

REMEMBER

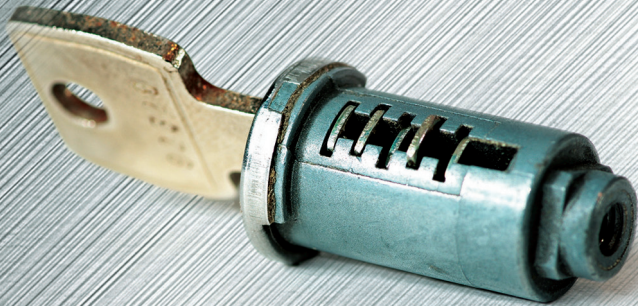
To join you need to email

keyholderservice@devonandcornwall.pnn.
police.uk

DO NOT post this form. When you email you will need to provide all the information listed on the right. You may wish to fill in the form, scan it and attached it to the email.

You will need to email us every TWO years

This is to ensure that your entry is kept 'live'. If you **DO NOT** contact us your record will be **deleted** at the expiry of the two year period.



Please complete the following details

(Remember do not post this form):

Name:

Name of premises - URN NO.:

Address:

Postcode:

Tel. No.:

Keyholder No. 1

Last name: Title:

First name(s):

Address:

Postcode:

Tel. No.:

Keyholder No. 2

Last name: Title:

First name(s):

Address:

Postcode:

Tel. No.:

Key Safe No.:

Any hazards at the address

Such as toxic substances, dogs, ponds, swimming pools:

Your references for EMERGENCY repairs

Glazing: Tel.:

Locksmith: Tel.:

Other: Tel.:

Recording of your

KEYHOLDER DETAILS

This leaflet has been produced by
Devon & Cornwall Police.



Devon & Cornwall Police

Recording of your KEYHOLDER DETAILS

For many years the Devon & Cornwall Police have provided a benefit to businesses and individual residents by recording details of their keyholders.

This enables a responsible person to be called out if an incident occurs at the property.

The use of modern technology and computerisation now allows us to enhance the system. This will enable us to improve the service and free up more officers to fight crime.

A keyholder information database and service has been successfully running now for 10 years staffed by personnel dedicated to inputting and maintaining the confidentiality of your details. We will endeavour to reply within 48 hours, acknowledging your email and providing you with your reference number, however during busy periods this may be slightly longer.



Who should join the new scheme?

Monitored alarm?

If your premises has a monitored alarm, then you should already be updating your alarm company and alarm receiving centre of your current keyholders.

However, you may also wish to join the scheme, quoting your existing Unique Reference Number in case there are any incidents which affect your premises but would not cause your alarm to be activated. For example, if there was a flood following a burst water pipe. Unless your alarm activates, the emergency services may not immediately know who your keyholders are.

Audible-only alarm?

If your alarm rings a bell or siren at the premises but is not monitored by a third party you may still join the scheme. It is of paramount importance that keyholders can be called to investigate why the alarm has activated and to reset it. Or call 101 to report any potentially crime related incident. If you join the scheme officers will always know how to contact your keyholders.

No alarm?

Even if your factory, workshop, office or home does not have an alarm, should something happen at your address when you're not there, the emergency services will know who to contact if you join.

What are the advantages to you?

- The ability to bring problems at your property quickly to the attention of a keyholder - to ensure that your property receives attention in the shortest possible time.
- To allow the authorities to quickly notify you of any impending danger such as flooding, pollution etc. - to ensure your safety.
- Your information will be kept secure and will only be available to the emergency services - to ensure the security of your personal details.
- You may wish to advise your key holders if you are leaving your property unoccupied for any length of time like holidays etc.
- You may indicate your preferences for emergency repairers - who we could call if we were unable to contact you.

How much does it cost?

There is no cost to join the scheme is a free service.

When you're away from home

Notify your keyholders of the dates you will be away and ask them to periodically check your property. If they come across an issue that requires Police attendance they should call 101, or 999 in an emergency. If the Police are notified, by a third party, of an issue at your address that requires our attendance, and you are not present, we will contact your keyholder.

None of the above prevents you from sending a message to your local Neighbourhood Policing team via the devon and cornwall website at the following address:

www.devon-cornwall.police.uk/your-area