

Porthleven Town Council
MINUTES THE VIRTUAL TOWN COUNCIL MEETING,
HELD ON THURSDAY 10th SEPTEMBER 2020 @ 7pm
Via Microsoft Teams

Present:	Cllr. Toy (in the chair)	Cllr. Wallis	Cllr. Adair
	Cllr. Murray	Cllr. Berryman	Cllr. Jorgensen
	Cllr. Toms	C Thompson (Clerk)	
In Attendance:			

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Plunkett (Mayor) and Osmond forwarded their apologies</p> <p>Declaration of Interests Cllr. Wallis noted that he was also a Cornwall Councillor and items may be presented to him separately under this role Cllr. Jorgensen declared an interest in minute 033/2021 as he had a re-occurring expense claim Cllr. Adair declared an interest regarding minutes 030/2021 Planning application PA20/06504 as the applicant was his wife and 035/2021 As he was a member of the Porthleven Skate Park Committee Minute 039/2021 discussing dogs using Shrubberies Fields - Clerk noted that following research any Councillor who was a dog owner did not need to declare an interest or seek dispensation unless this was their primary area for exercising their dog</p>	
028/2021	<p>To receive and approve minutes of the:</p> <p>a) Virtual Town Council meeting held on 9th July 2020 Proposed from the Chair and AGREED as a true and accurate record</p> <p>b) Special Virtual Town Council meeting held on 30th July 2020 Proposed from the Chair and AGREED as a true and accurate record</p> <p>c) Special Virtual Town Council meeting held on 20th August 2020 Proposed from the Chair and AGREED as a true and accurate record</p>	
029/2021	<p>Matters arising from the minutes of the:</p> <p>a) Virtual Town Council meeting held on 9th July 2020 None</p> <p>b) Special Virtual Town Council meeting held on 30th July 2020 None</p> <p>c) Special Virtual Town Council meeting held on 20th August 2020 None</p>	

030/2021	<p>Planning – to receive and comment <u>Planning Public Participation</u> None <u>Category 1 applications:</u> PA20/07323 4 Praze Road – Proposed raising of roof to create additional accommodation Applicant: Mr Riley Cllr. Toy gave a brief summary of the application Discussed Proposed by Cllr. Toms, seconded by Cllr. Wallis, and AGREED to support this application PA20/06504 17 Tregonning View – To convert the ground floor integral garage into a third bedroom which can be accessed via a door to the living room. Alteration to the roof of the garage, to a slightly pitched and tiled roof, to allow for better drainage and insulation. Applicant: Nicola Adair <i>Cllr. Adair left the virtual meeting during the discussion of this application</i> Cllr. Toy gave an overview of the application Discussed Proposed from the Chair and AGREED to support this application PA20/06647 Seapinks, Loe Bar Road – Amendment to approved PA20/04881 so as to alter the main roof pitch to match adjacent property Applicant: Mrs Elizabeth Every Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Murray, seconded by Cllr. Adair, and AGREED to support this application <u>Category 2 applications:</u> PA20/03310 Land at The Shipyard, Harbour Head - Proposed masterplan development including demolition of a section of industrial buildings, conversion of industrial building into a performance space, a new Lobster Hatchery building with restaurant and associated terrace, new medical centre with 4no residential apartments, along with associated landscaping works. Applicant: Porthleven Harbour and Dock Company Lead: Porthleven Town Council Clerk noted that this application had previously been brought before the Town Council for comment in July, minute 011/2021, to which the Town Council requested clarification on a number of points. Details of the response from the applicant provided to Councillors in advance of the meeting. Discussed at length Proposed from the Chair and AGREED to defer making official comments until points raised by the Environment Agency and South West Water had been clarified.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>Clerk to note to the Principle Development Officer: The Town Council are extremely disappointed that an independent Cornwall Council led public consultation is not being under taken. The proposed application will have a fundamental change on the character of the heart of Porthleven and the Town Council feel that a public meeting would be extremely beneficial.</p> <p>Request a copy of the full reports submitted by the Environment Agency and South West Water.</p>	
031/2021	<p>Public participation (non-planning matters) None</p>	
032/2021	<p>Observations upon matters raised during Public Participation None</p>	
033/2021	<p>Accounts Clerk provided a list of accounts for approval Proposed from the Chair and AGREED</p>	Clerk
034/2021	<p>Requests for Financial Support None</p>	
035/2021	<p>Skate Park Phase 2 Cllr. Toy presented requests from the Porthleven Skate Park Committee to:</p> <p>a) Investigate extending existing skate park (Phase 2) Discussed Proposed by Cllr. Wallis, seconded by Cllr. Berryman, and AGREED to grant permission</p> <p>b) Investigate / seek funding sources for Phase 2 under Town Council name (formal approval of completed applications will be presented) Discussed, Cllr. Adair noted that the Committee intended to seek funding via grant applications only and will not be conducting local fund raisers for this phase of the project Proposed from the Chair and AGREED in principle</p> <p>c) Install mini skate ramp, donated by local resident, subject to insurance approval Noted that installation of the skate ramp would only be completed pending a safety inspection, in accordance with insurance requirements. Committee would be liable for ongoing maintenance. Proposed from the Chair and AGREED in principle, subject to successful inspections / insurance</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
036/2021	<p>Climate Change Development Plan Document Discussed Proposed from the Chair and AGREED to support in principle</p>	Clerk
037/2021	<p>Methleigh Bottoms Cllr. Toms addressed the Council with his concerns regarding issues around social distancing / road safety on Methleigh Bottoms. Discussed. Cllr. Wallis to chase Cornwall Council to install agreed to speed visor.</p>	Cllr. Wallis

