

Porthleven Town Council
MINUTES THE VIRTUAL SPECIAL TOWN COUNCIL MEETING,
HELD ON THURSDAY 20th AUGUST 2020 @ 7pm
Via Microsoft Teams

Present:	Cllr. Plunkett (in the chair)	Cllr. Wallis	Cllr. Adair
	Cllr. Murray	Cllr. Toy	Cllr. Berryman
	Cllr. Toms	Cllr. Osmond	C Thompson (Clerk)
In Attendance:	Miss L Evans		

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllr. Jorgensen forwarded his apologies</p> <p>Declaration of Interests Cllr. Wallis noted that he was also a Cornwall Councillor and items may be presented to him separately under this role</p>	
023/2021	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u></p> <p>PA20/05551 The Old Sunday School, Chapel Terrace – change of use from residential to assembly and recreation. Applicant: Porthleven Town Band Discussed Proposed from the Chair and AGREED to support this application</p> <p>PA20/05195 Chy Warryn, 1 Mill Close – proposed garden room, office work space with occasional occupancy. Applicant: Mr Gary Maddern Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Toms, and AGREED to support this application</p> <p>PA20/05995 Holiday Let North of Holywell House – conversion of and extension to existing outbuilding to form one-bedroom holiday letting unit in garden of existing dwelling. Applicant: Mr Groom Cllr. Toy gave a brief overview of the application Discussed at length</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Proposed by Cllr. Wallis, seconded by Cllr. Adair, and AGREED to object to this application for the following reasons: Creation of dwelling outside development boundary Not in accordance with the Porthleven Neighbourhood Plan PA20/05988 Seagull Cottage, 12 Thomas Terrace – construction of a balcony over an existing single-storey lean-to extension. Applicant: Mr A Brown Discussed at length Proposed by Cllr. Wallis, seconded by Cllr. Osmond, and AGREED to object for the following reasons: Not in keeping Conservation area Concerns regarding overlooking Loss of privacy Category 2 applications: PA20/06159 50 West End – formation of a side extension and formation of a side access Applicant: Miss Evans Lead: Cllr. Toy Cllr. Toy gave a summary of the application noting that following points raised from Highways that a turning space had been included within the plans. Discussed Proposed by Cllr. Toy, seconded by Cllr. Adair, and AGREED to support this application</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
024/2021	<p>Accounts Clerk provided a list of accounts for approval Proposed from the Chair and AGREED</p>	<p>Clerk</p>
025/2021	<p>Public Conveniences Mayor reported that there had been some complaints regarding the queues for the toilet on Shute Lane as currently only one open. Clerk noted that the entrances to both the male and female toilet blocks were narrow and in it would be extremely difficult to social distance entering or exiting. Under her current Covid-19 Risk Assessment she recommends keeping these cubicles closed. Discussed at length Proposed from the Chair and AGREED to open both the male and female cubicles with signage advising users to be mindful of narrow entrance / exit. Clerk to arrange the re-opening of these toilets upon completion of a deep clean, signage erected and hand sanitiser units installed</p>	<p>Clerk</p> <p>Clerk</p>
026/2021	<p>Sparkle Foundation Clerk presented request from the Sparkle Foundation to use a room within the Bickford Smith Institute / Institute Cottage to hold Counselling</p>	

	<p>sessions for local residents.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED that under current Covid-19 restrictions the Town Council could not accommodate the indoor use of Town Council property to hold Counselling sessions</p>	Clerk
	<p>Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following item will be discussed by the Council in closed session.</p>	
027/2021	<p>Snooker Club</p> <p>Clerk presented request from the Snooker Club for a 4-month rent holiday while the snooker hall was shut over Covid-19 restrictions. Clerk noted that this would equate to £166.68.</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED to give the Snooker Club a 4-month rent holiday of £166.68</p>	Clerk

There being no further business, the meeting closed at 8.05pm

Signature: Cllr. Mike Toy, Deputy Mayor

Date: 10th September 2020

AUGUST 2020 EXPENDITURE EXCEEDING £100

DD	CORNWALL COUNCIL: Non Domestic Rates Shute Lane toilets	£	123.00
DD	RICOH: Photocopier Jul - Sep / photocopies Apr - Jun	£	120.82
	STAFFING COSTS: All staff related costs included pension, NI, Tax, HM Revenue Payments etc	£	3,101.19
		£	
5462	SOUTH WEST WATER: Public toilets	£	2,044.73
		£	
5464	ALARM GUARD: Annual monitoring / maintenance 2019 & 2020	£	456.00
		£	
5465	P CARVELLY: General maintenance various	£	350.00
		£	
5466	INDEPENDENT RURAL SERVICES: Ground maintenance	£	724.00
		£	
5468	CORMAC SOLUTIONS LTD: Public toilet cleaning July	£	923.00
		£	
5469	ARGOS FIRE: Annual Inspection of Fire Extinguishers	£	111.36
		£	
5470	CORMAC SOLUTIONS LTD: Public toilet cleaning Aug	£	923.00