

**Porthleven Town Council**  
**MINUTES THE VIRTUAL TOWN COUNCIL MEETING**  
**HELD ON THURSDAY 10<sup>th</sup> DECEMBER 2020 @ 7pm**  
**Via Microsoft Teams**

<b>Present:</b>	Cllr. Plunkett (in the chair)	Cllr. Wallis	Cllr. Adair
	Cllr. Toy	Cllr. Osmond	Cllr. Jorgensen
	Cllr. Toms	C Thompson (Clerk)	
<b>In Attendance:</b>			

Minute	AGENDA ITEMS	Action
	<p><b>Apologies for Absence</b> Cllr. Murray and Berryman forwarded their apologies</p> <p><b>Declaration of Interests</b> Cllr. Wallis noted that he was also a Cornwall Councillor and items may be presented to him separately under this role Cllr. Toms noted that he was a close personal friend of the applicant for planning application PA20/08464</p>	
064/2021	<p><b>To receive and approve minutes of the Virtual Town Council meeting held on 12<sup>th</sup> November</b> Proposed from the Chair and AGREED as a true and accurate record</p>	
065/2021	<p><b>Matters arising from the minutes of the Virtual Town Council meeting held on 12<sup>th</sup> November</b> Minute 061/2021 Arc of Attrition – Cllr. Plunkett reported that the rest point in Porthleven was now going to be Porthleven Football Club.</p>	
066/2021	<p><b>Planning – to receive and comment</b> <b><u>Planning Public Participation</u></b> None <b><u>Category 1 applications:</u></b> <i>Cllr. Toms left Teams for during the discussion of the following application</i> <b>PA20/08464</b> 8 Penponds Road – single story rear extension, rise roof and loft conversion. Dropped kerb extension Applicant: Mr Peter Webster Cllr. Toy gave a brief overview of the application, noting a number of online comments</p>	

	<p>Discussed at length Proposed by Cllr. Toy, seconded by Cllr. Wallis, and AGREED to make no objections</p> <p><b>PA20/09992</b> 2 Hammills Drive – alterations to existing bungalow to include re-roofing of existing conservatory and rear utility room and addition of new external door. Applicant: Mrs Elizabeth Ashton Cllr. Toy gave a summary of the application Discussed Proposed from the Chair and AGREED to support this application</p> <p><b>PA20/09503</b> 12 Chapel Terrace – loft conversion with roof lighting, single storey link extension between main house and existing rear store building and new pitched roof to existing rear store building and new single storey rear kitchen extension to the West. Applicant: John Hatton Cllr. Toy gave an overview of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Jorgensen, and AGREED to support this application</p> <p><b>PA20/09504</b> 12 Chapel Terrace – Listed Building Consent: loft conversion with roof lighting, single storey link extension between main house and existing rear store building and new pitched roof to existing rear store building and new single storey rear kitchen extension to the West. Applicant: John Hatton Discussed Proposed by Cllr. Toy, seconded by Cllr. Jorgensen, and AGREED to support this application</p> <p><b>PA20/10149</b> Rosemary Cottage Loe Bar – proposed new entrance porch, bicycle and log store, off-street parking space and associated alterations Applicant: Mr A Morse Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Toms, seconded by Cllr. Osmond, and AGREED to support this application</p> <p><b>PA20/09946</b> Loe Cottage 3 Loe Bar Road – formation of new slate roof with to two rear roof lights and rear extension to accommodate staircase. Applicant: Patten Properties Cllr. Toy gave a brief summary of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Adair, and AGREED to support this application</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p><b><u>Category 2 applications:</u></b></p> <p><b>PA20/10297</b>  Chy Bryn 22 The Gue – proposed demolition of existing garage to create usable off-road parking. Full house renovation and construction of new front and rear extensions.  Applicant: Mr &amp; Mrs Clark  Lead: Cllr. Mark Adair  Cllr. Adair gave a summary of the application  Discussed  Proposed by Cllr. Adair, seconded by Cllr. Plunkett, and AGREED to support this application</p>	Clerk
067/2021	<p><b>Public participation (non-planning matters)</b>  Cllr. Jorgensen addressed the Town Council to note that the Porthleven Neighbourhood Plan had successfully passed the legal compliance stage.</p>	
068/2021	<p><b>Observations upon matters raised during Public Participation</b>  None</p>	
069/2021	<p><b>Accounts</b>  Accounts for approval  Clerk provided a list of accounts for approval  Proposed from the Chair and AGREED</p>	Clerk
070/2021	<p><b>Requests for Financial Support</b>  Porthleven Methodist Church  The Chair presented request for financial assistance from the Porthleven Methodist Church to support with the cost of:</p> <ul style="list-style-type: none"> <li>• Providing a craft &amp; gift pack to every child at Porthleven School</li> <li>• Taking High Tea’s out to the elderly in Porthleven</li> </ul> <p>In recognition of the difficult year that Covid-19 had brought to the community both financially and emotionally  Discussed  Proposed by Cllr. Wallis, seconded by Cllr. Jorgensen, and AGREED to a donation of £400.</p>	Clerk
071/2021	<p><b>Porthleven Art Community</b></p> <p>a) The Chair presented a request to use a room of the Bickford Smith Institute during the Porthleven Art Festival in September / October 2021  Discussed  Proposed by Cllr. Toy, seconded by Cllr. Osmond, and AGREED to offer the use of the room adjacent to the main hall.</p> <p>b) Clerk noted that the Porthleven Art Committee had agreed and welcomed a Town Councillor seat on the Committee  Discussed  Proposed by Cllr. Wallis, seconded by Cllr. Adair, and AGREED that the Mayor (or Deputy Mayor in the absence of the Mayor) represent</p>	Clerk  Clerk

