

**Porthleven Town Council**  
**MINUTES THE VIRTUAL TOWN COUNCIL MEETING**  
**HELD ON THURSDAY 12<sup>th</sup> NOVEMBER 2020 @ 7pm**  
**Via Microsoft Teams**

<b>Present:</b>	Cllr. Plunkett (in the chair)	Cllr. Wallis	Cllr. Adair
	Cllr. Toy	Cllr. Osmond	Cllr. Jorgensen
	Cllr. Toms	Cllr. Murray	Cllr. Berryman
	C Thompson (Clerk)		
<b>In Attendance:</b>	Mr Alec Short	Mr Paul Finlay	

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b>            Cllrs. Plunkett and Berryman forwarded their apologies as they would be late.</p> <p>Councillors voted Cllr. Wallis to take the chair for planning application PA20/06835, minute 054/2021, in the absence of Cllr. Plunkett and Toy. Note Cllr. Toy to take the Chair until the arrival of Cllr. Plunkett</p> <p><b>Declaration of Interests</b>            Cllr. Wallis noted that he was also a Cornwall Councillor and items may be presented to him separately under this role</p> <p>Cllr. Toy declared an interest regarding planning application PA20/06835, minute 054/2021, as he lived in close proximity to the application.</p>	
052/2021	<p><b>To receive and approve minutes of the Virtual Town Council meeting held on 8<sup>th</sup> October</b>            Proposed by from the Chair (Cllr. Toy) and AGREED as a true and accurate record</p>	
053/2021	<p><b>Matters arising from the minutes of the Virtual Town Council meeting held on 8<sup>th</sup> October</b>            Minute 049/2021 Clerk reported that she had contacted the Environment Agency who note that any advice they give would come under the form a chargeable pre-application enquiry which would assess the full implications of the proposal.            Clerk currently working with Cllr. Wallis to ascertain the potential cost of planning pre-application.</p> <p>Minute 060/2021, Remembrance Sunday - the Mayor, Cllr. Plunkett, forwarded the following: Thank you to the Methodist Church for broadcasting a live Service following further Covid-19 restrictions, Porthleven Town Band for having members around town playing the Last Post and Reveille, Mr Andrew Bell for reading the Roll of Honour, Mr</p>	

	Perkins for lowering the flag, Mrs Elsie Balme for saying a prayer at the War Memorial on Armistice Day, Cllr. Toy for laying wreaths on behalf of the residents and Town Council and for all the residents who stood on their doorstep and held a 2-minute silence in grateful remembrance.	
054/2021	<p><b>Planning – to receive and comment</b></p> <p><b><u>Planning Public Participation</u></b></p> <p><i>Cllr. Wallis took the Chair for this item and during the discussion on PA20/06835</i></p> <p>Mr Short addressed the Town Council regarding application PA20/06835 noting although the application stated the proposed was capable of producing 5,000 barrels per annum this was not the intention and a more accurate description would be a nano brewery with them working on producing 1,000 barrels per annum.</p> <p>Discussions regarding large deliveries being made elsewhere and transported to the site are being investigated. Noted the extractor fan would be installed at the rear so as to be as far away from the residential area as possible.</p> <p><b><u>Category 1 applications:</u></b></p> <p><b>PA20/07852</b>  Little Antron, Helston – construction of dwelling to replace building conversion granted under decision PA18/03713.  Applicant: Mr And Mrs Pascoe  Cllr. Toy gave a summary of the application  Discussed  Proposed by Cllr. Wallis, seconded by Cllr. Toy, and AGREED to support this application</p> <p><b>PA20/08625</b>  2 Coastguard Cottages, Peverell Terrace – proposed First Floor Garden Access and internal modifications.  Applicant: Mr Patten  Cllr. Toy gave a brief summary of the application  Discussed  Proposed by Cllr. Toy, seconded by Cllr. Osmond, and AGREED to support this application</p> <p><b>PA20/08879</b>  Pendower, Pendeen Road – proposed self-contained annexe for dependent relative  Applicant: Mr Chris Brian  Cllr. Toy gave an overview of the application  Discussed  Proposed by Cllr. Wallis, seconded by Cllr. Murray, and AGREED to support this application</p> <p><b>PA20/08599</b>  Wave Tops, Loe Bar Road – non-material amendment in relation to decision notice PA17/08764  Applicant: Mr And Mrs Nigel And Ann Stiles</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Discussed Proposed by Cllr. Toy, seconded by Cllr. Toms, and AGREED to support this application</p> <p><b>PA20/09509</b> 35 The Shrubberies – construction of enclosed entrance porch to replace open canopy Applicant: Mr And Mrs Wallace Cllr. Toy gave a summary of the application</p> <p>Discussed Proposed by Cllr. Toy, seconded by Cllr. Wallis, and AGREED to support this application <i>Cllr. Plunkett joins the meeting</i></p> <p><b>PA20/09276</b> Antron Lodge, Antron, Helston – proposed Extensions to accommodate a swimming pool &amp; create a self-contained annexe Applicant: Mr J Mallett Cllr. Toy gave an overview of the application Discussed, Cllr. Wallis was concerned regarding the size and scale of the annexe Proposed by Cllr. Toy, seconded by Cllr. Plunkett, and AGREED to support this application. Cllr. Walls voted against</p> <p><b><u>Category 2 applications:</u></b> <i>Cllr. Toy left the virtual meeting for the following item and Cllr. Wallis took the Chair</i> <i>Cllr. Berryman joins the meeting</i></p> <p><b>PA20/06835</b> Fosspotz Pottery, Shute Lane – change of use of what is known as the old Fosspotz Potter on Shute Lane, Porthleven from Class J to Micro Brewery (use class D2). Applicant: Mr Alec Short Lead: Cllr. Trevor Toms Cllr. Toms gave a summary of the application noting a number of supporting comments, relating to possible extra employment, and a number of objections from neighbouring residential properties. Main objections related to:</p> <ul style="list-style-type: none"> <li>• Concerns over odour (taking into account the prevailing winds)</li> <li>• Noise pollution</li> <li>• Increased traffic on an already congested area</li> </ul> <p>Discussed at length, Councillors noted their support of a new business venture however concerns were raised regarding the proposed location being very close to a residential area and on a narrow road already subject to congestion. Councillors noted that they would be more in favour of this business within the Shipyard or on the industrial estate being erected on Methleigh Bottoms. Noted that although the applicant was indicating that the output was being envisioned at 1,000 barrels annum approval, if granted, would</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>Discussed</p> <p>Proposed from the Chair and AGREED to a donation of £250.</p>	Clerk
059/2021	<p><b>Porthleven Art Community</b></p> <p>The Mayor thanked the Porthleven Art Community (PAC) for providing a presentation, in advance of the official launch, regarding the newly formed Porthleven Art Community CIC and the proposed 10-day festival to be held in September / October 2021.</p> <p>Discussed</p> <p>Proposed by Cllr. Wallis, seconded by Cllr. Adair, and AGREED to request a Town Councillor seat on the committee.</p>	Clerk
060/2021	<p><b>Bickford Smith Institute Marine Heat Pump</b></p> <p>Cllr. Jorgensen presented details of the Public Sector Decarbonisation Scheme grant along with proposal to apply for funding to investigate a marine heat pump system for the Bickford Smith Institute. Noted that this was at the provisional stage of submitting an expression of interest for funding and Town Council would be updated at each stage if successful.</p> <p>Discussed at length</p> <p>Proposed from the Chair and AGREED submit an application for funding with Cllr. Jorgensen as the nominated person / liaison.</p>	Clerk / Cllr. Jorgensen
061/2021	<p><b>Arc of Attrition - Fri 29th Jan 2021</b></p> <p>The Mayor presented a request to provisionally use the Amenity Area as a checkpoint during the Arc of Attrition run on 29<sup>th</sup> January, noted other locations were also being investigated.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to provisionally allow the use of the Amenity Area, subject to public liability insurance, on 29<sup>th</sup> January 2021.</p>	Clerk
062/2021	<p><b>Christmas Free Parking</b></p> <p>Clerk noted that a notification had been received from Cornwall Council were offering a day free parking in the run up to Christmas for free parking in Kittos Field.</p> <p>Cllr. Plunkett had discussed with the local businesses who are suggesting Saturday 5<sup>th</sup> December in the hope that the new covid-19 restrictions will end on 3<sup>rd</sup> December.</p> <p>Proposed from the Chair and AGREED to ask for free parking in Kittos Field on Saturday 5<sup>th</sup> December. Clerk to request a change of this date should the current lockdown restrictions be extended</p>	Clerk
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; will be discussed by the Council in closed session</p>	
063/2021	<p><b>Porthleven Gig Club</b></p> <p>Cllr. Toy presented a request from Porthleven Gig Club to secure an interest in the land where they currently store their gigs in containers on the Amenity Area. Gig Club want to investigate a more permanent building to store the gigs, equipment and undertake general</p>	

