty for Cornwall</p> <p>Clerk presented details of '20s Plenty for Cornwall' campaign which is encouraging local Councils to support 20mph speed limits within areas where traffic and pedestrians mix.</p> <p>Cllr. Keeling noted that details regarding potential funding from Central Government were to follow.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to support in principle and formally write to Cornwall Cllr. Keeling to give the Town Councils support</p>	<p>Clerk</p>
025/2122	<p>Emergency Agenda Item</p> <p>Bickford Smith Institute Expression of Interest for Funding with the National Lottery Heritage Fund</p> <p>Clerk presented the draft expression of interest for funding for funding to the National Lottery Heritage Fund (NLHF) for works to the Bickford Smith Institute</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to approve draft and submit to NLHF for consideration</p>	<p>Clerk</p>

	Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.	
026/2122	<p>Snooker Club</p> <p>Clerk presented request from the Snooker Club for a 4-month rent holiday while the snooker hall was shut over Covid-19 restrictions. Clerk noted that this would equate to £166.68.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to give the Snooker Club a 4-month rent holiday of £166.68</p>	
027/2122	<p>The Moors Recreation Ground</p> <p>Clerk presented quotes for work to alleviate the standing water / flood prevention work on the Moors Recreation Ground.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to commission RZT Ltd to use an Earthquake machine at a cost of £1,200 with the option of commissioning for a second year if necessary.</p>	Clerk

There being no further business, the meeting closed at 8.15pm

Signature: Cllr. Toy, Mayor

Date: 8th July 2021

JUNE 2021 - EXPENDITURE EXCEEDING £100

D		£
D	CORNWALL COUNCIL: Non Domestic Rates Shute Lane toilets	123.00
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car Park	114.00
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	225.00
	STAFFING COSTS: All staff related costs including pension, NI, Tax, HM Revenue Payments etc	£
		3,396.27
55		£
87	INDEPENDENT RURAL SERVICES: Ground Maintenance	362.00
55		£
88	AQUA ROAD (SW) LTD: Blockage public toilets	306.00
55		£
92	IAN SALTERN: BSI Consultant - HLF EOI	1,050.00