

Porthleven Town Council
MINUTES THE TOWN COUNCIL MEETING,
HELD AT INSTITUTE COTTAGE, CLIFF ROAD
ON THURSDAY, 13th FEBRUARY 2020 @ 7pm

Present:	Cllr. Plunkett (in the chair)	Cllr. Berryman	Cllr. Jorgensen
	Cllr. Toms	Cllr. Toy	Cllr. Murray
	Cllr. Osmond	C Thompson (Clerk)	
In Attendance:	Ms Benyon	Mr Sharp	Mr Alec Short

Minute	AGENDA ITEMS	Action
	<p>Apologies for Absence Cllrs. Jorgensen, Adair and Wallis forwarded their apologies</p> <p>Declaration of Interests None</p>	
143/1920	<p>To receive and approve minutes of the:</p> <p>a) Town Council meeting held on 9th January 2020 Proposed from the Chair and AGREED as a true and accurate record</p> <p>b) Special Town Council meeting held on 29th January 2020 Proposed from the Chair and AGREED as a true and accurate record</p>	
144/1920	<p>Matters arising from the minutes of the:</p> <p>a) Town Council meeting held on 9th January 2020 None</p> <p>b) Special Town Council meeting held on 29th January 2020 None</p>	
145/1920	<p>Planning – to receive and comment</p> <p><u>Planning Public Participation</u> None</p> <p><u>Category 1 applications:</u></p> <p>PA19/11223 Land South of 6 Praze Road, Torleven Road – outline application with all matters reserved for proposed new dwelling Applicant: Randle Thomas Cllr. Toy gave a brief overview of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Berryman, and AGREED to object for the following reasons:</p> <ul style="list-style-type: none"> • Overdevelopment of site • Potential overlooking issues 	Clerk

	<p>PA20/00221 4 West View – porch extension and first floor extension over existing garage Applicant: Mr & Mrs Matthew Gilbert Cllr. Toy gave a summary of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Toms, and AGREED to support</p> <p>PA20/00645 7 Tregunna Close – extension to dwelling Applicant: Mr & Mrs Gary Richards Cllr. Toy gave an overview of the application Discussed Proposed by Cllr. Toy, seconded by Cllr. Osmond, and AGREED to support this application</p> <p><u>Category 2 applications:</u> PA20/00021 The Old Builders Yard, Commercial Road – application for a proposed undercover market place for a small selection of local artisan traders Applicant: Mr Short Lead: Cllrs. Adair and Murray Cllr. Murray gave a summary of the application Discussed Proposed by Cllr. Murray, seconded by Cllr. Plunkett, and AGREED to support this application</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
146/1920	<p>Public participation (non-planning matters) <u>Climate Action Plan</u> Melissa Benyon addressed the Council to thank them for listening to her concerns regarding the need for a climate action plan, noting that there were a number of people unable to attend but supported the need for a climate action plan, and how encouraged she was that this item was on the agenda for discussion.</p>	
147/1920	<p>Observations upon matters raised during Public Participation None</p>	
148/1920	<p>Mayor's Report The Mayor reported attending Special Town Council meeting, Public Hall and the Friends of the Bickford Smith Institute meeting</p>	
149/1920	<p>Deputy Mayor's Report The Deputy Mayor, Cllr. Toy, reported attending the Special Town Council meeting, Porthleven Climate Action Group Working Party, Porthleven Neighbourhood Plan, Community Network meeting and St Ives Feast Celebrations</p>	
150/1920	<p>Town Clerk's Report Town Clerk reported the following: Porthleven WI Clerk noted that Porthleven WI will be celebrating its 95th birthday this year. To commemorate this great achievement, they would like to plant a</p>	

	<p>suitable tree (to be confirmed) on Methleigh Meadow.</p> <p>Agreed to provisionally grant permission subject to exact location and suitability of proposed tree</p> <p>Code of Conduct Training</p> <p>Clerk provided details of free Cornwall Council Code of Conduct Training on the following dates:</p> <ul style="list-style-type: none"> · 12 March 2020 – 10am-12.00pm – Council Chamber, New County Hall, Truro · 18 March 2020 – 1.30pm-3.30pm – Council Offices, Dolcoath Avenue, Camborne <p>Councillors to contact Clerk via email</p> <p>Cornwall Governance Review</p> <p>Clerk reported that as part of the Cornwall Governance Review, Cornwall Council will be holding a number of public drop-in sessions (6 – 7pm) and public meetings (7-9.30pm) including:</p> <p>18th Feb @ County Hall, Truro 20th Feb @ St John's Hall, Penzance 4th Mar @ Heartlands, Pool</p> <p>Full details of the sessions will be going up on the website.</p> <p>Cornwall Council Climate Change Development Planning Document</p> <p>Clerk noted that following on from Cornwall Councils declaration in Jan 2019 of a climate emergency, Cornwall Council are preparing a Climate Change Development Plan Document (DPD). This will be a statutory planning document which will introduce new policies to support the Council's aim to become carbon neutral by 2030.</p> <p>Cornwall Council is keen to work with Town and Parish Councils and note there will be three formal periods of consultation in March, July and December.</p>	<p>Clerk</p> <p>Councillors</p> <p>Clerk</p>
151/1920	<p>Cornwall Councillor Report</p> <p>Not in attendance</p>	
152/1920	<p>Accounts</p> <p>Clerk provided a list of accounts for approval Proposed from the Chair and AGREED</p>	<p>Clerk</p>
153/1920	<p>Requests for Financial Support</p> <p>None</p>	
154/1920	<p>Reports on Meetings Attended as a representative of Porthleven Town Council</p> <p>Cllr. Adair: Not in attendance Cllr. Jorgensen: Not in attendance Cllr. Toms: Porthleven Climate Action Group Working Party Cllr. Osmond: Special Town Council meeting and Porthleven Food Festival meeting Cllr. Murray: Special Town Council meeting and Friends of the Bickford Smith Institute meeting Cllr. Berryman: Special Town Council meeting and Friends of the</p>	