	<p>maintenance.</p> <p>If granted an in-principle lease the Gig Club would like to work with the Town Council to develop their proposals for a more secure structure.</p> <p>Proposed by Cllr. Toy, seconded by Cllr. Osmond, and AGREED to:</p> <ul style="list-style-type: none"> <li>• Negotiate a permanent lease with the Gig Club for land on the Amenity Area. Negotiation to be delegated to the Amenity Committee. Cllr. Toy to act as liaison between Gig Club and Amenity Committee.</li> <li>• Porthleven Town Council to apply for planning permission on behalf of the Gig Club</li> </ul> <p>Confidential update from the Gig Club:</p> <p>Gig Club notified the Town Council that the current position on the harbour is due to change shortly. The shed currently used by the Gig Club is likely to be used for other purposes with the Gig Club being asked to vacate by Porthleven Harbour &amp; Dock Company. Gig Club are currently working with Porthleven Harbour &amp; Dock Company to seek an alternative space for waterside kit etc. However, there are no guarantees at this time.</p>	Clerk
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There being no further business, the meeting closed at 8.50pm

Signature: ..... Cllr. Plunkett, Mayor

Date: 10<sup>th</sup> December 2020

**NOVEMBER 2020 - EXPENDITURE EXCEEDING £100**

		£
DD	CORNWALL COUNCIL: Non Domestic Rates Shute Lane toilets	123.00
	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car	£
DD	Park	276.25
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	2,159.61
		£
DD	RICOH: Photocopier Oct - Dec	124.59
	STAFFING COSTS: All staff related costs including pension, NI,	£
DD	Tax, HM Revenue Payments etc	3,154.94
		£
5502	STEVE HUDSON: Internal Auditor	350.00
		£
5505	SW WATER: Shute Lane toilets July - Oct 20	800.11
		£
5507	INDEPENDENT RURAL SERVICES: Ground Maintenance	899.00
	PORTHLEVEN HARBOUR & DOCK COMPANY: Repairs to Bay	£
5508	View wall	14,116.80
	P CARVELLY: Maintenance to Town Council owned property /	£
5509	land	815.00
		£
5510	SW WATER: Institute toilets July to October	295.96
		£
5512	CORMAC: Public toilet cleaning - Institute Oct	434.42

