

Porthleven Town Council
MINUTES THE VIRTUAL STAFFING COMMITTEE MEETING
HELD ON TUESDAY 2nd FEBRUARY 2021 @ 6.30pm
Via Microsoft Teams

Present:	Cllr. Plunkett (in the chair)	Cllr. Toy	Cllr. Murray
	Cllr. Osmond	C Thompson (Clerk)	
In Attendance:			

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence None</p> <p>Declaration of Interests Cllr. Osmond declared an interest regarding minute S03/2021 as she is a close personal friend of the Town Warden</p>	
S01/2021	<p>Youth Provision Cllr. Osmond advocated the need to provide youth provision, especially as so many young people are being reported as suffering both mentally and physically during the lockdown restrictions of 2020 / 21. Recommended keeping the youth provision in house and sourcing youth provision direct, thereby having more control and oversight. Discussed at length. Noted the need to also update safeguarding young people etc policies. Proposed by Cllr. Toy, seconded by Cllr. Plunkett, and AGREED to make the following recommendation to the full Town Council: Set a youth provision budget at £7,000 to provide a youth provision service in house.</p>	Clerk
	Proposed from the Chair and AGREED in accordance with provisions of the Public Bodies (Admission to Meetings) Act 1960, section 2; the following items will be discussed by the Council in closed session.	
S02/2021	<p>Clock Winder Clock Winders allowance discussed. Proposed from the Chair and AGREED to recommend to the full Town Council that the current budget of █████ be maintained.</p>	Clerk
S03/2021	<p>Town Warden <i>Cllr. Osmond left the meeting</i> Rate of pay and hours of the Town Warden discussed. Noted that the Town Warden has an exceptional standard of work and often works over</p>	

	<p>her scheduled hours, without remuneration.</p> <p>Proposed by Cllr. Toy, seconded by Cllr. Murray, and AGREED to recommend, to full Town Council, that the hours of the Town Warden are increased to 25 hours per week and the hourly rate by increased to [REDACTED] per hour to reflect her standard of work and allow more time to address residential areas.</p>	Clerk
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There being no further business, the meeting closed at 7.15pm

Signature: Cllr. Plunkett, Mayor

Date: 11th February 2021