038/2021	<p>Porthleven Women's Institute</p> <p>Clerk presented a request to plant a Walnut Tree on Methleigh Meadow to celebrate the 95th birthday of the Porthleven WI</p> <p>Discussed</p> <p>Proposed from the Chair and AGREED in principle. Cllr. Toy to discuss whether a Walnut Tree is correct for the area and establish exact location</p>	Clerk / Cllr. Toy
039/2021	<p>Shrubberies Field aka Top Park</p> <p>Clerk presented letter from a local resident noting a particularly unfortunate incident wherein her daughter was urinated on by a dog while she was in Shrubberies Field. Resident requested that the Town Council consider banning dogs from the area.</p> <p>Cllr. Wallis noted that in order to ban dogs a Dog Control Order would be required or a Public Space Order to implement restrictions such as dogs on leads, noted that if either obtained enforcement would also be required. Cllr. Toms reported that the Porthleven Environment Group had re-engaged with the Dog Warden who would be re-launching their patrols in Porthleven.</p> <p>Discussed at length.</p> <p>Proposed by Cllr. Wallis, seconded by Cllr. Adair, and AGREED to keep existing policy</p>	Clerk
040/2021	<p>Remembrance Sunday</p> <p>Town Council discussed plans for Remembrance Sunday under current Covid-19 restrictions (from Monday 14th September groups of no more than 6 to be brought in).</p> <p>Discussed a similar idea to Anzac Day 2020 wherein residents observed a 2-minute silence at the end of their driveways. Possible addition of Porthleven Town Band members playing the Last Post at strategic places around town at 3pm on Sunday 8th November</p> <p>Clerk to:</p> <p>Request Porthleven Town Band members to play the Last Post</p> <p>Enquire with the local Churches to see which will be holding a Service</p> <p>Organise a wreath to be laid by the Mayor on Remembrance Sunday privately</p>	Clerk
	Emergency Agenda Item	
041/2021	<p>New Covid-19 Regulations – Play Areas and Skate Park</p> <p>Cllr. Wallis noted that in response to the new Covid-19 Government Rules regarding groups of no more than 6 that the Town Council needed to consider the play areas and skate park.</p> <p>Discussed</p> <p>Proposed by Cllr. Wallis, seconded by Cllr. Jorgensen, and AGREED to keep existing measures put in place to make the Town Council play areas and skate park as Covid-19 secure as possible, with additional signage regarding the rule of 6, and continue to monitor latest Government guidance to ensure compliance.</p>	Clerk

There being no further business, the meeting closed at 8.15pm

Signature: Cllr. Toy, Deputy Mayor

Date: 8th October 2020

SEPTEMBER 2020 EXPENDITURE EXCEEDING £100

DD	CORNWALL COUNCIL: Non Domestic Rates Shute Lane toilets	£	123.00
	STAFFING COSTS: All staff related costs included pension, NI, Tax, HM Revenue Payments etc	£	3,390.45
		£	
5476	C THOMPSON: Expenses inc. hand sanitiser for public toilets		100.60
5477	INDEPENDENT RURAL SERVICES: Ground maintenance	£	724.00
5479	PRIMARY PC SOLUTIONS: Laptop and associated works	£	1,179.36
		£	
5480	IAN SALTERN: BSI - preperation of EOI for Heritage Lottery		1,050.00
5481	KEVIN BROWNRIDGE: BSI - preperation of EOI for Heritage Lottery	£	2,200.00
		£	
5482	RGB BUILDING SUPPLIES: Materials - repairs to play boat		168.64
		£	
5483	P CARVELLY: General maintenance various		538.00