	Bickford Smith Institute meeting Cllr. Wallis: Not in attendance	
155/1920	<p>Porthleven Food Festival</p> <p><i>Mayor suspended standing orders to allow Mr Short to address the Council</i></p> <p>Mr Short gave a brief summary of this year's festival. Similar to last years set up with some changes within Ship Yard, same parking restrictions with additional buses provided.</p> <p>Discussed at length</p> <p>Cllr. Berryman noted some apprehension regarding the appointment of Mr Short as Chairman of the Festival Committee conflicting with his paid role with ILOW and the neutrality of awarding the contract to ILOW, in future, and evaluating ILOWs performance. Mr Short noted that he didn't vote when awarding the contract.</p> <p>Cllr. Berryman also raised concerns as Mr Short noted that the contract between the Festival Committee and ILOW did not specify what could be claimed by ILOW under expenses as this was not standard good procedure.</p> <p>Mr Short requested the use of the Moors for the Porthleven Food Festival.</p> <p>Discussed</p> <p>The Mayor noted that the Town Council would consider the use of the Moors, as requested, upon agreement of a £1,000 donation, which would be used towards the upkeep / work on open spaces under the ownership / maintenance of the Town Council / any Charity under the umbrella of the Town Council, and acknowledgement to meet full costs of any damage caused to property / land owned by the Town Council.</p>	
156/1920	<p>Porthleven Climate Action Plan</p> <p>Cllrs. Toy and Toms gave a brief summary of the meeting of the Porthleven Climate Action Group Working Party.</p> <p>Discussed</p> <p>Proposed by Cllr. Toy, seconded by Cllr. Toms, and AGREED to:</p> <ol style="list-style-type: none"> a) Declare a climate emergency b) Pledge to work towards making Porthleven carbon neutral by 2030 c) Work in conjunction with Cornwall Council to assist them with their declaration to make Cornwall carbon neutral by 2030 d) Form the Porthleven Climate Action Group Working Party, to consist of 3/ 4 Councillors and 4 / 5 members of the community e) Act as a voice for the community of Porthleven to lobby for action on climate change, raise the profile and share lessons with higher levels of government f) For the Porthleven Climate Action Group to assist with the preparation of a Porthleven Action Plan to address this emergency g) Work with the community of Porthleven and its surrounding parishes to deliver a Porthleven Climate Action Plan 	Clerk
157/1920	<p>Bickford Smith Institute Fundraising Update</p> <p>Cllr. Plunkett noted that the Friends of the Bickford Smith Institute had</p>	

	<p>met and come up with a number of fundraising ideas / actions including:</p> <ul style="list-style-type: none"> • Coffee morning at Rick Steins • Percentage of a 'chocolate pot' dessert at Rick Steins over the year • Auction being planned for October • Updated Friends Facebook page • Discover Porthleven article • Local giving page. Noted that this required an initial set up fee for the year of £96. <p>Proposed from the Chair and AGREED to set up local giving page at £96</p>	Cllr. Adair / Clerk
157/1920	<p>Porthleven Town Council / Bickford Smith Institute Project presence at the Porthleven Food Festival</p> <p>The Mayor noted that there would be 2 x small marquees at the Food Festival highlighting the work of the Bickford Smith Institute Project.</p> <p>Invites to neighbouring Mayors and would be sent out</p>	Mayor / Clerk
157/1920	<p>Dog fouling</p> <p>Cllr. Toms noted that the Porthleven Environment Group are in discussions with Cornwall Council regarding the increasing problem of owners not picking up after their dogs.</p> <p>A Cornwall Council Dog Warden, with the authority to issue enforcement notices, has agreed to visit problem areas in Porthleven once a week. This will work along side the 'we are watching you' campaign being run by Cornwall Council. The Dog Warden will also be using pink chalk paint to highlight the problem.</p> <p>Requested that Town Council print / laminate a number of 'we are watching you' posters to erect around town. Cllr. Toy noted that Cornwall Council would supply these free of charge.</p> <p>Also requested that the Town Council approach the Traffic Enforcement Officers, who can also issue fixed penalty notices, and notify them of the hot spot areas.</p> <p>Clerk to put on website details of the 'we are watching you' campaign</p>	Clerk

There being no further business, the meeting closed at 8.15pm

Signature: Cllr. Plunkett, Mayor

Date: 12th March 2020

FEBRUARY 2020 EXPENDITURE EXCEEDING £100

DD	CORNWALL COUNCIL: B/Tax Shute Lane toilets	£	121.00
DD	RICOH: Photocopier Jan - Mar	£	247.78
	STAFFING COSTS: All staff related costs included pension, NI, Tax, HM Revenue Payments etc	£	3,084.15
5398	CORNWALL COUNCIL: PNP Print work	£	1,926.06
5399	SW WATER: Institute Toilets Oct - Feb	£	520.75
5400	CORMAC: Public Toilet Cleaning Nov - Feb	£	1,632.38