	the Town Council on the Porthleven Art Community Committee	
072/2021	<p><b>Shallow Scrape Pond – The Moors Recreation Ground</b></p> <p>The Chair reported that further to report last month by the Clerk, the cost to submit a pre-application to Cornwall Council would be £666 + VAT. In addition, there would be a charge from the Environment Agency for a pre-application report.</p> <p>Cllr. Toy noted that he had concerns relating to the proposed one cordoned off scrape pond, as research had indicated that for a successful ecological scrape pond to work it was advised that cluster scrape ponds be introduced in the area with all three being left in the natural habitat.</p> <p>Cllr. Wallis argued that this was a recreational area and should be retained for recreational purposes. Noting that the Town Council had fought previous planning applications in a bid to protect the Moors Recreation Area and the rights of the fishing industry to have unfettered access as per the original covenants.</p> <p>Discussed at length, concerns over the cost of creating, fencing off and maintaining a scrape pond also noted.</p> <p>Proposed by Cllr. Toy, seconded by Cllr. Plunkett, and AGREED to not proceed with a scrape pond on the Moors Recreation Ground.</p> <p>Cllr. Jorgensen abstained and Cllr. Toms voted against.</p> <p>Proposed by Cllr. Toy, seconded by Cllr. Wallis, and AGREED to explore a permanent drainage system for the Moors Recreation Ground. To be delegated to the Amenity Committee to investigate.</p>	<p>Clerk</p> <p>Amenity Committee</p>

There being no further business, the meeting closed at 8.05pm

Signature: ..... Cllr. Plunkett, Mayor

Date: 14<sup>th</sup> January 2021

**DECEMBER 2020 - EXPENDITURE EXCEEDING £100**

		£
DD	CORNWALL COUNCIL: Non Domestic Rates Shute Lane toilets	123.00
	CORNWALL COUNCIL: Non Domestic Rates Shrubberies Car	£
DD	Park	274.00
		£
DD	CORNWALL COUNCIL: Non Domestic Rates Institute Cottage	2,143.50
	STAFFING COSTS: All staff related costs including pension, NI,	£
	Tax, HM Revenue Payments etc	3,154.74
		£
5517	ROYAL BRITISH LEGION: Section 137 grant minute 058/2021	250.00
	C THOMPSON: Hand sanitiser for public toilets and website	£
5521	hosting	100.90
		£
5522	INDEPENDENT RURAL SERVICES: Ground Maintenance	724.00
		£
5523	CORMAC: Public Toilet Cleaning Nov	434.42
		£
5527	PKF LITTLEJOHN LLP: External Auditor	480.00